

Associated Student Government

Minutes

Wednesday, October 5, 2022

2:30p.m. STCN-129

Activity Board Meeting

[Teleconference Location:](#)

Members Present:

Sharika Shahid, Executive Vice President of Activities

Kimberly Lopez, Vice President of Activities – Valencia campus

Stephanie Smith, Officer of Equity

Erik Polanco, Officer of Marketing and Information

Vincent Tran, Public Affairs Officer

Chiao Chi, Cultural Student Involvement Coordinator I

Caitlin Herron, Social Student Involvement Coordinator I

Kaelani Keese, Social Student Involvement Coordinator- Canyon Country Campus

Members Absent:

Others Present:

Robin Herndon, ASG Technician

Lynn Huh, ASG Activities Advisor

Joanna Kelly, CCC Advisor

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

Officer ***Sharika Shahid*** calls the Activity Board Meeting of the A.S.G. to order at p.m. with quorum established and 5 ASG Officers present.

1.2 Announcements:

1.3 Approval of the ASG Activity Board Meeting of October 5, 2022

Motion: kaelani

Second: kim

Record of Board Vote... 5 -0-0

1.4 Open Forum: none

2. Consent Calendar:

2.1 Approval of the ASG Activity Board Meeting Minutes from September 28, 2022

Motion: *kaelani*

Second: *vincent*

Record of Board Vote... 5-0-0

3. Regular Board Meeting Items:

3.1 Action: Transfer Night

Motion: *kim*

Second: *kaelani*

Background: The purpose of this event is to create a safe place where students can work on their college applications together and obtain help from the College of the Canyons Counselors. This event will educate people on how to start their college applications and how to effectively write their PIQ's. If students have any questions, they can ask the counselors. This event will take place on October 10, from 4 pm – 7 pm, October 19 from 10 am – 2 pm, and October 21 from 4 pm – 7 pm at STCN 129. Pizza, snacks, and water will be provided and I'm planning to provide for about 20 people.

COST: n/a

Costco - Pizza 4

- Counselors such as Tony Law will be here during the events
- Dates are 21st and 24th

Recommendation: *Move to approve Transfer Night Dates.*

Record of Board Vote...5-0-0

3.2 Action: Chiao's November Event

Motion: *caitlin*

Second: *kim*

Background: On Nov. 10th from 12 to 2 pm, I'm planning on holding an event collaborate with ISP.

- Most students are getting lunch at that time
- Three parts- Boba Tea, Postcard and design will be done by friend and payment is being discussed.
- 100 postcards will be made with two designs being half and half
- Designing cost discussion
- Stamp costs is also discussed for both local and International
- Costco also has postcards as another option for the supplies during event
- Vendor design and cost may also be discussed and waiting to discuss the details with ISP
- Location for the event will be at the flag pole
- First 50 will get the Boba Tea as incentive

Recommendation: *Move to approve Chiao's November Event.*

Record of Board Vote...5-0-0

3.3 Action: Vocabulary Sensitivity Training

Motion: *Caitlin*

Second: *Kaelani*

Background: On Tuesday, Nov. 15th, from 1 to 2 pm, I'm planning on holding an event that teaches students about being more sensitive with others in a professional and school setting through language. This will be held in STCN 129 and I expect to provide for 10-20 students.

COST: n/a

- About using more gender neutral terms when speaking and composing emails.
- Stephanie is leading this event

Recommendation: *Move to approve the Vocabulary Sensitivity Training.*

Record of Board Vote...*5-0-0*

3.4 Action: CCC Movie Night

Motion: *kim*

Second: *vincent*

Background: On Nov. 18th, CCC will be holding a movie and I will be choosing the movie and funding the event. It will be outdoors at CCC.

COST: n/a

- Picking the movie right now and working with staff from CCC
- Movie will be either Harry Potter or Ratatouille or Big Hero 6
- A poll will be created to decide on a movie between the three options
- Will ask Joanna to put on canvas
- Theme is discussed during the event as an option

Recommendation: *Move to approve CCC Movie Night.*

Record of Board Vote...*5-0-0*

3.5 Action: Lounge.. For You

Motion: *kim*

Second: *Chiao*

Background: In this event, I want to be able to create a space for students to just walk in and relax- possibly meet people! I plan on having STCN 129 open for students to walk in and just play games like jenga, connect 4, etc, sort of like our team bonding and the STEM Mixer! It's a very low pressure event that will be open for 4 hours from 10 AM to 2 PM (maybe longer) where people can just spend their free time! I feel like it'll be a great way to spend any extra time people have in between classes, if people commute, want to get to know people and feel like it's too late in the semester, or just feel bored. I'd also like to create a space for students to sleep (STCN 128, darkened). This would be held on Tuesday November 1st and I would use some of the bulk bought Costco supplies for the event!

Cost: n/a

- See the student interest from the event to gauge student interest to hold repeatedly

- Will give students space to relax and lounge for students.
- Could color or use clay and could have a designated day to hold as a reoccurring event
- Would not require much cost or effort to promote students stress relieve
- Clay is suggested to offer during event.
- Ideas can be added on with each new year
- Send Sharika ideas

Recommendation: Move to approve Lounge For You event.

Record of Board Vote...5-0-0

3.6 Discussion: November Events

Motion: kaelani

Second: kim

Background: I wanted to talk a little bit about any November event ideas you guys may have and talk about the dates that are available if you were to hold any event!

- Agenda items for upcoming events need to be submitted as soon as possible
- The dates can be the 7th through the 17th with Veteran's Day the week of the 7th
- Kelly will be out the week of the 7th and Lynn will be returning this week
- Caitlin is a part of Fashion Club where they were working on a clothes drive and would like to collaborate with ASG and have students bring clothes to donate
- The 14 or 17 of November is suggested
- A thankful wall with a banner outside to have students write what they are thankful for
- Another idea for November is a food drive and can work with the BaNC
- Ask to work with the BaNC on clothes drive.
- Week after Thanksgiving may be hard to hold events
- November 16 is the release date for the Paw Print and will be held in person
- Hand out the QR code to access the Paw Print during the event
- Contingent on when the Paw Print is officially done and approved
- Make sure to avoid overlapping events and could collaborate with events if on the same day and location.
- The Paw Print will depend on if everything is done by the 16th and would need to decide when to release it to the campus.
- Would like to release the Paw Print the day of the release event
- Suggestion is to hold on the 17th of November.
- Thankful wall date Monday November 7th from 10 to 12pm
- BaNC Food Drive date tentatively Monday November 14th
- Will check on available dates to work with BaNC
- Suggestion is SCV Food banc
- November 29 and 12-1 therapy dogs and will offer same information with student health

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

4.1.1 **Director Reports-**

4.1.2 Executive Vice President of Activities- Sharika Shahid- **- nothing**

4.1.3 Vice President of Activities—Valencia — Kimberly Lopez — transfer night and International Buddy's deadline is Friday the 7th and the Deadline dates varies for the three different dates.

4.1.4 Vice President of Activities—Canyon Country —(***Vacant***)

4.1.5 Social Student Involvement Coordinator I—Valencia — Caitlin Herron- Go to homecoming. Students and staff are free and Western Theme during event. Food will be given out during event and counts as office hours. Let advisors know if you will help out.

4.1.6 Social Student Involvement Coordinator II—Valencia — (***Vacant***)

4.1.7 Social Student Involvement Coordinator— Canyon Country -Kaelani Keesee- will be putting up poster at CCC.

4.1.8 Cultural Student Involvement Coordinator I – Valencia – Chiao Chi-nothing

4.1.9 Cultural Student Involvement Coordinator II—Valencia – (***Vacant***)

4.1.10 Cultural Student Involvement Coordinator— Canyon Country- (***Vacant***)

4.1.11 Public Affairs Officer – Vincent Tran-nothing

4.1.12 Vice President of Inter Club Council- (***Vacant***)

4.1.13 Officer of Equity - Stephanie Smith -nothing

4.1.14 Officer of Marketing and Information- Erik Polanco-nothing

4.1.15 ASG Technician- Robin Herndon – I am looking into purchasing a new cotton candy machine and will submit the item to approve funds in the next few weeks.

4.1.16 Advisor – Joanna Kelly- Canvas –email was sent out to post the October events to Canvas. Will include the movie night and it will be 6 to 8:30 pm at Valencia campus.

4.1.17 Advisor- Lynn Huh-absent

4.1.18 Kelly Dapp- the drinks may or may not be accessible and will keep you all posted on updates. Banners for the homecoming will be made and will need help with putting up the banners and sectioning off the student section.

5. Open Forum: Help is needed at the spirit table from 5 to 6pm text on groupme what time you can help

6. Announcement of the Next Meeting- ~~October 12, 2022~~ November 2nd, 2022

7. Adjournment (3:32p.m.)

Motion: kim

Second: caitlin

Record of Board Vote: 5-0-0