

College of the Canyons Associated Student Government

Special Senate Meeting Agenda

Wednesday, July 26, 2023; 1:30 pm

HSLH-137

Teleconference Location:

*17200 Sierra Highway
Santa Clarita, CA 91351-1622*

1. General Business

- 1.1 Call to Order/Welcome/Establish Quorum
- 1.2 Flag Salute/Trophy Cup
- 1.3 Announcements/Correspondence
- 1.4 Approval of the Agenda for the Senate Meeting of July 26, 2023
- 1.5 Open Forum

2. Consent Calendar

- 2.1 Approval of the ASG Senate Meeting minutes from May 24, 2023
- 2.2 Approval of Funds for Office supplies for the 2023/2024 Year
- 2.3 Approval of Funds for Twenty-five score cards for the 2023/2024 Year
- 2.4 Approval of Funds for Poster Room Supplies during the 2023/2024 Year
- 2.5 Approval of Funds for CCC Supplies during Fall 2023/Winter 2023

3. Regular Board Meeting Items (Discussions are limited to 10 minutes)

- 3.1 Discussion: Interviewing Sara Wali
- 3.2 Discussion: Interviewing Harrison Kim
- 3.3 Discussion: Interviewing Ellie Wingo
- 3.4 Discussion: Interviewing Aramis Saeednia
- 3.5 Discussion: Interviewing Stephanie Ofilada
- 3.6 Discussion: Interviewing Yu Wu
- 3.7 Discussion: Interviewing Ziyang Long
- 3.8 Discussion: Interviewing Sanjana Sudhir

- 3.9 Action: Appointing new officers
- 3.10 Action: Approval of Funds for ASG Training needs
- 3.11 Action: Approval of Funds for CougarFest supplies

4. Reports (Limited to 5 minutes)

4.1 Officers Report

- 4.1.1 Director Reports.....(Any Directors)
- 4.1.2 Executive Vice President of Activities.....Kristian Mengistu
- 4.1.3 Vice President of Activities – Valencia..... Lijuan Zhu
- 4.1.4 Vice President of Activities – Canyon Country..... (Vacant)
- 4.1.5 Social Student Involvement Coordinator I – Valencia.....Jiahong Sun
- 4.1.6 Social Student Involvement Coordinator II – Valencia..... (Vacant)
- 4.1.7 Social Student Involvement Coordinator – Canyon Country.....Jesus Martinez Desantiago
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia..... (Vacant)
- 4.1.9 Cultural Student Involvement Coordinator II – Valencia..... (Vacant)
- 4.1.10 Cultural Student Involvement Coordinator – CCC.....(Vacant)
- 4.1.11 Public Affairs Officer..... (Vacant)
- 4.1.12 Vice President of Inter Club Council..... (Vacant)
- 4.1.13 Officer of Marketing and Information..... (Vacant)
- 4.1.14 Officer of Equity..... (Vacant)
- 4.1.15 Executive Liaison Officer..... (Vacant)
- 4.1.16 Student Trustee.....Hestia Sartika
- 4.1.17 Executive Vice President..... Caitlin Herron
- 4.1.18 President.....Christopher Bordbar
- 4.1.19 ASG Technician.....Robin Herndon
- 4.1.20 ASG Canyon Country Campus Advisor.....Joanna Kelly
- 4.1.21 ASG Activities and ICC Advisor.....Lynn Suh
- 4.1.22 ASG Lead Advisor.....Kelly Dapp

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce

- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor's Taskforce Workforce Development Committee
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council (PAC-B)
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

4.3 Standing Committees

- 4.3.1 ASG Finance Committee
- 4.3.2 ASG Recruitment/Election Committee

4.4 Ad-Hoc Committees

4.4.1 Legacy Project Ad-Hoc Committee

5. Open Forum

6. Announcement of the next meeting: August 23, 2023

7. Adjournment

IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR AN AGENDA IN AN ALTERNATE FORM, PLEASE CONTACT CAMPUS LIFE & STUDENT ENGAGEMENT AT COLLEGE OF THE CANYONS AT LEAST 48-HOURS BEFORE THE SCHEDULED MEETING

Date: 7/26/2023

Item Type: Action Information Discussion

Agenda Section: Consent Calendar

Item Number: 2.1

Agenda Item Title: Approval of the ASG Senate Meeting minutes from May 24, 2023

Background: The minutes from the ASG Senate Meeting held on May 24, 2023 need approval. The Senate shall review the minutes and vote. You may view the minutes to approve on the website [here](#).

Recommendations: *Move to approve the minutes from the ASG Senate Meeting held on May 24, 2023*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action Information Discussion

Agenda Section: Consent Calendar

Item Number: 2.2

Agenda Item Title: Approval of Funds for Office supplies during the 2023/2024 year

Background: Approval is needed for office supplies at both Campus Life and the ASG Office during the Summer and Fall 2023 Semesters, beginning July 1, 2023.

Cost: not to exceed \$5,000.00

Recommendations: *Move to approve up to \$5,000.00 from the Supplies account # 001.9303 for both Summer and Fall 2023 Semester for the 2023/2024 Fiscal year.*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action Information Discussion

Agenda Section: Consent Calendar

Item Number: 2.3

Agenda Item Title: Approval of Funds for Twenty-five score cards for 2023/2024

Background: The 25 score cards for the Summer/Fall 2023 Semesters soon must be ordered. Additional funds are being requested to reorder the scorecards when the supplies are running low for summer as well as ordering the fall semester 25 score cards starting July 1, 2023.

Cost: not to exceed \$2,000

Recommendations: Move to approve up to \$2,000 from the Twenty-five score benefit Account # 001.9309 for 25 score cards issued during the Summer/Fall 2023 Semesters for the 2023/2024 fiscal year.

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action Information Discussion

Agenda Section: Consent Calendar

Item Number: 2.4

Agenda Item Title: Approval of Funds for Poster Room Supplies during the Year 2023/2024.

Background: The cost will cover poster making, posting, and cleaning supplies starting July 1, 2023

Cost: Not to exceed \$1000

Cost breakdown:

- Paint - paint brushes - cups for paint - butcher paper
- Sanitation supplies
- Post-its and blue tape
- Art supplies

Recommendations: *Move to approve up to \$1,000 from Paint Room Supplies Account # 001.9152 during the Summer/Fall 2023 Semesters for the 2023/2024 fiscal year.*

Submitted by: Robin Herndon, ASG Technician

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action Information Discussion

Agenda Section: Consent Calendar

Item Number: 2.5

Agenda Item Title: Approval of Funds for CCC Supplies during Fall 2023/Winter 2023

Background: Approval is needed for the purchase of various essential office supplies for the Campus Life Office at the Canyon Country Campus.

Cost: \$3,000

Recommendations: Move to approve up to \$3,000.00 from the CCC Supplies Account #001.9210 for the purchase of supplies during the Fall 2023/Winter 2023 semester.

Submitted by: Joanna Kelly, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action ___ Information _x_ Discussion_x_

Agenda Section: Regular Board Meeting Item

Item Number: 3.1

Agenda Item Title: Interviewing Sara Wali

Background: Sara Wali has applied for the Social Student Involvement Coordinator-Valencia and the Public Affairs Officer position and will be interviewed by the current ASG Senate. Sara has met all the criteria and standards set by ASG to move forward with this interview.

COST: N/A

Recommendations: Ask required interview questions.

Submitted by: Joanna Kelly, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action ___ Information _x_ Discussion_x_

Agenda Section: Regular Board Meeting Item

Item Number: 3.2

Agenda Item Title: Harrison Kim

Background: Harrison has applied for the Public Affairs Officer position and will be interviewed by the current ASG Senate. Harrison has met all the criteria and standards set by ASG to move forward with this interview.

COST: N/A

Recommendations: Ask required interview questions.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action ___ Information _x_ Discussion_x_

Agenda Section: Regular Board Meeting Item

Item Number: 3.3

Agenda Item Title: Interviewing Ellie Wingo

Background: Ellie Wingo has applied for the Vice President of Inter Club Council position and will be interviewed by the current ASG Senate. Ellie has met all the criteria and standards set by ASG to move forward with this interview.

COST: N/A

Recommendations: Ask required interview questions.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action ___ Information _x_ Discussion _x_

Agenda Section: Regular Board Meeting Item

Item Number: 3.4

Agenda Item Title: Interviewing Aramis Saeednia

Background: Aramis has applied for the Social Student Involvement Coordinator Valencia Campus and Officer of Marketing and Information positions and will be interviewed by the current ASG Senate. Aramis has met all the criteria and standards set by ASG to move forward with this interview.

COST: N/A

Recommendations: Ask required interview questions.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action ___ Information _x_ Discussion _x_

Agenda Section: Regular Board Meeting Item

Item Number: 3.5

Agenda Item Title: Interviewing Stephanie Ofilada

Background: Stephanie has applied for the Public Affairs Officer and Cultural Student Involvement Coordinator Valencia Campus positions and will be interviewed by the current ASG Senate. Aramis has met all the criteria and standards set by ASG to move forward with this interview.

COST: N/A

Recommendations: Ask required interview questions.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action ___ Information _x_ Discussion _x_

Agenda Section: Regular Board Meeting Item

Item Number: 3.6

Agenda Item Title: Interviewing Yu Wu

Background: Yu has applied for the Officer of Marketing and Information, Cultural Student Involvement Coordinator (either campus), and Social Student Involvement Coordinator (either campus) positions and will be interviewed by the current ASG Senate. Yu has met all the criteria and standards set by ASG to move forward with this interview.

COST: N/A

Recommendations: Ask required interview questions.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action ___ Information x Discussion x

Agenda Section: Regular Board Meeting Item

Item Number: 3.7

Agenda Item Title: Interviewing Ziyang Long

Background: Ziyang has applied for the Officer of Equity, Social Student Involvement Coordinator Valencia Campus and Vice President of Activities - CCC positions and will be interviewed by the current ASG Senate. Ziyang has met all the criteria and standards set by ASG to move forward with this interview.

COST: N/A

Recommendations: Ask required interview questions.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action ___ Information _x_ Discussion _x_

Agenda Section: Regular Board Meeting Item

Item Number: 3.8

Agenda Item Title: Interviewing Sanjana Sudhir

Background: Sanjana has applied for the Executive Liaison Officer to the Canyon Country Campus and Social Student Involvement Coordinator – Valencia Campus positions and will be interviewed by the current ASG Senate. Sanjana has met all the criteria and standards set by ASG to move forward with this interview.

COST: N/A

Recommendations: Ask required interview questions.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action ___x_ Information ___x___ Discussion ___x___

Agenda Section: Regular Board Meeting Item

Item Number: 3.9

Agenda Item Title: Appointing new officers.

Background: The ASG Senate has interviewed Sara Wali, Harrison Kim, Ellie Wingo, Harrison Dargahi, and Aramis Saeednia for different ASG positions. The Senate will discuss if the interviewees would be a good fit for the organization and appoint who they feel is best fit for their position(s).

Open positions in discussion: Social Student Involvement Coordinator – VAL, Public Affairs Officer, Vice President of Inter Club Council

COST: N/A

Recommendations: Appoint selected candidate(s) for ASG open position(s) to start term on August 1, 2023.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action __x_ Information _x_ Discussion _x_

Agenda Section: Regular Board Meeting Item

Item Number: 3.10

Agenda Item Title: Approval of Funds for ASG Training needs

Background: ASG Training is on August 7-9, 2023 from 10am to 3pm. Lunch, snacks, and refreshments will be provided throughout the training.

On August 9, 2023, the ASG Senate will participate in an escape room activity for team building.

Funds are needed for purchase of food and to pay for the escape room experience.

COST: Not to exceed \$1,250

Estimated breakdown

Lunch - \$600

Snacks/Refreshments - \$150

Escape Room - \$500

Recommendations: Move to approve up to \$1,250 from account #001.9350 ASG Retreats and Conferences for ASG Training supply needs.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled:

Date: 7/26/2023

Item Type: Action __x_ Information _x_ Discussion _x_

Agenda Section: Regular Board Meeting Item

Item Number: 3.11

Agenda Item Title: Approval of Funds for CougarFest supplies

Background: CougarFest will be happening on August 28, 2023 at the Canyon Country Campus and on August 31, 2023 at the Valencia campus. Extra tables may need to be rented in order to accommodate registration numbers. We will also be purchasing incentives to encourage participation in the event

COST: Not to exceed \$1,500

Recommendations: Move to approve up to \$500 from account #001.9203 Clubs and Organizations, \$500 from account #001.9805 CCC Social & Cultural, and \$500 from account #001.9813 VC Social & Cultural for CougarFest supply needs.

Submitted by: Lynn Suh, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried:

Failed:

Tabled: