

College of the Canyons Associated Student Government

Senate Meeting Agenda

Wednesday, November 8, 2023; 1:30 pm

HSLH-137

Teleconference Location:

*17200 Sierra Highway
Santa Clarita, CA 91351-1622*

1. General Business

- 1.1 Call to Order/Welcome/Establish Quorum
- 1.2 Flag Salute/Trophy Cup
- 1.3 Announcements/Correspondence
- 1.4 Approval of the Agenda for the Senate Meeting of November 8th, 2023
- 1.5 Open Forum

2. Consent Calendar

- 2.1 Approval of the ASG Senate Meeting minutes from November 1st, 2023

3. Regular Board Meeting Items (Discussions are limited to 10 minutes)

- 3.1 Approving COC ASG to join SSCCC
- 3.2 Appointing Sanjana Sudhir, Executive Liaison, as SSCCC Delegate
- 3.3 Approval of Funds—SSCCC Fall Advocacy Academy
- 3.4 Approval of Funds – California Community College Student Affairs Association
Conference 2023 – Additional Hotel Costs
- 3.5 First Reading: MOU Agreement—Free Parking for ASG Officers

4. Reports (Limited to 5 minutes)

4.1 Officers Report

- 4.1.1 Director Reports.....(Any Directors)
- 4.1.2 Executive Vice President of Activities.....Kristian Mengistu
- 4.1.3 Vice President of Activities – Valencia.....Lijuan Zhu

- 4.1.4 Vice President of Activities – Canyon Country.....(Vacant)
- 4.1.5 Social Student Involvement Coordinator I – Valencia.....Jiahong Sun
- 4.1.6 Social Student Involvement Coordinator II – Valencia.....Cody Imperial-Pham
- 4.1.7 Social Student Involvement Coordinator – CCC.....Jesus Martinez Desantiago
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia.....Yu Wu
- 4.1.9 Cultural Student Involvement Coordinator II – Valencia.....Erik Polanco
- 4.1.10 Cultural Student Involvement Coordinator – CCC.....(Vacant)
- 4.1.11 Public Affairs Officer.....Stephanie Ofilada
- 4.1.12 Vice President of Inter Club Council.....Ellie Wingo
- 4.1.13 Officer of Marketing and Information.....Harrison Kim
- 4.1.14 Officer of Equity.....(Vacant)
- 4.1.15 Executive Liaison Officer.....Sanjana Sudhir
- 4.1.16 Student Trustee.....Hestia Sartika
- 4.1.17 Executive Vice President.....Caitlin Herron
- 4.1.18 President.....Christopher Bordbar
- 4.1.19 ASG Technician.....Robin Herndon
- 4.1.20 ASG Canyon Country Campus Advisor.....Joanna Kelly
- 4.1.21 ASG Activities and ICC Advisor.....Lynn Suh
- 4.1.22 ASG Lead Advisor.....Kelly Dapp

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor’s Taskforce Workforce Development Committee
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council

- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council (PAC-B)
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

4.3 Standing Committees

- 4.3.1 ASG Finance Committee
- 4.3.2 ASG Recruitment/Election Committee

4.4 Ad-Hoc Committees

- 4.4.1 Legacy Project Ad-Hoc Committee

5. Open Forum

6. Announcement of the next meeting: November 15th, 2023

7. Adjournment

IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR AN AGENDA IN AN ALTERNATE FORM, PLEASE CONTACT CAMPUS LIFE & STUDENT ENGAGEMENT AT COLLEGE OF THE CANYONS AT LEAST 48-HOURS BEFORE THE SCHEDULED MEETING

Date: 11/08/2023

Item Type: Action Information Discussion

Agenda Section: 2.0

Item Number: 2.1

Agenda Item Title: Approval of the ASG Senate Meeting minutes from November 1st, 2023

Background: The minutes from the ASG Senate Meeting held on November 1st, 2023, need approval. The Senate shall review the minutes and vote. You may view the minutes to approve on the [website](#).

COST: N/A

Recommendations: *Move to approve the minutes from the ASG Senate Meeting held on November 1st, 2023.*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 11/08/2023

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.1

Agenda Item Title: Approving COC ASG to join SCCCC

Background: The Student Senate for California Community Colleges is an organization that represents all the California community college students at a state level. Their mission is to enrich the collegiate experience for all California community college students by pursuing policies that will improve student access and success while engaging and empowering local student leaders, as well as honoring equity and diversity. Despite their inadequate reputation over the past years, by looking at the new Executive Board, they have changed their policies to be stricter and prioritize a fresh start in this new term. By joining this organization, COC will have a chance to let their voice be heard at a state level and allow for legislation to be passed that will impact our own campuses; like free menstrual products. COC is such a huge college and allowing our opinions and issues to be addressed at a state level results in beneficial changes on campus.

Recommendations: Move to approve joining SCCCC as COC ASG

Submitted by: Sanjana Sudhir, Executive Liaison Officer

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 11/08/23

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.2

Agenda Item Title: Approving Sanjana Sudhir, Executive Liaison, as SSCCC Delegate

Background: SSCCC is an organization that is broken up into several regions across California and these regions are the liaison between the local student body associations and the SSCCC Board. COC is part of Region 6 and for each region, there are five Regional Officers who serve on its Region Executive Board, including a Regional Affairs Director and Legislative Affairs Director, who also serve on the Board of Directors. Each school in every region needs to send over a delegate in order to participate in SSCCC events, meetings, and are a voting member in SSCCC meetings. Delegates attend monthly meetings with the SSCCC board and have to serve on one internal committee. There are advisors helping delegates, region board, and Executive SSCCC members to ensure everything goes smoothly and the verification process must be done in order for a delegate to be a voting member. Executive Liaison Officer, Sanjana Sudhir, has expressed interest in becoming a delegate from COC ASG for SSCCC.

Recommendations: *Move to approve Sanjana Sudhir, Executive Liaison as the SSCCC Delegate for Region 6.*

Submitted by: Sanjana Sudhir, Executive Liaison Officer

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 11/08/2023

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.3

Agenda Item Title: Approval of Funds to Attend SSCCC Fall Advocacy Academy

Background: SSCCC is hosting their Advocacy Academy conference, which will take place at the Riverside Convention Center, on December 1st-3rd, 2023. This conference will provide the delegate with special training and provide the students with advocacy skills that are needed for change on campus and in our community. This year, 5 students will be attending, and the delegate does not have to pay for registration fees. Note that an advisor does not need to attend.

Cost:

- Registration 4 @ \$425 - \$1,700
- Hotel Rooms 5 Rooms @ 2 nights per room - \$2,500
- Parking - \$250
- Meals @ \$30 per dinner 2 dinners 5 people - \$300
- Mileage @ \$115 per car 5 cars - \$575

Total Cost- \$5,325

Recommendations: *Move to approve \$5,325 from Student Rep Fee Conference account 72-65220-00-696000-3000.*

Submitted by: Sanjana Sudhir, Executive Liaison Officer and Melinda Ursetta, Student Services

Technician III

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 11/08/2023

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.4

Agenda Item Title: Approval of Funds – California Community College Student Affairs Association Conference 2023 Additional Hotel Costs

Background: This year 4 Officers and Lynn Suh attended the CCCSAA Student Leadership Conference. When the hotel was paid for, only half of the hotel room costs were accounted for via an accounting error by Melinda Ursetta. Lynn Suh paid for the remaining hotel balance when checking out of the hotel on 10/29/2023. Additional funds need to be approved to cover the remaining costs for the hotel rooms.

Cost:

\$941.96 Hotel 2 rooms with double beds 2 nights

Total cost: \$941.96

Recommendations: Move to approve \$941.96 from Student Rep Fee Conference account 72-65220-00-696000-3000 to reimburse Advisor Lynn Suh.

Submitted by:

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 11/08/2023

Item Type: Action ____ Information _x_ Discussion_x_

Agenda Section: 3.0

Item Number: 3.5

Agenda Item Title: First Reading: MOU Agreement to Provide Free Parking for ASG Officers

Background: This is the first reading for Memorandum of Understanding (MOU) as a formal agreement between the Santa Clarita Community College District and the Associated Student Government (ASG). Recognizing the substantial responsibilities and on-campus commitments of ASG officers, the MOU grants them free parking privileges. The intent is to support their roles, which include extended campus hours, organizing events, attending district committees, and collaborating on campus initiatives. The parking passes, distributed by the Community College District of Santa Clarita, ensure that these student leaders can efficiently perform their duties without the added burden of parking fees. This MOU remains in effect indefinitely as long as the ASG is active.

----- MOU BEGINS -----

Resolution Authorizing Agreement of Memorandum of Understanding (MOU) Between the Santa Clarita Community College District and Associated Student Government for Free Parking Due to Their Responsibilities and Campus Involvement

WHEREAS, the Santa Clarita Community College District acknowledges the significant responsibilities undertaken by the members of the Associated Student Government (“ASG”); and,

WHEREAS, ASG members are required to be on campus for a minimum of 8 hours per week, fulfilling their varied roles and duties; and,

WHEREAS, ASG members actively participate in attending district committees, ensuring student representation and voice; and,

WHEREAS, ASG members play a pivotal role in organizing campus events, during which they often have to transport and drag supplies from their vehicles, necessitating proximity to parking;

and,

WHEREAS, ASG members are also entrusted with the duty of conducting meetings, coordinating with various departments, and spearheading collaborative efforts to enhance campus initiatives; and,

WHEREAS, recognizing the importance of ASG members' roles and in support of their efforts to improve the campus community, there is a pressing need to provide them with free parking; and,

WHEREAS, the Santa Clarita Community College District seeks to formalize its commitment to support the ASG through a Memorandum of Understanding ("MOU") which grants free parking to ASG members; and,

WHEREAS, this MOU, signifying the provision of free parking passes distributed by the Santa Clarita Community College District, will remain in effect indefinitely as long as the Associated Student Government remains an active entity at the College; and,

WHEREAS, the Administration recommends the establishment of the MOU between the Santa Clarita Community College District and Associated Student Government;

NOW, THEREFORE, BE IT RESOLVED that the Santa Clarita Community College District authorize the formulation and agreement of the Memorandum of Understanding between College of the Canyons and Associated Student Government to provide free parking privileges.

BE IT FURTHER RESOLVED that the Santa Clarita Community College District take all necessary measures to ensure the seamless distribution of parking passes and effectuate the terms of this resolution.

----- MOU ENDS -----

Recommendations: *Move to approve the First Reading of the MOU Agreement to Provide Free Parking for ASG Officers*

Submitted by: Hestia Sartika, ASG Student Trustee

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled: