



Satisfactory Academic Progress Appeal

Student ID _____ Fall _____ Spring _____ Summer _____

Last Name _____ First Name _____

In order to submit a Satisfactory Academic Progress Appeal you must:

- Have a current completed FAFSA or Dream Act Application on file at COC
- Be registered for class(es)
- Have reviewed the SAP requirements
- Submit before the last day of the term

Required Documentation for the Appeal

- Appeal form must be complete, signed, and your typed statement must be attached
- Current Educational Plan
- Documentation of Extenuating Circumstances (eg., police report, hospital records, death certificate)

Reason(s) for appealing

I am appealing for financial aid because:

- I completed less than 67% of the units I attempted - Pace of Progress
- I did not maintain a cumulative GPA of 2.00 or higher
- I exceeded the maximum number of units for my program of study - Max Time Frame
- All of the Above

Statement Instructions

Please attach a typed statement that addresses why you did not make satisfactory academic progress. The statement should include what extenuating or mitigating circumstances prevented you from meeting the SAP standard(s) that you marked above. Please also indicate in the statement how the situation has now changed or been resolved.

Conditions of Appeal

- I hereby certify that the information provided on this form and all the attachments is true, complete, and accurate. I understand that if my appeal is approved I will be required to meet all conditions to remain eligible for aid.
- Complete all courses with a grade of 'C' or better. Grades of F, FW, W, EW or I will not be considered complete. A "D" grade will not be considered complete for a course that requires a "C" or better to advance to the next level or transfer.
- Only ONE change of academic program is allowed.
- Only take the classes listed on current education plan.
- Failure to meet the conditions of the appeal will result in Dismissal from financial aid probation.

The submission of an appeal is not a guarantee of approval. Your appeal will be reviewed by a committee and you will be notified of the decision through your MyCanyons portal. Review and response times may vary during peak periods.

Student Signature _____ **Date**

Decision: Approved / Denied **Term** _____ **Signature** _____ **Date** _____