

College of the Canyons

Associated Student Government

Senate Meeting Agenda

Wednesday, April 10th, 2024; 1:30 pm

HSLH-137

Teleconference Location:

*17200 Sierra Highway
Santa Clarita, CA 91351-1622*

1. General Business

- 1.1 Call to Order/Welcome/Establish Quorum
- 1.2 Flag Salute/Trophy Cup
- 1.3 Announcements/Correspondence
- 1.4 Approval of the Agenda for the Senate Meeting of April 10th, 2024
- 1.5 Open Forum

2. Consent Calendar

- 2.1 Approval of the ASG Senate Meeting minutes from March 20th, 2024

3. Regular Board Meeting Items (Discussions are limited to 10 minutes)

- 3.1 Approval of BP/AP 5220 – Shower Facilities for Unhoused Students
- 3.2 Approval of BP 5410 Associated Student Government Elections
- 3.3 ASG Bylaw Changes in Article V to Article XIV
- 3.4 Transfer of Funds
- 3.5 Second Transfer of Funds
- 3.6 Update on ASG Parking MOU
- 3.7 Approval of Budget for Multicultural Day
- 3.8 Picture Frame Event
- 3.9 Pop & Fizz

4. Reports (Limited to 5 minutes)

- 4.1 Officers Report

- 4.1.1 Director Reports.....(Any Directors)
- 4.1.2 Executive Vice President of Activities.....Lijuan Zhu
- 4.1.3 Social Student Involvement Coordinator I – Valencia.....Sara Wali
- 4.1.4 Social Student Involvement Coordinator – CCC.....Jesus Martinez Desantiago
- 4.1.5 Cultural Student Involvement Coordinator I – Valencia.....Pin-An Lin
- 4.1.6 Public Affairs Officer.....Stephanie Ofilada
- 4.1.7 Vice President of Inter Club Council.....Ellie Wingo
- 4.1.8 Officer of Marketing and Information.....Harrison Kim
- 4.1.9 Officer of Equity.....Moussa Hajghaban
- 4.1.10 Executive Liaison Officer.....Sanjana Sudhir
- 4.1.11 Student Trustee.....Hestia Sartika
- 4.1.12 Executive Vice President.....Caitlin Herron
- 4.1.13 President.....Chris Bordbar
- 4.1.14 ASG Technician.....Robin Herndon
- 4.1.15 ASG Canyon Country Campus Advisor.....Joanna Kelly
- 4.1.16 ASG Activities and ICC Advisor.....Lynn Suh
- 4.1.17 ASG Lead Advisor.....Kelly Dapp

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor’s Taskforce Workforce Development Committee
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning

- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council (PAC-B)
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

4.3 Standing Committees

- 4.3.1 ASG Finance Committee
- 4.3.2 ASG Recruitment/Election Committee

4.4 Ad-Hoc Committees

- 4.4.1 Legacy Project Ad-Hoc Committee

5. **Open Forum**
6. **Announcement of the next meeting: April 17th, 2024**
7. **Adjournment**

IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR AN AGENDA IN AN ALTERNATE FORM, PLEASE CONTACT CAMPUS LIFE & STUDENT ENGAGEMENT AT COLLEGE OF THE CANYONS AT LEAST 48-HOURS BEFORE THE SCHEDULED MEETING

Date: 04/10/2024

Item Type: Action Information Discussion

Agenda Section: 2.0

Item Number: 2.1

Agenda Item Title: Approval of the ASG Senate Meeting minutes from March 20th, 2024

Background: The minutes from the ASG Senate Meeting held on March 20th, 2024, need approval. The Senate shall review the minutes and vote. You may view the [minutes](#) to approve on the website.

Recommendations: *Move to approve the minutes from the ASG Senate Meeting held on March 20th, 2024*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 04/10/2024

Item Type: Action Information Discussion

Agenda Section: Regular Board Meeting Items

Item Number: 3.1

Agenda Item Title: Approval of BP/AP 5220 – Shower Facilities for Unhoused Students

Background: The Associated Student Government will review and vote on proposed revisions to BP/AP 5220 – Shower Facilities for Unhoused Students.

Cost: N/A

Recommendations: *Move to approve the proposed revisions to BP/AP 5220 – Shower Facilities for Unhoused Students.*

Submitted by: Michael Joslin, Associate Vice President, Student Services

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 04/10/2024

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.2

Agenda Item Title: Approval of BP 5410 Associated Student Government Elections

Background: The Associated Student Government will review and vote on proposed revisions to BP 5410 – Associated Student Government Elections. This is an updated version of the policy that ASG had previously reviewed.

Cost: N/A

Recommendations: *Move to approve the proposed revisions to BP 5410 – Associated Student Government Elections.*

Submitted by: Michael Joslin, Associate Vice President, Student Services

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 04/10/2024

Item Type: Action _x_Information _x_Discussion_x_

Agenda Section: 3.0

Item Number: 3.3

Agenda Item Title: ASG Bylaw Changes in Article V to Article XIV

Background: The ASG Senate will review ASG Bylaw Changes for Article 5 to Article 14. This is the second reading.

COST: N/A

Recommendations: *Approve 2nd and final reading of bylaw changes.*

Submitted by: Lynn Suh and Joanna Kelly, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 04/10/2024

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.4

Agenda Item Title: Transfer of Funds

Background: There are accounts in the ASG Budget that need more funds added to not go negative. This year, Bank Charges are much less than prior years. At this time there is \$3,425 in the account and only \$519.28 has been spent from this account up to date. Transfers are needed for accounts that are low on funds.

COST: Transfer of Funds

Recommendations: *Move to transfer funds from Bank Charges 001.9306 in the amount of \$610 to:*

Costco Membership, 001.9506 - \$10

Dry Cleaning, 001.9507 - \$100

Equipment Repair, 001.9305 - \$500

Submitted by: Melinda Ursetta, Student Services Technician III

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 04/10/2024

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.5

Agenda Item Title: Second Transfer of Funds

Background: There are accounts in the ASG Budget that need more funds added to not go negative. The cost to employ student workers at the Canyon Country Campus is over budget. Funds are needed to cover these student employees for the remainder of the 2023/2024 Fiscal Year.

COST: Transfer of Funds

Recommendations: *Move to transfer \$3,000 from Computer Lab Employment Valencia Campus, 001.9312 to CCC Employment, 001.9212.*

Submitted by: Melinda Ursetta, Student Services Technician III

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 04/10/2024

Item Type: Action _x_Information _x_Discussion_x_

Agenda Section: 3.0

Item Number: 3.6

Agenda Item Title: Update on ASG Parking MOU

Background: There have been updates on the ASG Parking MOU from Dr. Ruys. We need to re-sign it.

Cost: N/A

Recommendations: *Move to approve & sign the new MOU.*

Submitted by: Hestia Sartika, ASG Student Trustee

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 04/10/2024

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.7

Agenda Item Title: Approval of Budget for Multicultural Day

Background: ASG hosts Multicultural Day annually to celebrate different cultures through informative booths and food. The event will be held on April 29th from 12 pm-2 pm in the Intercultural Center. We planned to provide some culturally representative foods and beverages at the event. The budget for the event will not exceed up to \$1000

COST:

Recommendations: *Move to approve use of \$1000 from the ASG Multicultural account # 001.9225*

Submitted by: Lijuan Zhu, ASG Executive VP of Activities

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 04/10/2024

Item Type: Action _x_ Information ___ Discussion _x_

Agenda Section: 3.0

Item Number: 3.8

Agenda Item Title: Picture Frame Event

Background: This event will be held on April 18th from 12-2:30pm at the upper plaza in front of the science center at the Canyon Country Campus. During the event students will be given a picture frame and use the sheet of glass that comes with it to paint their own design that they'll be able to frame. They'll also be able to enjoy snacks & beverages that are there. (Event name TBD)

COST: Not to exceed \$300

Paint: \$60

Paint brushes: \$30

Picture frame (8x10in) (16): \$80

Fine point markers (4): \$20

Total: \$190—> \$208.05 (w/tax)

Recommendations: *Move to approve up to \$300 from account CCC-Social & Cultural (001.9805) for picture frame event*

Submitted by: Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 04/10/2024

Item Type: Action ___ Information ___ Discussion ___

Agenda Section: 3.0

Item Number: 3.9

Agenda Item Title: Pop & Fizz

Background: The purpose of this event is to bring students together to participate in a fun questionnaire and make their own dirty sodas while enjoying popcorn. The ASG will provide a variety of sodas, coffee creamers, and popcorn. We have collaborated with Coffee Kiosk for them to provide the cups, ice, and flavored syrups to make the dirty sodas.

COST: Not to exceed \$550

Recommendations: *Move to approve the funds for the event Pop and Fizz and \$300 for Coffee Kiosk Catering and \$250 for variety of sodas and coffee creamer, and popcorn from the account VC Social & Cultural (001.9813)*

Submitted by: Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled: