

21-22 ACCESS objectives

Program/Department	Objective Desc.	Strategic Goal	Additional Accomplishment?
Academic Affairs	Improve the Online Schedule through working with Enterprise Applications on improvements (where possible) to Self Service.	ACCESS	No
Academic Affairs	Institutionalize Program Pathways Mapper (Program Mapper) through permanent, dedicated classified support in Instruction through the addition of a new classified position with a 50% assignment to build and maintain program maps and ensure current catalog and curriculum is accurately reflected within Program Mapper.	ACCESS	No
Admissions & Records-Noncredit	Hire a full-time Classified Student Services Specialist I to cover the new facilities being built for our department in the Student Services Suite at the Canyon Country Campus.	ACCESS	No
Anthropology	Work with the Anthropology Club to host visits to local universities to introduce students to upper division transfer programs and help them to be successful making connections with those faculty.	ACCESS	No
Anthropology	Continue to offer college assistant jobs in the department to interested students who have been successful in our classes and want to have more work experience.	ACCESS	No
Basic Needs Center (BaNC)	Create a list of all on-campus and off-campus basic needs resources available to students and post a link to the list on both the BaNC webpage and as part of the College's student orientation process.	ACCESS	No
Biological Sciences	Secure financial support to create a "paperless" labs at Valencia campus for BioSci 106 and BioSci 107 and BioSci 240 following guidelines from the ASM (American Society of Microbiology) by having tablets connected to microscopes making labs safe for students and faculty alike.	ACCESS	No
CalWORKs	Increase availability of counseling and student service support at the Canyon Country Campus.	ACCESS	No
CalWORKs	Supporting refugees from Afghanistan who may be eligible for CalWORKs, enroll in noncredit classes	ACCESS	No
Campus Life & Student Engagement	Develop and implement virtual student ID cards that can be integrated into the Canyons M app.	ACCESS	No
CCC Administration	Strategically celebrate the 15th Anniversary of the Canyon Country Campus in Fall 2022 as an opportunity to advance the campus into an exemplary facility known for quality instructional programs and supportive student services that adequately serve community needs.	ACCESS	No
CCC Administration	Successfully open the new Student Services and Learning Resources Center, operate the Science Center for instruction, and facilitate student, staff, and community engagement with campus spaces and completion pathways.	ACCESS	No
Chemistry	Continuing to offer and increase offerings of hybrid courses, even post-pandemic.	ACCESS	No
Civic Engagement	Embed aspects of PBL into a pilot group of introductory level General Education Courses representing diverse discipline pathways related to the Guided Pathways model.	ACCESS	No
Civic Engagement	Offer new Introduction to Community-Engaged Learning and Introduction to Civic Engagement, Introduction to Community Engagement, and 15-unit Civic Engagement Certificate of Specialization.	ACCESS	No
Communication Studies	Build more sections of onlineLIVE and OnlineLIVE/Online COMS 105 and 120 courses.	ACCESS	No
Computer Networking	Infrastructure update/replacement: ·(2) Server, Virtualization ·(2) Server, Multi-use ·NAS+Drives ·Switch, Core ·Security Appliance	ACCESS	No
Computer Networking	Towsley Lab Re-cabling	ACCESS	No
Computer Networking	Create authentication system for remote access.	ACCESS	No
Computer Networking	Create shared data store.	ACCESS	No
Computer Networking	Deploy Network Security Appliance	ACCESS	No
Computer Support	Installation of twenty (20) HyFlex classroom districtwide.	ACCESS	No
Continuing Ed/NonCredit	Establish a noncredit curriculum committee.	ACCESS	No
Continuing Ed/NonCredit	Acquire \$5,000 in funding to obtain exercise equipment, including but not limited to pull-up bars, for the Los Angeles County Sheriff's Department's North Academy, public safety physical training courses.	ACCESS	No

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Continuing Ed/NonCredit	Obtain funding to modernize the Los Angeles County Sheriff's Department's North Academy facility. Currently, the facilities do not have the basic resources needed, such as running water. A recent request for separate locker room spaces for male and female training staff was made. The male and female training staff currently are sharing a shed to change during the course of the training days. This shed does not have any heating or air conditioning. Plans for simultaneous academies has been presented and expansion of classroom and locker room space for recruits is necessary for this to be implemented.	ACCESS	No
Counseling	Increase adjunct funding directed to support counseling services for LAPD/Sheriff's cohort in collaboration with the Instruction Office.	ACCESS	No
Counseling	Redesign and embed career counseling as part of the college matriculation steps for incoming new and transfer students. Increase marketing and promotion for in-reach and outreach events.	ACCESS	No
Counseling	Increase funding for faculty and staff to support Counseling online services.	ACCESS	No
Counseling Department	Provide a COUNS 150 Black Student Success Team emphasis course for fall 2022.	ACCESS	No
Counseling Department	With the new COUNS 200 course, an OER textbook will be created. We have two counselors working on this project and have secured funding from Online Education. We hope to have this textbook completed by spring 2023.	ACCESS	No
Counseling Department	Create a NC.COUNS CSU Transfer and a NC.COUNS UC Transfer course in spring 2022. This will include gathering faculty together to develop the course outline of record. We hope to offer this by fall 2022 or spring 2023.	ACCESS	No
ECE Center	To replace equipment in the Canyon Country location that was damaged in the 2019 Tick Fire and to reestablish our Early Childhood Education and Lab School services on the Canyon Country Campus so that we can better serve students, faculty, employees and the community in that location.	ACCESS	No
Educational Travel Advisory Committee	Provide ongoing information sessions on study abroad to faculty or students planning to engage in future programs each year.	ACCESS	No
Electronic Systems	Utilize Specialized environments, storage mechanisms, cloud and local GIT-like utilities to have collaborative Python programming projects and reflect real-world coding scenarios.	ACCESS	No
Electronic Systems	Replenish Safety Equipment and Tools	ACCESS	No
Engineering	Establish streamlined process for fabricating material samples for ENGR 151L.	ACCESS	No
Engineering	Explore opportunities for course offerings at the Canyon Country Campus.	ACCESS	No
Engineering	Increase female participation and retention in the Engineering program.	ACCESS	No
English as a Second Language (ESL)	Revise Department Website	ACCESS	No
English as a Second Language (ESL)	Create OERs	ACCESS	No
EOPS & CARE	We have launched an outreach committee to coordinate and organize strategic interventions/outreach events, and ensure that we are working closely with Outreach Department as well.	ACCESS	No
Fire Technology	Hire additional Adjunct Fire Tech Instructors as needed.	ACCESS	No
Fire Technology	Secure a larger classroom for the Fire Technology Program. The accumulation of new firefighting equipment over the past few years has resulted in our current classroom (Towsley 107) becoming too small to hold everything.	ACCESS	No
Foster Youth	Summer of Empowerment- Summer Bridge program for 1st year or returning foster youth	ACCESS	No
Foster Youth	Single-application to connect students with all four Empowerment program resources.	ACCESS	No
Health Center	Develop a virtual tool for a tour of the new CCC - SHWC. We will provide a list of services provided in the SHWC as well as our location on campus, a general virtual walk - through of our department (waiting/exam rooms, lab, lab equipment and computers for EMR's, etc)	ACCESS	No
Health Center	Add basic Dental services (visual exam, screening and local referrals) at VLC and CCC.	ACCESS	No
Health Center	Provide Dental outreach event - during the spring and fall semester	ACCESS	No
Humanities	Take over the management of the liberal arts: humanities degree, or at the very least put our courses as part of the sequence.	ACCESS	No

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Information Technology	Develop a new Technology Master Plan for 2022-2027	ACCESS	No
Internships Development and Records	Continue to solicit grant opportunities to increase emerging internship models to better serve students in the "gig" economy.	ACCESS	No
Kinesiology/Physical Education	Develop new career education options for our students.	ACCESS	No
Kinesiology/Physical Education	Add additional training equipment in WPE 105 to expand our class offering and access to our students.	ACCESS	No
Kinesiology/Physical Education	Need additional volleyball standards for the East Gym. Currently, we do not have enough volleyball standards to set up both gyms for tournaments and camps.	ACCESS	No
Learning Center	Reclassification of four Testing Clerks from 72.5% to 100% to support the new CCC Testing Center	ACCESS	No
Learning Resources	Complete furniture and equipment planning for new learning resources building at CCC, scheduled to open by Fall 2022.	ACCESS	No
Mathematics Engineering Science Achievement (MESA)	Students will have access through the MESA Lab Skills Program to take home lab equipment and learn theory and application through peer led workshops.	ACCESS	No
Media / Entertainment / Arts (MEA)	15) Develop plan and specification for a shared VAPA school open computer lab, for full-time student access (shared with other VAPA/CE programs, i.e., GMD, Photo, Music, Art, etc.)	ACCESS	No
Media / Entertainment / Arts (MEA)	17) Develop and design reconfiguration of Large Lecture Hall (MENH-305, cost TBD), to increase square footage in MEA storage room (MENH-307) and convert to secondary studio/lab, to meet need for a second "full-time" production stage (NMJ) for broadcast/internet news media productions	ACCESS	No
Media / Entertainment / Arts (MEA)	18) Avid Learning Partnership Objectives: ALP rollout (phased development): Phase 2 development for ALP work plan: Contract and hire audio systems and acoustician consultant to configure and integrate existing MEA server room with digital audio and video networking (Avid MTRX systems, and DANTE protocol), and for future compatibility with SoundGrid or other protocols for distributing digital audio I/O between rooms and MEA/Music labs. (System Integration per Strong Workforce - funded)	ACCESS	No
Media / Entertainment / Arts (MEA)	1) Curriculum and Program modifications: Compare ADT Transfer Model Curriculum pathways in Journalism (AA-T / C-ID: JOUR), and Film, Television, Electronic Media (AS-T / C-ID: FTVE), and Analyze existing local AA degrees in MEA to determine which are in direct competition/redundant to ADT, and which are appropriate for modification to a new, integrated degree/certificate model that implements a sequenced, scaffolded pathway(s) for skill attainment. Resulting analysis will result in modification and streamlining (unit reduction by 10 percent to institutional target of 79 units max) of AA degrees and curricula (core MEA curriculum, plus optional sequenced concentration of courses for multiple low-unit certificates of specialization); align with MEA Career Tree and Program/Certificate maps;	ACCESS	No
Media / Entertainment / Arts (MEA)	2) Develop and implement Marketing plan for students to compare side-by-side, AAT/4-year degree vs. Local AA degree/certs. (Strong Workforce/Perkins funding). Components include: Recruiting events participation (Media Day, College-to-Career, Discovering Careers, CE day) Career Exploration (Field Trips to studios, AMPAS/NATAS museums, Local Unions, Film/TV Studios, Postproduction facilities) Media Publishing/Marketing (Department website/web app, LinkedIn/Social Media presence, PebblePad/Adobe Portfolio account, Client-service-based apprenticeships for producing Podcast content (audio and video); Locally produced film/media festival, Cooperative broadcast programming w/SCVTV) Counseling workshops (COC and Hart District)	ACCESS	No
Media / Entertainment / Arts (MEA)	7) Coordinate access for remote learning/lab (laptop systems for student checkout) in-progress, to complete by fall 2022	ACCESS	No

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Media / Entertainment / Arts (MEA)	8)Coordinate Enrollment Management and scheduling to accommodate access for Avid Learning Partnership (Credit curriculum); cooperative room usage/scheduling to access advanced audio mixing/recording systems in Pico Canyon Hall and Mentry Hall (Music and MEA programs and courses for Pro Tools) for Avid Learning Partnership programming; develop model to maximize access for special populations (HS, non-traditional, etc.)	ACCESS	No
Media / Entertainment / Arts (MEA)	9)Instructor workstation upgrades (audiovisual technology, cost TBD): Adapt Teacher's Workstations in MEA in support of hyflex modality (MENH-329, MENH-309, MENH-321, MENH-305) to support live-remote instruction on-campus, for upper-level courses, and for open lab access (cooperative production activities using networked digital audio and video, NDI; infrastructure).	ACCESS	No
Media / Entertainment / Arts (MEA)	11)Restore Open entry/exit Lab access, providing students with flexibility to work outside of class, at varying times (3 hours per course per week); Note: open entry/exit access requires operation beyond hours available for MEA-090L section	ACCESS	No
Modern Languages	Develop OER materials for at least one additional Spanish course.	ACCESS	No
Modern Languages	Identify strategies to promote occupational skills certificates among students.	ACCESS	No
Modern Languages	Develop a sample syllabus for all courses to include in the website.	ACCESS	No
Modern Languages	Provide career and job oriented workshops available to language majors. (Include guest speakers and in collaboration with related organizations such as Consulates, State Department, NGOs, Department of Education, Gilman Scholars, Fulbright, Sister Cities...)	ACCESS	No
Nursing	Provide stipends for nursing faculty who incorporate Open Educational Resources (OERs) into their current teaching course(s) and curriculum.	ACCESS	No
Online Education	Develop training on emerging modalities such as HyFlex to support faculty with effective instruction.	ACCESS	No
Online Education	Improve ability for faculty to access/edit their orientation letters so that information for students is updated and current.	ACCESS	No
Outreach	Create a clean and well organized Welcome Center website.	ACCESS	No
Outreach	Establish and market Welcome Center on Valencia campus.	ACCESS	No
Outreach	Establish and market Welcome Center on CCC campus.	ACCESS	No
Paralegal Studies	Analyze modality of program course offerings and comply with ABA requirements for face to face unit requirements.	ACCESS	No
Paralegal Studies	Evaluate student input in modality, days, and times of course offerings by including a question in the annual paralegal student survey.	ACCESS	No
Paralegal Studies	Analyze (when passed) the California approved legal paraprofessional for implementation at COC including new program and courses.	ACCESS	No
Philosophy	We need to place PHILOS 206 on the Lawschool Pathway. This should happen soon after the IGETC approval goes through (likely April 2022).	ACCESS	No
Physics	Secure necessary equipment for PHYSIC 222, 110, and 111 offerings at Canyon Country Campus.	ACCESS	No
Physics	Continue funding for adequate College Assistant hiring to aide future lab technician.	ACCESS	No
Political Science	To explore the possibility of offering HyFlex modality political science sections. Doing so will promote increases student access and success.	ACCESS	No
Recreation Management	Investigate the feasibility of building a high ropes challenge course and rock climbing area. This would provide students, community members, and other organizations with the opportunity to develop team building and leadership skills. Students that complete the training course would be able to be instructors at the facility, gaining employment on-campus in the field of recreation.	ACCESS	No
Recreation Management	Instructional equipment is necessary for us to offer outdoor recreation courses. Equipment for students includes backpacks, tents, sleeping bags, sleeping pads, compasses, maps and stoves. Instructional faculty will also need GPS responders and first aid kits. Providing this equipment is critical to eliminate the barrier that many students experience when desiring to recreate outdoors.	ACCESS	No

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Recreation Management	Expanding our equipment is critical for students to have access to the gear needed to recreate outdoors. One of the biggest barriers to human engagement in the outdoors is access to proper equipment. Our department plans to rent out the gear needed for our activity courses: backpacks, tents, sleeping bags, sleeping pads, stoves, maps & compasses. Faculty will have access to group gear such as GPS emergency devices and first aid kits.	ACCESS	No
Recreation Management	The COC Recreation Management Program is thrilled to be participating in the California State Parks Outdoor Recreational Leadership training. This training will allow us to offer outdoor recreation opportunities to under-privileged, under-served communities on our campus and in the community.	ACCESS	No
School of Humanities	Develop new transfer and career education opportunities, including AA and ADT (where appropriate) degree and certificate programs in Cinema Studies, Deaf Studies, Portuguese, Spanish Translator and Interpreter services, as well as non-credit academic support and workplace preparation, such as ASL for Educators, Conversational ASL, Spanish for Educators, Real-estate, Law Enforcement, and Paralegal, and others.	ACCESS	No
School of Social & Behavioral Sciences	Work with department chairs and faculty to develop new transfer and career education opportunities, including AA and ADT (where appropriate) degree and certificate programs in Social Work with AA and ADT and Ethnic Studies with ADT, as well as credit and non-credit certificates for Early Childhood Education.	ACCESS	No
School of Visual & Performing Arts	Increased Opportunities for Transfer to Public & Private Colleges, Universities, and Conservatories.	ACCESS	No
Sociology	Ethnic Studies (101, 102, and 103) course creation and implementation. Faculty in Sociology will create/submit curriculum. EthnStS 101, 102, and 103 could live under Sociology so as not to create "orphan courses".	ACCESS	No
Student Employment	To lead effort in reengaging students on/off campus post pandemic, obtain additional funding (\$16,000 for College Assistants to staff the Volunteer Bureau & Student Employment Office for 2022-2023. (Since we currently do not have funding yet for full-time staff positions, this funding will continue to fund part-time college assistant staff to provide daily student support and office support.	ACCESS	No
Student Employment	Forced Cost- obtain \$4000 needed budget increase to fund the minimum wage increase that occurred on Jan 2022 which directly affects our budget.	ACCESS	No
Student Employment	Create partnership with Academy of the Canyons in placement of Federal Work Study workers in fulfilling our pledge to help the community.	ACCESS	No
Student Services (CCC)	Successfully open the SSLRC and coordinate and support the transition of all Student Service departments into the new building.	ACCESS	No
Student Services (CCC)	Coordinate with Facilities regarding the updated signage plan, which when completed, will significantly improve wayfinding on campus for students, faculty and staff.	ACCESS	No
Student Services (CCC)	Expand and strengthen community partnerships to include Sulphur Springs (elementary programs), the Hart District (outreach/events), City of Santa Clarita (Community Center), etc.	ACCESS	No
System Administration	Improve District Information Security protocols and Enhance available security resources.	ACCESS	No

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Veterans Services	<p>Reorganize the Veterans Resource Center (VRC) into three areas of operation.</p> <p>Valencia, Canyon Country, and Online VRC services will each have a coordinator assigned and provide the same level of services in each area of operation (see FutureOrgChart).</p> <p>In addition, each area of operation will have unique functions and activities that promote access, engagement, and success accordingly.</p> <p>This structure also allows for flexibility to react to external and institutional changes. Some of the primary objectives serve to reduce the decline in enrollment and increase enrollment by 25% (on average, 650 students per year), improving services and access in each area of operation based on the needs of our student population.</p>	ACCESS	No
Veterans Services	<p>Increase Financial Aid awareness and the FASFA application completion rate for Student Veterans.</p> <p>Section 1018 of Public Law 116-315, Johnny Isakson and David P. Roe, M.D. Veterans Health Care and Benefits Improvement Act of 2020 adds new requirements for educational institutions participating in the Department of Veterans Affairs (VA) educational assistance programs. This states our intention to implement policies to alert eligible students of potential financial aid opportunities or alternative financing programs.</p> <p>During the last AY 2020/21, 32.5% or 161 students applied for financial aid. Financial aid applications decreased by 5% compared to AY 2019/20 (37.5% or 223 students applied for financial aid). We strive to increase the number of veteran students applying for financial aid by 5% in the 1st year and 10% annually in the 2nd and 3rd years by hiring additional staff trained to assist student veterans with the financial aid process.</p> <p>The Veterans Resource Center will educate and guide students through the financial aid process, such as completing a FAFSA application online and completing or gathering any verification documents required from the financial aid office on campus. We will inform our students of the different types of grants, scholarships, and loans they can receive through financial aid. Our center will also promote any workshops that Financial Aid may be having in the future. If further assistance is needed, we will refer them directly to the financial aid department on campus.</p>	ACCESS	No

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Veterans Services	<p>Establish and staff the Canyon Country Veterans Resource Center.</p> <p>The new Canyon Country Campus Student Services & Learning Resources Center will need to meet the CCC VRCs minimum standard requirements regarding staffing, structure, and services (see CCCVRC2021 & CCC VRC Minimum Standards attached to the program review). The CCC VRC will have a reception desk for intake services, a computer lab with two computers and one printer, a study area, two confidential offices for academic counseling and VA benefit certification, a designated signage area, and a student veteran lounge area outside.</p> <p>The Veterans Resource Center (VRC) at CCC intends to grow along with the Canyon Country Campus and hopes to offer the same level of services as the Valencia Campus to reach as many student veterans/dependents as needed. We currently staff CCC with one permanent part-time, 80% classified technician.</p> <p>Fall 2020 Hours of Operation: Monday - Thursday 9:00 am - 4:00 pm Friday 9:00 am - 1:00 pm</p> <p>Winter & Spring 2022 Hours of Operation: Monday, Wednesday, and Thursday 9:00 am - 6:00 pm Tuesday 9:00 am - 7:00 pm Friday 9:00 am - 1:00 pm</p> <p>The hours of operation are aligned with the Student Service Division and Canyon Country Campus. With the significant expansion in hours, we must have the staffing to maximize assistance to our population and meet the CCC VRCs minimum standard requirements, sustaining On-Gooing Funding received from CCCCO.</p> <p>Increase part-time technician classified employee to the full-time coordinator and hire a full-time technician classified employee to operate the Veterans Resource Center at the Canyon Country Campus.</p>	ACCESS	No
Veterans Services	<p>Complete a DEI (Diversity, Equity, and Inclusion) Assessment by summer 2022</p> <p>The DEI assessment consists of an in-depth analysis of our student population performance over the last four academic years, based on military status (veteran, spouse, dependent), disability, race, gender, and age. The overall goal is to understand the extent of the problem, examine current processes and procedures to make evidence-based decisions, thereby ensuring equitable opportunities for our student population.</p>	ACCESS	No
Veterans Services	<p>Develop an online Veterans Education Benefits Orientation for veterans interested in using VA Educational Benefits at College of the Canyons by Summer 2022.</p> <p>Currently, orientations are offered in person or over zoom, limiting access to service members stationed in different time zones. We hope to remove this barrier for veterans transitioning from the military, by creating an online orientation. The veteran will be able to access the orientation outside of normal service hours and from anywhere in the world.</p> <p>The VA Education Benefits Orientation will provide student veterans with great information on utilizing VA educational benefits, enrolling in college, Financial Aid, academic counseling, the estimated total cost of courses, and many other resources.</p>	ACCESS	No