

# College of the Canyons

## Associated Student Government

### Senate Meeting Agenda

Wednesday, February 7<sup>th</sup>, 2024; 1:30 pm

HSLH-137

#### Teleconference Location:

*17200 Sierra Highway  
Santa Clarita, CA 91351-1622*

#### **1. General Business**

- 1.1 Call to Order/Welcome/Establish Quorum
- 1.2 Flag Salute/Trophy Cup
- 1.3 Announcements/Correspondence
- 1.4 Approval of the Agenda for the Senate Meeting of February 7<sup>th</sup>, 2024
- 1.5 Open Forum

#### **2. Consent Calendar**

- 2.1 Approval of the ASG Senate Meeting minutes from January 22<sup>nd</sup>, 2024

#### **3. Regular Board Meeting Items (Discussions are limited to 10 minutes)**

- 3.1 Student Conduct Policy
- 3.2 Interviewing Moussa A Hajghaban
- 3.3 Interviewing Sara Wali
- 3.4 Interviewing Mijia Hu
- 3.5 Interviewing Pin-An Lin
- 3.6 Interviewing Juan Sebastian Suarez Gallego
- 3.7 Interviewing Shayan Ahmadpour
- 3.8 Interviewing Eli Xiao
- 3.9 Appointing Officer of Equity
- 3.10 Appointing Social Student Involvement Coordinator – Valencia Campus

3.11 Appointing Cultural Student Involvement Coordinator – Valencia Campus

3.12 Approval of Budget for CougarFest

**4. Reports (Limited to 5 minutes)**

4.1 Officers Report

- 4.1.1 Director Reports.....(Any Directors)
- 4.1.2 Vice President of Activities – Valencia.....Lijuan Zhu
- 4.1.3 Social Student Involvement Coordinator – CCC.....Jesus Martinez Desantiago
- 4.1.4 Public Affairs Officer.....Stephanie Ofilada
- 4.1.5 Vice President of Inter Club Council.....Ellie Wingo
- 4.1.6 Officer of Marketing and Information.....Harrison Kim
- 4.1.7 Executive Liaison Officer.....Sanjana Sudhir
- 4.1.8 Student Trustee.....Hestia Sartika
- 4.1.9 Executive Vice President.....Caitlin Herron
- 4.1.10 President.....Chris Bordbar
- 4.1.11 ASG Technician.....Robin Herndon
- 4.1.12 ASG Canyon Country Campus Advisor.....Joanna Kelly
- 4.1.13 ASG Activities and ICC Advisor.....Lynn Suh
- 4.1.14 ASG Lead Advisor.....Kelly Dapp

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor’s Taskforce Workforce Development Committee
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council

- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council (PAC-B)
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

#### 4.3 Standing Committees

- 4.3.1 ASG Finance Committee
- 4.3.2 ASG Recruitment/Election Committee

#### 4.4 Ad-Hoc Committees

- 4.4.1** Legacy Project Ad-Hoc Committee

### **5. Open Forum**

### **6. Announcement of the next meeting: February 14<sup>th</sup>, 2024**

### **7. Adjournment**

*IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR AN AGENDA IN AN ALTERNATE FORM, PLEASE CONTACT CAMPUS LIFE & STUDENT ENGAGEMENT AT COLLEGE OF THE CANYONS AT LEAST 48-HOURS BEFORE THE SCHEDULED MEETING*

**Date:** 2/7/24

**Item Type:** Action  Information  Discussion

**Agenda Section:** 2.0

**Item Number:** 2.1

**Agenda Item Title:** Approval of the ASG Senate Meeting minutes from January 22<sup>nd</sup>, 2024

**Background:** The minutes from the ASG Senate Meeting held on January 22<sup>nd</sup>, 2024, need approval. The Senate shall review the minutes and vote. You may view the [minutes](#) to approve on the website.

**Recommendations:** *Move to approve the minutes from the ASG Senate Meeting held on January 22<sup>nd</sup>, 2024*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action \_\_\_ Information \_x\_ Discussion \_x\_

**Agenda Section:** 3.0

**Item Number:** 3.1

**Agenda Item Title:** Student Conduct Policy

**Background:**

College of the Canyons currently has four board policies related to the student conduct and grievance process. The changes made to these policies were made to align them with the policies and procedures outlined by CCLC. Many of the four policies have been changed and written to be easier to read, follow, and implement. The ASG Senate has already reviewed the policies in advance and are now welcome to discuss any questions or concerns with Dr. Ruys.

Student Conduct Policies and Procedure Updates:

[AP 5530](#)

[BP 5500](#)

[AP 5520](#)

**COST:** N/A

**Recommendations:** Give feedback regarding the student conduct and grievance policies

Submitted by: Chris Bordbar, ASG President

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action \_x\_ Information \_x\_ Discussion \_x\_

**Agenda Section:** 3.0

**Item Number:** 3.2

**Agenda Item Title:** Interviewing Moussa A Hajghaban

**Background:** Moussa A Hajghaban has applied for the Officer of Equity position and meets all eligibility criteria set by the ASG. The Senate will now interview Moussa to determine if the candidate is fit for the position.

**COST:** N/A

**Recommendations:** *Ask required interview questions.*

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action \_x\_ Information \_x\_ Discussion \_x\_

**Agenda Section:** 3.0

**Item Number:** 3.3

**Agenda Item Title:** Interviewing Sara Wali

**Background:** Sara Wali has applied for the Social Student Involvement Coordinator position at Valencia and meets all eligibility criteria set by the ASG. The Senate will now interview Sara to determine if the candidate is fit for the position.

**COST:** N/A

**Recommendations:** *Ask required interview questions.*

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action \_x\_ Information \_x\_ Discussion \_x\_

**Agenda Section:** 3.0

**Item Number:** 3.4

**Agenda Item Title:** Interviewing Mijia Hu

**Background:** Mijia Hu has applied for the Cultural Student Involvement Coordinator (CCC or VAL), Social Student Involvement Coordinator (VAL), and Vice President of Activities - CCC positions and meets all eligibility criteria set by the ASG. The Senate will now interview Mijia to determine if the candidate is fit for the position.

**COST:** N/A

**Recommendations:** *Ask required interview questions.*

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action \_x\_ Information \_x\_ Discussion \_x\_

**Agenda Section:** 3.0

**Item Number:** 3.5

**Agenda Item Title:** Interviewing Pin-An Lin

**Background:** Pin-An Lin has applied for the Social Student Involvement Coordinator – Valencia Campus position and meets all eligibility criteria set by the ASG. The Senate will now interview Pin-An to determine if the candidate is fit for the position.

**COST:** N/A

**Recommendations:** *Ask required interview questions.*

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action \_x\_ Information \_x\_ Discussion \_x\_

**Agenda Section:** 3.0

**Item Number:** 3.6

**Agenda Item Title:** Interviewing Juan Sebastian Suarez Gallego

**Background:** Juan Sebastian Suarez Gallego has applied for the Officer of Equity position and meets all eligibility criteria set by the ASG. The Senate will now interview Juan to determine if the candidate is fit for the position.

**COST:** N/A

**Recommendations:** *Ask required interview questions.*

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action  Information  Discussion

**Agenda Section:** 3.0

**Item Number:** 3.7

**Agenda Item Title:** Interviewing Shayan Ahmadpour

**Background:** Shayan Ahmadpour has applied for the Social Student Involvement Coordinator (VAL), Cultural Student Involvement Coordinator (VAL), and Officer of Equity position and meets all eligibility criteria set by the ASG. The Senate will now interview Shayan to determine if the candidate is fit for the position.

**COST:** N/A

**Recommendations:** Ask required interview questions.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action \_x\_ Information \_x\_ Discussion \_x\_

**Agenda Section:** 3.0

**Item Number:** 3.8

**Agenda Item Title:** Interviewing Eli Xiao

**Background:** Eli Xiao has applied for the Social Student Involvement Coordinator (VAL), Cultural Student Involvement Coordinator (VAL) positions and meets all eligibility criteria set by the ASG. The Senate will now interview Eli to determine if the candidate is fit for the position.

**COST:** N/A

**Recommendations:** Ask required interview questions.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action \_x\_ Information \_x\_ Discussion \_x\_

**Agenda Section:** 3.0

**Item Number:** 3.9

**Agenda Item Title:** Appointing Officer of Equity

**Background:** Moussa A Hajghaban, Juan Sebastian Suarez Gallego, and Shayan Ahmadpour have been interviewed for the Officer of Equity position with the ASG Senate. The Senate will now discuss which candidate should fill the position.

**COST:** N/A

**Recommendations:** Appoint selected candidate for the Officer of Equity position.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action  Information  Discussion

**Agenda Section:** 3.0

**Item Number:** 3.10

**Agenda Item Title:** Appointing Social Student Involvement Coordinator – Valencia Campus

**Background:** Sara Wali, Mijia Hu, Pin-An Lin, Shayan Ahmadpour, and Eli Xiao have interviewed for the Social Student Involvement Coordinator – Valencia Campus position with the ASG Senate. Currently, there are 2 positions open for this title. The Senate will now discuss which candidate(s) should fill the position(s).

**COST:** N/A

**Recommendations:** Appoint selected candidate for the Social Student Involvement Coordinator - VAL position.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action \_x\_Information \_x\_Discussion\_x\_

**Agenda Section:** 3.0

**Item Number:** 3.11

**Agenda Item Title:** Appointing Cultural Student Involvement Coordinator – Valencia Campus

**Background:** Mijia Hu, Pin-An Lin, Shayan Ahmadvour, and Eli Xiao have been interviewed for the Cultural Student Involvement Coordinator – Valencia Campus position with the ASG Senate. Currently, there are 2 positions open for this title. The Senate will now discuss which candidate(s) should fill the position(s).

**COST:** N/A

**Recommendations:** *Appoint selected candidate for the Cultural Student Involvement Coordinator - VAL position.*

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

**Date:** 2/7/24

**Item Type:** Action  Information  Discussion

**Agenda Section:** 3.0

**Item Number:** 3.12

**Agenda Item Title:** Approval of Budget for CougarFest

**Background:** CougarFest is scheduled for 2/12/2024 (CCC) and 2/13/2024 (VAL). The advisors are requesting approval of budget to purchase incentives to encourage event participation.

**COST:**

Agua Fresca – 1 container at CCC, 3 containers at VAL - \$89.99 per 5 GAL - **\$400**

Korean Convenience Store Pouch Drinks – TBD - **\$500**

Nacho Cheese Dispenser (Rental) – 1 machine at CCC, 2 machines at VAL - \$65 per machine - **\$200**

Nacho Cheese (140 oz) – 1 at CCC, 2 at VAL - \$25.25 per pack - **\$80**

Popcorn Seasoning – Variety split between CCC and VAL - **\$100**

Other miscellaneous supplies

**Not to exceed \$1,750**

**Recommendations:** *Approve up to \$750 from VC Social and Cultural account #001.9813, up to \$500 from Clubs and Organizations account #001.9203, and up to \$500 from CCC Social and Cultural account #001.9805 for purchase of CougarFest Incentives.*

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled: