

Associated Student Government

Minutes

Wednesday, October 11, 2023

1:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Christopher Bordbar, President
Caitlin Herron, Executive Vice President
Hestia Sartika, Student Trustee
Kristian Mengistu, Executive Vice President of Activities
Sanjana Sudhir, Executive Liaison Officer
Harrison Kim, Officer of Marketing and Information
Stephanie Ofilada, Public Affairs Officer
Lijuan (Judy) Zhu, Vice President of Activities – Valencia
Yu Wu, Cultural Student Involvement Coordinator 1
Erik Polanco, Cultural Student Involvement Coordinator 2
Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC
Jiahong (Johnson) Sun, Social Student Involvement Coordinator I
Cody Imperial-Pham, Social Student Involvement Coordinator 2

Members Absent:

Ellie Wingo, Vice President of Inter Club Council

Others Present:

Kelly Dapp, ASG Advisor
Robin Herndon, ASG Technician
Lynn Suh, ASG Advisor
Joanna Kelly, CCC Advisor

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

ASG President, **Christopher Bordbar** calls the Senate Meeting of the A.S.G. to order at 1:30 p.m. with quorum established and 12 ASG Officers present.

1.2 Flag Salute/Trophy Cup:

Sanjana Sudhir, Executive Liaison Office, leads us in the Flag Salute.

Sanjana Sudhir, Executive Liaison Officer, passes the Trophy Cup to *Kristian Mengistu, Executive Vice President of Activities*, for doing great job with handling activities.

- 1.3 Announcements:** ASG Buddies are assigned to encourage each other to speak up and check in with each other and build team.

Jiahong (Johnson) Sun, Social Student Involvement Coordinator I, arrives at 1:31 pm – Quorum now 13

Officers will be grouped in pairs:

Ellie and Judy

Kristian and Stephanie

Hestia and Sanjana

Erik and Jesus

Chris and Yu

Harrison and Johnson

Caitlin and Cody

- 1.4 Approval of the ASG Senate Meeting of October 11, 2023**

Motion: Erik Polanco, Cultural Student Involvement Coordinator 2

Second: Caitlin Herron, Executive Vice President

Record of Board Vote... 13 -0-0 with chair voting

- 1.5 Open Forum:** None

2. Consent Calendar:

- 2.1 Approval of the ASG Senate Meeting Minutes from October 4, 2023**

- 2.2 NEW CLUB – Jewish Club**

- 2.3 NEW CLUB – Armenian Student Association**

- 2.4 NEW CLUB – COC Theatre Club**

- 2.5 NEW CLUB – Our Fight Our People**

Motion: Kristian Mengistu, Executive Vice President of Activities

Second: Stephanie Ofilada, Public Affairs Officer

Record of Board Vote... 13-0-0 with chair voting aye

3. Regular Board Meeting Items:

Motion to strike agenda item 3.1

Motion: Caitlin Herron, Executive Vice President

Second: Stephanie Ofilada, Public Affairs Officer

Record of Board Vote...13 -0-0 with chair voting aye

3.1 Information: ASG Budget Overview

Background: Dr. Jasmine Ruys, Assistant Superintendent/Vice President of Student Services, will be providing an overview of the ASG budget. Information will be presented about the background, revenue received, and the purpose of ASG fees. These fees include the Student Representation Fee, Student Center Fee, and the Student Support Fee. Information will also

be shared about what ASG and the District currently fund as well as a comparison of fees and benefits offered at other colleges.

Cost: N/A

3.2 Action: Approval of Funds – Dash Passes for 2023/2024 School Year

Motion: *Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC*

Second: *Hestia Sartika, Student Trustee*

Background: One of the ASG Student Support Fee Benefits is a Dash Pass for the first students who sign up to for benefit when it is available. Funds need to be approved to pay the invoices for those who use this benefit.

Cost: Not to exceed \$15,000

This is annual for the 5-year contract.

Explanation of the use - one of the student benefits from the Student Support Fee.

Eligible students may apply at the beginning of the semester.

Recommendations: *Move to approve up to \$15,000 for Fall, Spring, Winter and Summer Dash Passes.*

Record of Board Vote... *12-1-0 with chair voting aye and Erik Polanco, Cultural Student Involvement Coordinator 2, abstaining*

3.3 Action: Approval of Funds – Dry Cleaning of Cougar Mascot and Tablecloths

Motion: *Kristian Mengistu, Executive Vice President of Activities*

Second: *Sanjana Sudhir, Executive Liaison Officer*

Background: The Cougar Mascot needs to be cleaned after being worn for an extended amount of time for sanitary reasons. Also, from time to time the Campus Life and ASG tablecloths need to be cleaned as well. Melinda Ursetta, ASG Technician, will take these items to the dry cleaner's and be reimbursed for the cleaning expenses.

Cost: Not to exceed \$100.

Homecoming and use of the costume during the event made it need to be dry-cleaned as well as the tablecloths for Campus Life and ASG

Campus Life has two mascots to interchange.

Recommendations: *Move to approve up to \$100 from the Dry-Cleaning account 001.9507.*

Record of Board Vote... *13 -0-0 with chair voting aye*

Motion to table agenda item 3.4

Motion: *Erik Polanco, Cultural Student Involvement Coordinator*

Second: *Caitlin Herron, Executive Vice President*

Record of Board Vote... *13 -0-0 with chair voting aye*

3.4 Action: Approval of Funds – Día de los Muertos

Background: Dia de los Muertos is about remembering and celebrating those in our lives that have passed on. In collaboration with the Intercultural Center (ICC), I want to share this

holiday with the community by having them experience this historic holiday. People will write a fond memory of their loved ones on a giant cempasuchil (orange marigold) mural. After, they'll be treated with music and Porto's tamales and empanadas. Educational Posters will also be on display educating the community the history and tradition of this holiday.

COST:

BIC Round Stic Ballpoint Pens, Medium Point, 1.0 mm, Translucent Barrel, Black Ink, Pack Of 60 Pens: \$5.99

Poster Board: \$10 (x2)

Gold Tablecloths: \$2.24 (x3)

50 pc Orange Marigold Flower Heads: \$10 (x3)

Porto's Pork Tamales: \$3.25 (x100) ----> \$325.00

Porto's Chicken Empanadas: \$15.99 (x3 dozen) ----> \$48

Total: \$443

Recommendations: ~~Move to approve up to \$460 in funds from account number 001.9813 for "Dia de los Muertos" event.~~

3.5 Action: Approval of Funds – Fall Fest Budget

Motion: Erik Polanco, Cultural Student Involvement Coordinator 2

Second: Stephanie Ofilada, Public Affairs Officer

Background: Fall Fest is back! A festival of fun and candy, who doesn't want to join in on the fun? Though to make it the best it can be, we need funding. Students will check in at the incentive table and grab a brochure giving them a task to visit each booth. Every booth will be supplied with a pile of candy so even if they can't complete the brochure, they'll at least earn a tasty treat. If they've visited every booth, they'll earn an even bigger prize. Almost every game and setup are going to be done in-house. What needs funding are the incentives for students. This includes candy bags and Costco Pastries either ones made fresh or boxed.

COST:

Candy Bags: \$65

Costco Pastries: \$70

Kraft Paper bags: \$23 (for 3)

Total: \$158

Recommendations: Move to approve up to \$170 in funds from account number 001.9813 for "Fall Fest".

Record of Board Vote... 13 -0-0 with chair voting aye

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- **Kristian Mengistu** – Activity meeting after this meeting. Any budget to approve should be done next week.
- 4.1.3 Vice President of Activities—Valencia – **Lijuan Zhu** - nothing
- 4.1.4 Vice President of Activities—Canyon Country (**Vacant**)
- 4.1.5 Social Student Involvement Coordinator I—Valencia- **Jiahong Sun**- nothing
- 4.1.6 Social Student Involvement Coordinator II—Valencia – **Cody Imperial-Pham**- nothing
- 4.1.7 Social Student Involvement Coordinator— Canyon Country – **Jesus Martinez Desantiago**-First event went well and thank you Sanjana, Yu and Joanna for support. Made a photo album of event.
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – **Yu Wu**-nothing
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – **Erik Polanco**- working with his director on upcoming events.
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country (**Vacant**)
- 4.1.11 Public Affairs Officer –**Stephanie Ofilada**-mini-mics delivered and are working well.
- 4.1.12 Vice President of Inter Club Council- **Ellie Wingo**-absent
- 4.1.13 Officer of Equity- (**Vacant**)
- 4.1.14 Officer of Marketing and Information- **Harrison Kim**-Paw Print done in November and will feature football team. Would like to feature ASG and asks if new photo should be taken or use existing photos. A group picture is suggested for the Paw Print.
- 4.1.15 Executive Liaison Officer- **Sanjana Sudhir**-fall fest is next week. Be their 15 minutes early to setup and if you have office hours during that time, please come help 11:30 am until 1pm Wednesday.
- 4.1.16 Student Trustee- **Hestia Sartika** – Send email of receipts to Joanna for food service committee.
- 4.1.17 Executive Vice President – **Caitlin Herron**- nothing
- 4.1.18 President- **Christopher Bordbar** – tragic incident about student passing away. Would like to help support the family, some letters are suggested. A Go Fund Me has been created for the student from AOC. Promoting an already existing Go Fund Me is okay to do until more information is confirmed. One card from the entire board is recommended. Dates for meetings is 10-31 with the Chancellor and 1 question would be good initially on something that may be fixed.
- 4.1.19 ASG Technician- **Robin Herndon** – Agenda items need one motion and one second before the vote takes place.
- 4.1.20 Advisor – **Joanna Kelly**- Good job with event on Monday and thank you for supporting him and setting up. Subcommittee Money Talks Workshop is coming up on Monday at 10am via zoom and in person from 11:30 until 1:00 pm and subway for those who attend in person. Midterm for some of you and make

sure to take care of yourselves and allow enough time to study. Resources are available at the Health Center.

- 4.1.21 Advisor- **Lynn Suh**- 4 new clubs were approved this past Monday and official with ASG's approval. Reminder is no eating in the ASG office. If you need to eat lunch during office hours, go eat in the Atrium and do not worry about signing in and out when eating. New clubs may submit paperwork until January 31st. Send questions to Lynn.
- 4.1.22 Lead Advisor- **Kelly Dapp**- Email regarding an invitation to attend an event with the Chancellor on the 18th from 9am until 1pm. This is a good opportunity for ASG to make an appearance. If you cannot attend the whole time, that is okay but deadline is today. Thanks to Chris and Harrison, the TLC expanded hours to open an hour earlier at the Valencia campus. Promoting the TLC to get more students to come has been recommended. Dr. Ruys will be here next week to review the ASG budget and if you would like to have anything addressed during the meeting, please let her know. The trend over the past few years as well as what is typical at other community colleges will be included. Any questions may be emailed to Kelly or you may come discuss it with her.

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor's Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 **Institutional Effectiveness & Inclusive Excellence (IE2) Cody attended and discussed counseling issues and student feedback is counselor did not help as**

much. Other minority groups would like to have a voice. November 14 is the next meeting and will work on finding solutions to these issues.

4.2.25 Measure E & M

4.2.26 **President's Advisory Council – budget student services. This affects students but not specifically ASG.**

4.2.27 Program Viability

4.2.28 Safety Committee

4.2.29 Student Art Collection

4.2.30 Student Conduct

4.2.31 Sustainable Development Committee

4.2.32 Technology

4.2.33 Women's Conference

4.3 Standing Committees

4.3.1 ASG Finance Committee-

4.3.2 **ASG Recruitment and Election Committee-Met today to review the things to improve this year. Goal set to make sure the first and second reading of the election code is done at the beginning to provide enough time. Erik and Ellie are on the committee. Chris will appoint the chair and meeting in two weeks.**

4.4 Ad-Hoc Committees

4.4.1 Legacy Project Ad-Hoc Committee -Sent all of the schedules for the board in reference to the Alumni project. BaNC Project Hestia is planning on meeting with Sarah.

5. Closing Forum:

Caitlin briefly talks about the Transfer Night events that was held last year. Her director is working on collaborating some events similar like the Transfer Night events. Not as much of a budget for this year to purchase the food at the event. If there is any leftover from events, may use what is still available. Last year, the event was held in STCN128 and 129 and counselor was present to answer questions.

Next week, Executive Board meeting will follow the Senate meeting.

6. Announcement of the Next Meeting- October 18, 2023

7. Adjournment (2:01p.m.)

Motion: Kristian Mengistu, Executive Vice President of Activities

Second: Hestia Sartika, Student Trustee

Record of Board Vote:13 -0-0 with chair voting Aye