

College of the Canyons

Associated Student Government

Senate Meeting Agenda

Wednesday, February 14, 2024; 1:30 pm

HSLH-137

Teleconference Location:

*17200 Sierra Highway
Santa Clarita, CA 91351-1622*

1. General Business

- 1.1 Call to Order/Welcome/Establish Quorum
- 1.2 Flag Salute/Trophy Cup
- 1.3 Announcements/Correspondence
- 1.4 Approval of the Agenda for the Senate Meeting of February 14th, 2024
- 1.5 Open Forum

2. Consent Calendar

- 2.1 Approval of the ASG Senate Meeting minutes from February 7th, 2024
- 2.2 Approval of Funds for CCC Supplies during Spring 2024/Summer 2024

3. Regular Board Meeting Items (Discussions are limited to 10 minutes)

- 3.1 Approval – Student Conduct Policies
- 3.2 Approval – 3rd/Final Reading of Spring 2024 Election Code
- 3.3 Providing the ASG Kitchen with a Kettle
- 3.4 Approval – 2nd Reading of MOU Parking Agreement

4. Reports (Limited to 5 minutes)

4.1 Officers Report

- 4.1.1 Director Reports.....(Any Directors)
- 4.1.2 Vice President of Activities – Valencia.....Lijuan Zhu
- 4.1.3 Social Student Involvement Coordinator I – Valencia.....Sara Wali

4.1.4 Social Student Involvement Coordinator – CCC.....	Jesus Martinez Desantiago
4.1.5 Cultural Student Involvement Coordinator I – Valencia.....	Pin-An Lin
4.1.6 Public Affairs Officer.....	Stephanie Ofilada
4.1.7 Vice President of Inter Club Council.....	Ellie Wingo
4.1.8 Officer of Marketing and Information.....	Harrison Kim
4.1.9 Officer of Equity.....	Moussa Hajghaban
4.1.10 Executive Liaison Officer.....	Sanjana Sudhir
4.1.11 Student Trustee.....	Hestia Sartika
4.1.12 Executive Vice President.....	Caitlin Herron
4.1.13 President.....	Chris Bordbar
4.1.14 ASG Technician.....	Robin Herndon
4.1.15 ASG Canyon Country Campus Advisor.....	Joanna Kelly
4.1.16 ASG Activities and ICC Advisor.....	Lynn Suh
4.1.17 ASG Lead Advisor.....	Kelly Dapp

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor’s Taskforce Workforce Development Committee
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee

- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council (PAC-B)
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

4.3 Standing Committees

- 4.3.1 ASG Finance Committee
- 4.3.2 ASG Recruitment/Election Committee

4.4 Ad-Hoc Committees

- 4.4.1 Legacy Project Ad-Hoc Committee

5. Open Forum

6. Announcement of the next meeting: February 21st, 2024

7. Adjournment

IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR AN AGENDA IN AN ALTERNATE FORM, PLEASE CONTACT CAMPUS LIFE & STUDENT ENGAGEMENT AT COLLEGE OF THE CANYONS AT LEAST 48-HOURS BEFORE THE SCHEDULED MEETING

Date: 02/14/2024

Item Type: Action Information Discussion

Agenda Section: 2.0

Item Number: 2.1

Agenda Item Title: Approval of the ASG Senate Meeting minutes from February 7th, 2024

Background: The minutes from the ASG Senate Meeting held on February 7th, 2024, need approval. The Senate shall review the minutes and vote. You may view the [minutes](#) to approve on the website.

Recommendations: *Move to approve the minutes from the ASG Senate Meeting held on February 7th, 2024*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 02/14/2024

Item Type: Action Information Discussion

Agenda Section: 2.0

Item Number: 2.2

Agenda Item Title: Approval of Funds for CCC Supplies during Spring 2024/Summer 2024

Background: Approval is needed for the purchase of various essential office supplies (i.e. paper, toner) for the Campus Life Office at the Canyon Country Campus.

Cost: \$3,000

Recommendations: *Move to approve up to \$3,000.00 from the CCC Supplies Account #001.9210 for the purchase of supplies during the Spring 2024/Summer 2024 semester.*

Submitted by: Joanna Kelly, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 02/14/2024

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.1

Agenda Item Title: Approval – Student Conduct Policies

Background: On February 7th, 2024, the ASG Senate reviewed and discussed the updated student conduct policies (AP 5520, AP 5530, & BP 5500). The ASG Senate will now vote on approving the student conduct policies.

COST: N/A

Recommendations: Move to approve the updated student conduct policies: AP 5520, AP 5530, & BP 5500.

Submitted by: Chris Bordbar, ASG President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 02/14/23

Item Type: Action _x_ Information _x_ Discussion _x_

Agenda Section: 3.0

Item Number: 3.2

Agenda Item Title: Approval – 3rd/Final Reading of Spring 2024 Election Code

Background: The ASG Election Committee has prepared the third and final reading of the Spring 2024 Election Code. This reading includes updates reflecting the ASG Constitution Changes (votes collected from 9am, February 5, 2024, to 1pm, February 9, 2024).

COST: N/A

Recommendations: Move to approve the third and final reading of the Spring 2024 Election Code

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 02/14/24

Item Type: Action Information Discussion

Agenda Section: 3.0

Item Number: 3.3

Agenda Item Title: Providing the ASG Kitchen with a Kettle

Background: Given the upcoming construction of the Student Services Center, which will temporarily disrupt late-night hot water accessibility for an extended period of 4-5 years, acquiring a hot water kettle for the ASG office becomes crucial. This investment is essential not only to bolster the well-being and productivity of ASG student leaders, who diligently work until 6 pm, beyond the closing times of both the Basic Needs Resource Center at 5 PM and the campus cafe at 3 pm, but also to potentially provide a vital resource for night students in need of hot water for their meals. The inclusion of a hot water kettle in the ASG office will fill the service gap during the construction phase, ensuring that no student goes hungry and that everyone has the necessary support to excel academically while maintaining their well-being. This initiative underscores our dedication to student success, equity, and inclusivity by acknowledging and addressing the immediate needs of our student body amid evolving campus infrastructures.

[Kettle](#)

COST:

\$38.60 (Item (MegaChef 99596270M), delivery & estimated tax).

Purchasing 2 kettles for CCC and VAL (if needed) **\$57.31** (Item (MegaChef 99596270M), free delivery & estimated tax).

Recommendations: *Approve up to \$70 from account number 001.9303.*

Submitted by: Hestia Sartika, ASG Student Trustee

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 02/14/24

Item Type: Action _x_ Information _x_ Discussion _x_

Agenda Section: 3.0

Item Number: 3.4

Agenda Item Title: Approval – 2nd Reading of MOU Parking Agreement

Background: This is the second reading for the Memorandum of Understanding (MOU) as a formal agreement between the Santa Clarita Community College District and the Associated Student Government (ASG). Recognizing the substantial responsibilities and on-campus commitments of ASG officers, the MOU grants them free parking privileges in the staff or student lot for easy access and transportation of supplies to facilitate their duties. The intent is to support their roles, which include extended campus hours, organizing events, attending district committees, and collaborating on campus initiatives. The parking passes, distributed by the Community College District of Santa Clarita, ensure that these student leaders can efficiently perform their duties without the added burden of parking fees. This MOU remains in effect indefinitely if the ASG is active.

----- MOU BEGINS -----

Resolution Authorizing Agreement of Memorandum of Understanding (MOU) Between the Santa Clarita Community College District and Associated Student Government for Free Parking Due to Their Responsibilities and Campus Involvement

WHEREAS, the Santa Clarita Community College District acknowledges the significant responsibilities undertaken by the members of the Associated Student Government (“ASG”); and,

WHEREAS, ASG members are required to be on campus for a minimum of 8 hours per week, fulfilling their varied roles and duties; and,

WHEREAS, ASG members actively participate in attending district committees, ensuring student representation and voice; and,

WHEREAS, ASG members play a pivotal role in organizing campus events, during which they

often have to transport and drag supplies from their vehicles, necessitating proximity to parking; and,

WHEREAS, ASG members are also entrusted with the duty of conducting meetings, coordinating with various departments, and spearheading collaborative efforts to enhance campus initiatives; and,

WHEREAS, recognizing the importance of ASG members' roles and in support of their efforts to improve the campus community by providing them with free parking privileges in Staff Lot 2 (VAL) or any Student Lot (VAL and CCC) for Winter, Spring, Summer and Fall semester, to facilitate their duties; and,

WHEREAS, the Santa Clarita Community College District seeks to formalize its commitment to support the ASG through a Memorandum of Understanding (“MOU”) which grants free parking to ASG members; and,

WHEREAS, this MOU, signifying the provision of free parking passes distributed by the Santa Clarita Community College District, will remain in effect indefinitely as long as the Associated Student Government remains an active entity at the College; and,

WHEREAS, the Administration recommends the establishment of the MOU between the Santa Clarita Community College District and Associated Student Government;

NOW, THEREFORE, BE IT RESOLVED that the Santa Clarita Community College District authorize the formulation and agreement of the Memorandum of Understanding between College of the Canyons and Associated Student Government senate members to provide free parking privileges.

BE IT FURTHER RESOLVED that the Santa Clarita Community College District take all necessary measures to ensure the seamless distribution of parking passes to the Associated Student Government senate members and effectuate the terms of this resolution.

----- MOU ENDS -----

Recommendations: *Move to approve 2nd Reading of the MOU Parking Agreement*

Submitted by: Hestia Sartika, ASG Student Trustee

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled: