

Associated Student Government

Minutes

Wednesday, April 10, 2024

2:30 p.m. Hasley Hall 137

Activity Board Meeting

[Teleconference Location:](#)

Members Present:

Lijuan (Judy) Zhu, Executive Vice President of Activities

Sanjana Sudhir, Executive Liaison Officer

Moussa A. Haj Ghaban, Officer of Equity

Harrison Kim, Officer of Marketing and Information

Ellie Wingo, Vice President of Inter Club Council

Stephanie Ofilada, Public Affairs Officer

Pin-An (Aaron) Lin, Cultural Student Involvement Coordinator 1 – Valencia

Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

Members Absent:

Sara Wali, Social Student Involvement Coordinator 1 - Valencia

Others Present:

Robin Herndon, ASG Technician

Lynn Suh, ASG Activities Advisor

Joanna Kelly, CCC Advisor

Cody Imperial-Pham, Proxy for Social Student Involvement Coordinator 1

1. General Business:

1.1 ***Call to order/Welcome/ Recognition of Quorum***

Executive Vice President of Activities, **Lijuan Zhu**, calls the Activity Board Meeting of the A.S.G. to order at 2:30 p.m. with quorum established and 4 ASG Officers present.

1.2 ***Announcements:*** none

1.3 ***Approval of the ASG Activity Board Meeting of April 10, 2024***

Motion: **Jesus Martinez Desantiago**, Social Student Involvement Coordinator-CCC

Second: **Stephanie Ofilada**, Public Affairs Officer

Record of Board Vote... 4-0-0

1.4 ***Open Forum:*** none

2. Consent Calendar:

2.1 Approval of the ASG Activity Board Meeting Minutes from March 20, 2024

Motion: *Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC*

Second: *Stephanie Ofilada, Public Affairs Officer*

Record of Board Vote... 4-0-0

3. Regular Board Meeting Items:

3.1 Discussion: Discussion: April and May Events

Motion: *Stephanie Ofilada, Public Affairs Officer*

Second: *Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC*

Background: Let's discuss April and May events to make sure the events dates do not overlap and place them on the calendar.

COST: N/A

May 13th alumni Day from 12 to 2pm in the ICC center.

Therapy dogs on May 23rd from 1pm until 2pm and will confirm with Ralph.

Second week of May Aaron will hold an event.

3.2 Discussion: Alumni Day

Motion: *Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC*

Second: *Stephanie Ofilada, Public Affairs Officer*

Background: The ASG President would like to fulfill the Alumni legacy project by coordinating the event "Alumni Day" on May 13th, from 12 pm to 2 pm at the Intercultural Center. There will be 10-15 alumni present, and it is expected to have around 30 students attending. Food permits are in progress as the Alumni Day event will have hors d'oeuvres which are yet to be determined.

Recommendations: Schedule Alumni Day on the ASG Calendar

Cost should not exceed \$300 for the event.

Two confirmed Alumni for the event and more invitations will be soon sent.

Reminder to ask George Chef first and should be the first requested quote for hors d'oeuvres option.

3.3 Discussion: Multicultural Day

Motion: *Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC*

Second: *Stephanie Ofilada, Public Affairs Officer*

Background: We will continually discuss Multicultural Day and decide on specific incentives like food and other ideas for the event together. The final budget will be provided in the next ASG senate meeting.

COST: N/A

\$1,000 funds approved and hoping ICC will fund the cost of food.

Activity budget may be used for the food and Elotas is a new type of food that is vegetarian.

Confirm passport theme will be used for the event to claim food after.

Spinning Wheel to get a treat and broken up to either get recipes, cultural facts or an eraser.

Candy may also be used if the budget permits.

Cost of samosas and will purchase 70 to equal \$104 and can be cut in half.

May request to have them cut in half when ordering.

Ellie will have informational table items and Japanese snacks may be added to the wheel.

Cost for about 60 servings is about \$70 for humus.

Agua Fresca for the beverage.

3 containers that are 5 gallons each are about \$60.

Previous amount remaining was a lot.

1 Agua fresca and 1 horchata for the beverage with the other flavor being fruity like watermelon.

Judy's food will be Dumpling sesame with the cost $\$5.99 \times 10 = \60 and $\$12.99 \times 10 = \120.99 for the other option with the total approximately \$200.

Will increase the Samosas from 70 to 100 so no need to cut them in half.

Mango Lasse is suggested for the other beverage for aqua frescas.

So far spent about \$500 including tax out of the budget of \$1,000.

Will need to purchase cups and will look at the plate inventory.

Order exceeding \$100 may be delivered for Sanjana's food but would need to go make the payment at the store.

Sanjana will write down what to buy and pre-order the food and either Lynn or Joanna will pay for the food.

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

4.1.1 **Director Reports-**

4.1.2 Executive Vice President of Activities- **Lijuan Zhu**-sign up as soon as possible for Multicultural Day.

4.1.3 Vice President of Activities—Valencia (**Vacant**)

- 4.1.4 Vice President of Activities—Canyon Country – **(Vacant)**
- 4.1.5 Social Student Involvement Coordinator I—Valencia – **Sara Wali**- nothing
- 4.1.6 Social Student Involvement Coordinator II—Valencia – **(Vacant)**
- 4.1.7 Social Student Involvement Coordinator— Canyon Country **Jesus Martinez Desantiago**- nothing
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – **Pin-An Lin**- nothing
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – **(Vacant)**
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country- **(Vacant)**
- 4.1.11 Public Affairs Officer – **Stephanie Ofilada** - nothing
- 4.1.12 Executive Liaison Officer – **Sanjana Sudhir**- nothing
- 4.1.13 Non-Voting Officers of the Activity Board – **(Any Officer)**
- 4.1.14 ASG Technician- **Robin Herndon** – nothing
- 4.1.15 Advisor – **Joanna Kelly**- absent
- 4.1.16 Advisor- **Lynn Suh**- nothing
- 4.1.17 ASG Lead Advisor – **Kelly Dapp**-

5. Open Forum: none

6. Announcement of the Next Meeting- April 24, 2024

7. Adjournment (2:54p.m.)

Motion: Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

Second: Stephanie Ofilada, Public Affairs Officer

Record of Board Vote: 4-0-0