

Associated Student Government

Minutes

Wednesday, April 10, 2024

1:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Christopher Bordbar, President

Caitlin Herron, Executive Vice President

Hestia Sartika, Student Trustee

Lijuan (Judy) Zhu, Executive Vice President of Activities

Sanjana Sudhir, Executive Liaison Officer

Harrison Kim, Officer of Marketing and Information

Ellie Wingo, Vice President of Inter Club Council

Stephanie Ofilada, Public Affairs Officer

Pin-An (Aaron) Lin, Cultural Student Involvement Coordinator 1- Valencia

Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

Members Absent:

Sara Wali, Social Student Involvement Coordinator 1 – Valencia

Moussa Haj Ghaban, Officer of Equity

Others Present:

Kelly Dapp, ASG Advisor

Robin Herndon, ASG Technician

Lynn Suh, ASG Advisor

Joanna Kelly, CCC Advisor

Cody Imperial-Pham, Proxy for Social Student Involvement Coordinator 1

Cameron Imperial-Pham, Proxy for, Proxy for Officer of Equity

Michael Joslin, Dean of Student Services

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

ASG President, **Christopher Bordbar** calls the Senate Meeting of the A.S.G. to order at 1:30 p.m. with quorum established and 10 ASG Officers present.

1.2 Flag Salute/Trophy Cup:

Lijuan (Judy) Zhu, Executive Vice President of Activities, leads us in the flag salute.

Lijuan (Judy) Zhu, Executive Vice President of Activities, passes the Trophy Cup to **Hestia Sartika, Student Trustee**, because she is working really hard.

1.3 Announcements: Hestia will strike item

1.4 Approval of the ASG Senate Meeting of April 10, 2024

Motion: Sanjana Sudhir, Executive Liaison Officer

Second: Stephanie Ofilada, Public Affairs Officer

Record of Board Vote... 10 -0-0 with chair voting

1.5 Open Forum: There was a birthday a few weeks ago - Happy Birthday Aaron!

2. Consent Calendar:

2.1 Approval of the ASG Senate Meeting Minutes from March 27, 2024

Motion: Sanjana Sudhir, Executive Liaison Officer

Second: Lijuan (Judy) Zhu, Executive Vice President of Activities

Record of Board Vote... 10 -0-0 with chair voting aye

3. Regular Board Meeting Items:

Officer Caitlin Herron, Executive Vice President arrives at 1:33 pm

3.1 Action: Approval of BP/AP 5220 – Shower Facilities for Unhoused Students

Motion: Ellie Wingo, Vice President of Inter Club Council

Second: Stephanie Ofilada, Public Affairs Officer

Background: The Associated Student Government will review and vote on proposed revisions to BP/AP 5220 – Shower Facilities for Unhoused Students.

Cost: N/A

Shower facilities available for unhoused students.

BP details the requirements to use the facilities.

This also defines unhoused student and give the location of the facilities.

Recommendations: Move to approve the proposed revisions to BP/AP 5220 – Shower Facilities for Unhoused Students.

Record of Board Vote... 11-0-0 with chair voting aye Caitlin now present

3.2 Action: Approval of BP 5410 Associated Student Government Elections

Motion: Caitlin Herron, Executive Vice President

Second: Hestia Sartika, Student Trustee

Background: The Associated Student Government will review and vote on proposed revisions to BP 5410 – Associated Student Government Elections. This is an updated version of the policy that ASG had previously reviewed.

Cost: N/A

Discovered requirements from the State and added these, since the last time it was reviewed.

Last two bullet points were also added.

Defines adult education program and requirements.

Clarification on what equivalent units is now defined.

Recommendations: *Move to approve the proposed revisions to BP 5410 – Associated Student Government Elections.*

Record of Board Vote... *11 -0-0 with chair voting aye*

3.3 Action: ASG Bylaw Changes in Article V to Article XIV

Motion: *Stephanie Ofilada, Public Affairs Officer*

Second: *Ellie Wingo, Vice President of Inter Club Council*

Background: The ASG Senate will review ASG Bylaw Changes for Article 5 to Article 14. This is the second reading.

COST: N/A

Recommendations: *Approve 2nd and final reading of bylaw changes.*

Record of Board Vote... *11 -0-0 with chair voting aye*

3.4 Action: Transfer of Funds

Motion: *Sanjana Sudhir, Executive Liaison Officer*

Second: *Stephanie Ofilada, Public Affairs Officer*

Background: There are accounts in the ASG Budget that need more funds added to not go negative. This year, Bank Charges are much less than prior years. At this time there is \$3,425 in the account and only \$519.28 has been spent from this account up to date. Transfers are needed for accounts that are low on funds.

COST: Transfer of Funds

Recommendations: *Move to transfer funds from Bank Charges 001.9306 in the amount of \$610 to:*

Costco Membership, 001.9506 - \$10

Dry Cleaning, 001.9507 - \$100

Equipment Repair, 001.9305 - \$500

Record of Board Vote... *11-0-0 with chair voting aye*

3.5 Action: Second Transfer of Funds

Motion: Ellie Wingo, Vice President of Inter Club Council

Second: Sanjana Sudhir, Executive Liaison Officer

Background: There are accounts in the ASG Budget that need more funds added to not go negative. The cost to employ student workers at the Canyon Country Campus is over budget. Funds are needed to cover these student employees for the remainder of the 2023/2024 Fiscal Year.

COST: Transfer of Funds

Recommendations: Move to transfer \$3,000 from Computer Lab Employment Valencia Campus, 001.9312 to CCC Employment, 001.9212.

Record of Board Vote... 11-0-0 with chair voting aye

3.6 Action: Update on ASG Parking MOU

Motion: Caitlin Herron, Executive Vice President

Second: Stephanie Ofilada, Public Affairs Officer

Background: There have been updates on the ASG Parking MOU from Dr. Ruys. We need to re-sign it.

Cost: N/A

Motion to table Agenda Item 3.6

Motion: Caitlin Herron, Executive Vice President

Second: Ellie Wingo, Vice President of Inter Club Council

Record of Board Vote... 11-0-0 with chair voting aye

Recommendations: Move to approve & sign the new MOU.

Record of Board Vote... [Tabled]

Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC, arrives at 1:42 pm

3.7 Action: Approval of Budget for Multicultural Day

Motion: Lijuan (Judy) Zhu, Executive Vice President of Activities

Second: Stephanie Ofilada, Public Affairs Officer

Background: ASG hosts Multicultural Day annually to celebrate different cultures through informative booths and food. The event will be held on April 29th from 12 pm-2 pm in the Intercultural Center. We planned to provide some culturally representative foods and beverages at the event. The budget for the event will not exceed up to \$1000

COST: not exceed up to \$1000

Stephanie Ofilada, Public Affairs Officer, takes a personal privilege at 1:43 pm

Recommendations: Move to approve use of \$1000 from the ASG Multicultural account # 001.9225

Record of Board Vote...11-0-0 with chair voting aye and Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC, now present and Stephanie Ofilada, Public Affairs Officer, not present

3.8 Action: Picture Frame Event

Motion: *Caitlin Herron, Executive Vice President*

Second: *Hestia Sartika, Student Trustee*

Background: This event will be held on April 18th from 12-2:30pm at the upper plaza in front of the science center at the Canyon Country Campus. During the event students will be given a picture frame and use the sheet of glass that comes with it to paint their own design that they'll be able to frame. They'll also be able to enjoy snacks & beverages that are there. (Event name TBD)

COST: Not to exceed \$300

Paint: \$60

Paint brushes: \$30

Picture frame (8x10in) (16): \$80

Fine point markers (4): \$20

Total: \$190—> \$208.05 (w/tax)

Glass Splash and Frame Bash is the title for the event.

Recommendations: *Move to approve up to \$300 from account CCC-Social & Cultural (001.9805) for picture frame event*

Record of Board Vote... 11 -0-0 with chair voting aye

3.9 Action: Pop & Fizz

Motion: *Caitlin Herron, Executive Vice President*

Second: *Hestia Sartika, Student Trustee*

Background: The purpose of this event is to bring students together to participate in a fun questionnaire and make their own dirty sodas while enjoying popcorn. The ASG will provide a variety of sodas, coffee creamers, and popcorn. We have collaborated with Coffee Kiosk for them to provide the cups, ice, and flavored syrups to make the dirty sodas.

COST: Not to exceed \$550

Clarification of what a dirty soda is which includes soda and flavored syrup/coffee.

Stephanie Ofilada, Public Affairs Officer, returns from a personal privilege at 1:46 pm

Recommendations: *Move to approve the funds for the event Pop and Fizz and \$300 for Coffee Kiosk Catering and \$250 for variety of sodas and coffee creamer, and popcorn from the account VC Social & Cultural (001.9813)*

Record of Board Vote... 12-0-0 with chair voting aye and Stephanie Ofilada, Public Affairs Officer, now present.

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- Lijuan Zhu-Reminder to sign up for multicultural day and the deadline is April 20. Please sign up soon and Activity Board meeting following this meeting.
- 4.1.3 Vice President of Activities—Valencia (***Vacant***)
- 4.1.4 Vice President of Activities—Canyon Country (***Vacant***)
- 4.1.5 Social Student Involvement Coordinator I—Valencia- Sara Wali- nothing
- 4.1.6 Social Student Involvement Coordinator II—Valencia (***Vacant***)
- 4.1.7 Social Student Involvement Coordinator— Canyon Country – Jesus Martinez Desantiago-nothing
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – Pin-An (Aaron) Lin-nothing
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – (***Vacant***)
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country (***Vacant***)
- 4.1.11 Public Affairs Officer –Stephanie Ofilada- nothing
- 4.1.12 Vice President of Inter Club Council- Ellie Wingo- nothing
- 4.1.13 Officer of Equity- Moussa A. Haj Ghaban- Proxy reports that he attended committee and main topic was Native American events.
- 4.1.14 Officer of Marketing and Information- Harrison Kim- nothing
- 4.1.15 Executive Liaison Officer- Sanjana Sudhir-attended General Assembly last weekend. Debated over 8 resolutions and some passed and some were held until next year. Elections and Harrison ran for VP of finance and got 2nd place. He won as regional director. Sanjana ran for director of regional which is like the President and won.
- 4.1.16 Student Trustee- Hestia Sartika -attended ie2 committee and discussed Native American events and help needed. Resolution except the Transportation were approved. Transportation is more difficult to address with colleges doing things differently with this topic. Board of Trustees agreed to pick up the bill for classified staff.
- 4.1.17 Executive Vice President – Caitlin Herron- next finance committee is May 1st. Grant applications were 33 in total and will delegate during this meeting on who gets the money. Emails will be sent to tally who is deserving of the grant.
- 4.1.18 President- Christopher Bordbar – congratulations on the board of trustee meeting and thank you to advisors. Sent 10 invitation who Jesse, former Student Trustee, responded and confirmed attendance. His sister may also attend the event. Meeting with the Chancellor on Friday.
- 4.1.19 ASG Technician- Robin Herndon – nothing
- 4.1.20 Advisor – Joanna Kelly- absent
- 4.1.21 Advisor- Lynn Suh-multicultural day is the 29th from 12pm until 2pm and if you want to host a table, sign up on the form that Judy has. Hoping the Intercultural Center can cover the cost for the food.

- 4.1.22 Lead Advisor- **Kelly Dapp**- Proud of presentation at the joint board meeting. Will have ASG items first on agenda for the future. Discover day coming up on April 20th and an email will go out to see who will be at the event by a survey within the email. Want to make sure the ASG table will be covered the whole event. Meeting with Jim Temple to further discuss the potential for printing stations. Next Tuesday is meeting and would like for some officers to attend.

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor's Taskforce Workforce Development Committee (CT)
- 4.2.11 **Civic Engagement Steering Committee -discussed changing name to appeal more to students. Struggling with low enrollment and would like to advertise through ASG.**
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.1.23 **Institutional Effectiveness & Inclusive Excellence (IE2) attended committee and main topic was native American club with advisors. Hestia Sartika attended - discussed Native American upcoming events and help needed.**
- 4.2.24 Measure E & M
- 4.2.25 President's Advisory Council
- 4.2.26 Program Viability
- 4.2.27 Safety Committee
- 4.2.28 Student Art Collection
- 4.2.29 Student Conduct
- 4.2.30 Sustainable Development Committee
- 4.2.31 Technology
- 4.2.32 Women's Conference

4.3 Standing Committees

4.3.1 ASG Finance Committee-

4.3.2 ASG Recruitment and Election Committee- Meeting today to review campaign materials. Next week will be a pause before the elections will begin.

4.4 Ad-Hoc Committees

4.4.1 Legacy Project Ad-Hoc Committee

5. Open Forum:

Clarification on the pronunciation of Sanjana's name "*Sun-Jana*".

The video recording for the next year's board from Harrison will be needed from officers soon. Keep an eye out on the email. Past experiences in role and how it was managed is the content for the videos.

6. Announcement of the Next Meeting- April 17, 2023

7. Adjournment (1:58p.m.)

Motion: Caitlin Herron, Executive Vice President

Second: Hestia Sartika, Student Trustee

Record of Board Vote:12 -0-0 with chair voting Aye