

# College of the Canyons

## Associated Student Government

### Senate Meeting Agenda

Wednesday, October 11, 2023; 1:30 pm

HSLH-137

#### [Teleconference Location:](#)

*17200 Sierra Highway  
Santa Clarita, CA 91351-1622*

1. General Business
  - 1.1 Call to Order/Welcome/Establish Quorum
  - 1.2 Flag Salute/Trophy Cup
  - 1.3 Announcements/Correspondence
  - 1.4 Approval of the Agenda for the Senate Meeting of October 11th, 2023
  - 1.5 Open Forum
2. Consent Calendar
  - 2.1 Approval of the ASG Senate Meeting minutes from October 4th, 2023
  - 2.2 NEW CLUB – Jewish Club
  - 2.3 NEW CLUB – Armenian Student Association
  - 2.4 NEW CLUB – COC Theatre Club
  - 2.5 NEW CLUB – Our Fight Our People
3. Regular Board Meeting Items (Discussions are limited to 10 minutes)
  - 3.1 ASG Budget Overview
  - 3.2 Approval of Funds – Dash Passes for 2023/2024 School Year
  - 3.3 Approval of Funds – Dry Cleaning of Cougar Mascot and Tablecloths
  - 3.4 Approval of Funds – Día de los Muertos
  - 3.5 Approval of Funds – Fall Fest Budget

4. Reports (Limited to 5 minutes)

4.1 Officers Report

- 4.1.1 Director Reports.....(Any Directors)
- 4.1.2 Executive Vice President of Activities.....Kristian Mengistu
- 4.1.3 Vice President of Activities – Valencia.....Lijuan Zhu
- 4.1.4 Vice President of Activities – Canyon Country.....(Vacant)
- 4.1.5 Social Student Involvement Coordinator I – Valencia.....Jiahong Sun
- 4.1.6 Social Student Involvement Coordinator II – Valencia.....Cody Imperial-Pham
- 4.1.7 Social Student Involvement Coordinator – CCC.....Jesus Martinez Desantiago
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia.....Yu Wu
- 4.1.9 Cultural Student Involvement Coordinator II – Valencia.....Erik Polanco
- 4.1.10 Cultural Student Involvement Coordinator – CCC.....(Vacant)
- 4.1.11 Public Affairs Officer.....Stephanie Ofilada
- 4.1.12 Vice President of Inter Club Council.....Ellie Wingo
- 4.1.13 Officer of Marketing and Information.....Harrison Kim
- 4.1.14 Officer of Equity.....(Vacant)
- 4.1.15 Executive Liaison Officer.....Sanjana Sudhir
- 4.1.16 Student Trustee.....Hestia Sartika
- 4.1.17 Executive Vice President.....Caitlin Herron
- 4.1.18 President.....Christopher Bordbar
- 4.1.19 ASG Technician.....Robin Herndon
- 4.1.20 ASG Canyon Country Campus Advisor.....Joanna Kelly
- 4.1.21 ASG Activities and ICC Advisor.....Lynn Suh
- 4.1.22 ASG Lead Advisor.....Kelly Dapp

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee

- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor's Taskforce Workforce Development Committee
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council (PAC-B)
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

#### 4.3 Standing Committees

- 4.3.1 ASG Finance Committee
- 4.3.2 ASG Recruitment/Election Committee

#### 4.4 Ad-Hoc Committees

- 4.4.1 Legacy Project Ad-Hoc Committee

5. Open Forum
6. **Announcement of the next meeting: October 18, 2023**
7. **Adjournment**

*IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR AN AGENDA IN AN ALTERNATE FORM, PLEASE CONTACT CAMPUS LIFE & STUDENT ENGAGEMENT AT COLLEGE OF THE CANYONS AT LEAST 48-HOURS BEFORE THE SCHEDULED MEETING*

**Date:** 10/11/2023

**Item Type:** Action  Information  Discussion

**Agenda Section:** 2.0

**Item Number:** 2.1

**Agenda Item Title:** Approval of the ASG Senate Meeting minutes from October 4th, 2023

**Background:** The minutes from the ASG Senate Meeting held on October 4th, 2023, need approval. The Senate shall review the minutes and vote. You may view the minutes to approve on the [website](#).

**COST:** N/A

**Recommendations:** *Move to approve the minutes from the ASG Senate Meeting held on October 4th, 2023.*

**Submitted by:** Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 10/11/2023

**Item Type:** Action  Information  Discussion

**Agenda Section:** 2.0

**Item Number:** 2.2

**Agenda Item Title:** NEW CLUB – Jewish Club

**Background:** We provide a space on campus for students to connect to each other and celebrate Jewish holiday events, learn about Jewish religion and culture, and establish a Jewish community on campus. Associated with Hillel 818 and Chabad of Saugus

**COST:** N/A

**Recommendations:** *Approve Jewish Club to be chartered*

**Submitted by:** Lynn Suh, ASG/ICC Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 10/11/2023

**Item Type:** Action  Information  Discussion

**Agenda Section:** 2.0

**Item Number:** 2.3

**Agenda Item Title:** NEW CLUB – Armenian Student Association

**Background:** The goal of this club is to bring all Armenians at College of the Canyons together and have a place to learn more about our history and culture. The club will be open to non-Armenians as well, who want to meet new people but who also want to learn the historical significance of Armenia. We have events planned such as creating Armenian crafts, Aram Khachaturian Virtual Tour done from Armenia, and movie nights as well. These events are open to all!

**COST:** N/A

**Recommendations:** *Approve Armenian Student Association to be chartered*

**Submitted by:** Lynn Suh, ASG/ICC Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 10/11/2023

**Item Type:** Action \_x\_ Information \_x\_ Discussion\_\_\_

**Agenda Section:** 2.0

**Item Number:** 2.4

**Agenda Item Title:** NEW CLUB – COC Theatre Club

**Background:** The COC Theatre Club is formed to foster an environment that encourages growth and learning about theatre arts, dramatic entertainment, and technical production; supporting student work, special events, workshops, and activities for the theatre department.

**COST:** N/A

**Recommendations:** *Approve COC Theatre Club to be chartered*

**Submitted by:** Lynn Suh, ASG/ICC Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:



**Date:** 10/11/2023

**Item Type:** Action\_x\_Information\_x\_Discussion\_\_\_

**Agenda Section:** 2.0

**Item Number:** 2.5

**Agenda Item Title:** NEW CLUB – Our Fight Our People

**Background:** Recognizing the reality of modern-day slavery, “Our People Our Fight” wants to educate others about the atrocities of human trafficking. Students and faculty members will have a unique opportunity to be a voice for the voiceless, oppressed, and marginalized. We strive to provide a safe environment for discussion as we shine a light of hope on a dark topic. We partner with other clubs, groups, organizations, etc. because together, we are stronger. This is our generation. This is our fight.

**COST:** N/A

**Recommendations:** *Approve Our Fight Our People to be chartered*

**Submitted by:** Lynn Suh, ASG/ICC Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 10/11/23

**Item Type:** Action \_\_\_ Information \_x\_ Discussion \_x\_

**Agenda Section:** 3.0

**Item Number:** 3.1

**Agenda Item Title:** ASG Budget Overview

**Background:** Dr. Jasmine Ruys, Assistant Superintendent/Vice President of Student Services, will be providing an overview of the ASG budget. Information will be presented about the background, revenue received, and the purpose of ASG fees. These fees include the Student Representation Fee, Student Center Fee, and the Student Support Fee. Information will also be shared about what ASG and the District currently fund as well as a comparison of fees and benefits offered at other colleges.

**Cost:** N/A

**Recommendations:** N/A

**Submitted by:** Dr. Jasmine Ruys, Assistant Superintendent/Vice President of Student Services.

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 10/11/2023

**Item Type:** Action  Information  Discussion

**Agenda Section:** 3.0

**Item Number:** 3.2

**Agenda Item Title:** Approval of Funds – Dash Passes for 2023/2024 School Year

**Background:** One of the ASG Student Support Fee Benefits is a Dash Pass for the first students who sign up to for benefit when it is available. Funds need to be approved to pay the invoices for those who use this benefit.

**Cost:** Not to exceed \$15,000

**Recommendations:** Move to approve up to \$15,000 for Fall, Spring, Winter and Summer Dash Passes.

**Submitted by:** Melinda Ursetta, ASG Technician

Approved By:

Moved By:

Seconded By:

*Carried:*

*Failed:*

*Tabled:*

**Date:** 10/11/2023

**Item Type:** Action  Information  Discussion

**Agenda Section:** 3.0

**Item Number:** 3.3

**Agenda Item Title:** Approval of Funds – Dry Cleaning of Cougar Mascot and Tablecloths

**Background:** The Cougar Mascot needs to be cleaned after being worn for an extended amount of time for sanitary reasons. Also, from time to time the Campus Life and ASG tablecloths need to be cleaned as well. Melinda Ursetta, ASG Technician, will take these items to the dry cleaner's and be reimbursed for the cleaning expenses.

**Cost:** Not to exceed \$100.

**Recommendations:** *Move to approve up to \$100 from the Dry-Cleaning account 001.9507.*

**Submitted by:** Melinda Ursetta, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 10/11/2023

**Item Type:** Action    Information    Discussion   

**Agenda Section:** 3.0

**Item Number:** 3.4

**Agenda Item Title:** Approval of Funds – “Día de los Muertos” event

**Background:** Dia de los Muertos is about remembering and celebrating those in our lives that have passed on. In collaboration with the Intercultural Center (ICC), I want to share this holiday with the community by having them experience this historic holiday. People will write a fond memory of their loved ones on a giant cempasuchil (orange marigold) mural. After, they'll be treated with music and Porto's tamales and empanadas. Educational Posters will also be on display educating the community the history and tradition of this holiday.

**COST:**

BIC Round Stic Ballpoint Pens, Medium Point, 1.0 mm, Translucent Barrel, Black Ink, Pack Of 60 Pens: \$5.99

Poster Board: \$10 (x2)

Gold Tablecloths: \$2.24 (x3)

50 pc Orange Marigold Flower Heads: \$10 (x3)

Porto's Pork Tamales: \$3.25 (x100) --->\$325.00

Porto's Chicken Empanadas: \$15.99 (x3 dozen) ---> \$48

Total: \$443

**Recommendations:** Move to approve up to \$460 in funds from account number 001.9813 for “Dia de los Muertos” event.

**Submitted by:** Erik I. Polanco, Cultural Student Involvement Coordinator II/ Cody Imperial-Pham, Social Student Involvement Coordinator 2

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 10/11/2023

**Item Type:** Action  Information  Discussion

**Agenda Section:** 3.0

**Item Number:** 3.5

**Agenda Item Title:** Approval of Funds – Fall Fest Budget

**Background:** Fall Fest is back! A festival of fun and candy, who doesn't want to join in on the fun?

Though to make it the best it can be, we need funding. Students will check in at the incentive table and grab a brochure giving them a task to visit each booth. Every booth will be supplied with a pile of candy so even if they can't complete the brochure, they'll at least earn a tasty treat. If they've visited every booth, they'll earn an even bigger prize. Almost every game and setup are going to be done in-house. What needs funding are the incentives for students. This includes candy bags and Costco Pastries either ones made fresh or boxed.

**COST:**

Candy Bags: \$65

Costco Pastries: \$70

Kraft Paper bags: \$23 (for 3)

Total: \$158

**Recommendations:** *Move to approve up to \$170 in funds from account number 001.9813 for "Fall Fest".*

**Submitted by:** Erik I. Polanco, Cultural Student Involvement Coordinator II/ Sanjana Sudhir, Executive Liaison Officer

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled: