

Associated Student Government

Minutes

Wednesday, July 26, 2023

1:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Christopher Bordbar, President
Caitlin Herron, Executive Vice President
Hestia Sartika, Student Trustee
Kristian Mengistu, Executive Vice President of Activities
Lijuan (Judy) Zhu, Vice President of Activities – Valencia
Jiahong (Johnson) Sun, Social Student Involvement Coordinator I

Members Absent:

Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

Others Present:

Kelly Dapp, ASG Advisor
Lynn Suh, ASG Advisor
Joanna Kelly, CCC Advisor
Robin Herndon, ASG Technician
Sara Wali, ASG Applicant
Harrison Kim, ASG Applicant
Ellie Wingo, ASG Applicant
Aramis Saeednia, ASG Applicant
Yu Wu, ASG Applicant
Ziyang Long, ASG Applicant
Sanjana Sudhir, ASG Applicant
Stephanie Ofilada, ASG Applicant

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

ASG President, **Christopher Bordbar** calls the Senate Meeting of the A.S.G. to order at 1:38 p.m. with quorum established and 5 ASG Officers present.

1.2 **Flag Salute/Trophy Cup:**

The ASG President, **Christopher Bordbar** leads us in the flag salute

1.3 **Announcements:** Order of interview questions is reviewed for applicants

1.4 **Approval of the ASG Senate Meeting of July 26, 2023**

Motion: *Caitlin Herron, Executive Vice President*

Second: *Lijuan (Judy) Zhu, Vice President of Activities – Valencia*

Record of Board Vote... *5-0-0 with chair voting*

1.5 **Open Forum:** *Meeting will start at 1:30 pm*

**Hestia Sartika, Student Trustee arrives at 1:40 pm*

2. **Consent Calendar:**

2.1 **Approval of the ASG Senate Meeting Minutes from May 24, 2023**

2.2 **Approval of Funds for Office supplies for the 2023/2024 Year**

2.3 **Approval of Funds for Twenty-five score cards for the 2023/2024 Year**

2.4 **Approval of Funds for Poster Room Supplies during the 2023/2024 Year**

2.5 **Approval of Funds for CCC Supplies during Fall 2023/Winter 2023**

Motion: *Caitlin Herron, Executive Vice President*

Second: *Kristian Mengistu, Executive Vice President of Activities*

Record of Board Vote... *6 -0-0 with chair voting aye and Hestia Sartika, Student Trustee now present*

3. **Regular Board Meeting Items:**

3.1 **Discussion: Interviewing Sara Wali**

Motion: *Caitlin Herron, Executive Vice President*

Second: *Kristian Mengistu, Executive Vice President of Activities*

Background: Sara Wali has applied for the Social Student Involvement Coordinator-Valencia and the Public Affairs Officer position and will be interviewed by the current ASG Senate. Sara has met all the criteria and standards set by ASG to move forward with this interview.

Applicant asked set questions from the board

Available for quorum and training

Social is first choice for position

Notification from Lynn by email

3.2 **Discussion: Interviewing Harrison Kim**

Motion: *Lijuan (Judy) Zhu, Vice President of Activities – Valencia*

Second: *Caitlin Herron, Executive Vice President*

Background: Harrison has applied for the Public Affairs Officer position and will be interviewed by the current ASG Senate. Harrison has met all the criteria and standards set by ASG to move forward with this interview.

Applicant asked set questions from the board

ASG board introductions

Available for meeting and training

Class would not be needed to skip for meeting quorum

Notification by email from Lynn

Board also thinks he would be a good fit for the Officer of Marketing & Information position

3.3 Discussion: Interviewing Ellie Wingo

Motion: *Kristian Mengistu, Executive Vice President of Activities*

Second: *Caitlin Herron, Executive Vice President*

Background: Ellie Wingo has applied for the Vice President of Inter Club Council position and will be interviewed by the current ASG Senate. Ellie has met all the criteria and standards set by ASG to move forward with this interview.

Remain transparent with interviews

ASG Introductions

Applicant is asked set questions from the board

Available for meeting time but out of country for training

Notification by email from Lynn

3.4 Discussion: Interviewing Aramis Saeednia

Motion: *Kristian Mengistu, Executive Vice President of Activities*

Second: *Lijuan (Judy) Zhu, Vice President of Activities – Valencia*

Background: Aramis has applied for the Social Student Involvement Coordinator Valencia Campus and Officer of Marketing and Information positions and will be interviewed by the current ASG Senate. Aramis has met all the criteria and standards set by ASG to move forward with this interview.

ASG Introductions

Applicant is asked set questions from the board

Available for meeting time and training

Clarification on Director of Legislative Affairs description

Clarification on ASG event advertisement efforts

Notification by email from Lynn

3.5 Discussion: Interviewing Stephanie Ofilada

Motion: *Kristian Mengistu, Executive Vice President of Activities*

Second: *Caitlin Herron, Executive Vice President*

Background: Stephanie has applied for the Public Affairs Officer and Cultural Student Involvement Coordinator Valencia Campus positions and will be interviewed by the current ASG Senate. Stephanie has met all the criteria and standards set by ASG to move forward with this interview.

ASG Introductions

Applicant is asked set questions from the board

Notification by email from Lynn

Available for meeting and training

Motion table item 3.6

Motion: *Kristian Mengistu, Executive Vice President of Activities*

Second: *Lijuan (Judy) Zhu, Vice President of Activities – Valencia*

Record of Board Vote... 6-0-0 with chair voting aye

3.6 Discussion: Interviewing Yu Wu

Motion: *Kristian Mengistu, Executive Vice President of Activities*

Second: *Caitlin Herron, Executive Vice President*

Background: Yu has applied for the Officer of Marketing and Information, Cultural Student Involvement Coordinator (either campus), and Social Student Involvement Coordinator (either campus) positions and will be interviewed by the current ASG Senate. Yu has met all the criteria and standards set by ASG to move forward with this interview. ASG Introductions

ASG introductions

Applicant is asked set questions from the board

Applicant is available for meeting but not training in person

Notification by email from Lynn

3.7 Discussion: Interviewing Ziyang Long

Motion: *Kristian Mengistu, Executive Vice President of Activities*

Second: *Caitlin Herron, Executive Vice President*

Background: Ziyang has applied for the Officer of Equity, Social Student Involvement Coordinator Valencia Campus and Vice President of Activities - CCC positions and will be interviewed by the current ASG Senate. Ziyang has met all the criteria and standards set by ASG to move forward with this interview.

ASG introductions

Applicant is asked set questions from the board

Notification by email from Lynn

Available for meetings and training

Board agrees he would be a good fit as a Director

3.8 Discussion: Interviewing Sanjana Sudhir

Motion: *Caitlin Herron, Executive Vice President*

Second: *Kristian Mengistu, Executive Vice President of Activities*

Background: Sanjana has applied for the Executive Liaison Officer to the Canyon Country Campus and Social Student Involvement Coordinator – Valencia Campus positions and will be interviewed by the current ASG Senate. Sanjana has met all the criteria and standards set by ASG to move forward with this interview.

ASG introductions

Applicant is asked set questions from the board

Available for meetings and training

Officer duties and responsibilities are reviewed

Director duties and responsibilities are reviewed

Clarification on how the 4 ASG office hours are done at CCC

Notification by email from Lynn

3.9 Action: Appointing new officers

Motion: *Caitlin Herron, Executive Vice President*

Second: *Kristian Mengistu, Executive Vice President of Activities*

Background: The ASG Senate has interviewed Sara Wali, Harrison Kim, and Ellie Wingo for different ASG positions. The Senate will discuss if the interviewees would be a good fit for the organization and appoint who they feel is best fit for their position(s).

Open positions in discussion: Social Student Involvement Coordinator – VAL, Public Affairs Officer, Vice President of Inter Club Council

COST: N/A

a) Vice President of ICC-Ellie Wingo

Motion: *Caitlin Herron, Executive Vice President*

Second: *Kristian Mengistu, Executive Vice President of Activities*

Record of Board Vote... 6 -0-0 with chair voting aye

b) Public Affairs Officer- Stephanie Ofilada

Motion: *Caitlin Herron, Executive Vice President*

Second: *Kristian Mengistu, Executive Vice President of Activities*

Record of Board Vote... 6 -0-0 with chair voting aye

c) Officer of Marketing and Information- ~~Aramis Saeednia~~

Motion: *Caitlin Herron, Executive Vice President*

Second: *Kristian Mengistu, Executive Vice President of Activities*

Record of Board Vote... 3-3-0 with chair voting no **(Fails)**

Christopher Bordbar, President -no

Caitlin Herron, Executive Vice President -no

Hestia Sartika, Student Trustee- aye
Kristian Mengistu, Executive Vice President of Activities -aye
Lijuan Zhu, Vice President of Activities – Valencia - no
Jiahong Sun, Social Student Involvement Coordinator I -aye

d) Officer of Equity- Ziyang Long

Motion: Caitlin Herron, Executive Vice President
Second: Kristian Mengistu, Executive Vice President of Activities
Record of Board Vote... 0-6-0 with chair voting no (Fails)

e) Vice President of Activities (CCC)- Ziyang Long

Motion: Caitlin Herron, Executive Vice President
Second: Lijuan (Judy) Zhu, Vice President of Activities – Valencia
Record of Board Vote... 0-6-0 with chair voting aye (Fails)

f) Executive Liaison Officer- Sanjana Sudhir

Motion: Caitlin Herron, Executive Vice President
Second: Lijuan (Judy) Zhu, Vice President of Activities – Valencia
Record of Board Vote... 6 -0-0 with chair voting aye

g) Social Student Involvement Coord 2 (Valencia)- Sara Wali

Motion: Kristian Mengistu, Executive Vice President of Activities
Second: Caitlin Herron, Executive Vice President
Record of Board Vote... 6-0-0 with chair voting aye

h) Cultural Student Involvement Coord 1 (Valencia)- Yu Wu

Motion: Caitlin Herron, Executive Vice President
Second: Lijuan (Judy) Zhu, Vice President of Activities – Valencia
Record of Board Vote... 6 -0-0 with chair voting aye

Recommendations: Appoint selected candidate(s) for ASG open position(s) to start term on August 1, 2023.

Record of Board Vote... 6 -0-0 with chair voting aye

3.10 Action: Approval of Funds for ASG Training needs

Motion: Caitlin Herron, Executive Vice President
Second: Kristian Mengistu, Executive Vice President of Activities
Background: ASG Training is on August 7-9, 2023 from 10am to 3pm. Lunch, snacks, and refreshments will be provided throughout the training.

On August 9, 2023, the ASG Senate will participate in an escape room activity for team building.

Funds are needed for purchase of food and to pay for the escape room experience.

COST: Not to exceed \$1,250

Estimated breakdown

Lunch - \$600

Snacks/Refreshments - \$150

Escape Room - \$500

Motion to amend the amount to \$900

Motion: Caitlin Herron, Executive Vice President

Second: Lijuan (Judy) Zhu, Vice President of Activities – Valencia

Record of Board Vote... 6-0-0 with chair voting aye

Event will take place on August 9th at 10:00 am at the Canyon Country Campus

Will need to provide own transportation to the venue

Extra funds will cover the cost for newly appointed officers

Kristian will be late as she has class

Recommendations: Move to approve up to ~~\$1,250~~ \$2,000 from account #001.9350 ASG Retreats and Conferences for ASG Training supply needs.

Record of Board Vote... 6-0-0 with chair voting aye

3.11 Action: Approval of Funds for CougarFest supplies

Motion: Lijuan (Judy) Zhu, Vice President of Activities – Valencia

Second: Kristian Mengistu, Executive Vice President of Activities

Background: CougarFest will be happening on August 28, 2023 at the Canyon Country Campus and on August 31, 2023 at the Valencia campus. Extra tables may need to be rented in order to accommodate registration numbers. We will also be purchasing incentives to encourage participation in the event

COST: Not to exceed \$1,500

Tables may be needed if additional departments sign up more than provided

Food will likely be Jersey Mike's

Coffee Kiosk gift cards from Valencia and

CCC TBA for coffee option

Recommendations: Move to approve up to \$500 from account #001.9203 Clubs and Organizations, \$500 from account #001.9805 CCC Social & Cultural, and \$500 from account #001.9813 VC Social & Cultural for CougarFest supply needs.

Record of Board Vote... 6-0-0 with chair voting aye

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

4.1.1 **Director Reports-**

4.1.2 Executive Vice President of Activities- **Kristian Mengistu** - none

- 4.1.3 Vice President of Activities—Valencia – Lijuan Zhu – Inviting everyone to party tonight at 6pm. She will add details to GroupMe
- 4.1.4 Vice President of Activities—Canyon Country (**Vacant**)
- 4.1.5 Social Student Involvement Coordinator I—Valencia- Jiahong Sun- none
- 4.1.6 Social Student Involvement Coordinator II—Valencia – (**Vacant**)
- 4.1.7 Social Student Involvement Coordinator— Canyon Country – Jesus Martinez Desantiago-absent
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – (**Vacant**)
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – (**Vacant**)
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country (**Vacant**)
- 4.1.11 Public Affairs Officer –(**Vacant**)
- 4.1.12 Vice President of Inter Club Council- (**Vacant**)
- 4.1.13 Officer of Equity- (**Vacant**)
- 4.1.14 Officer of Marketing and Information- (**Vacant**)
- 4.1.15 Executive Liaison Officer- (**Vacant**)
- 4.1.16 Student Trustee- Hestia Sartika - none
- 4.1.17 Executive Vice President – Caitlin Herron- - none
- 4.1.18 President- Christopher Bordbar - none
- 4.1.19 ASG Technician- Robin Herndon – Minute taker and look forward to working with everyone
- 4.1.20 Advisor – Joanna Kelly- CCC Advisor introduce herself and who she advises under her role. Works at the CCC Campus Life and awesome job today with all of the interviews.
- 4.1.21 Advisor- Lynn Suh-8-7 through 8-9 from 10 am until 3pm. She will email any information needed for the upcoming training. Please let her know if you are involved in any campus clubs
- 4.1.22 Lead Advisor- Kelly Dapp- nice to meet everyone and introduces herself as the lead advisor and working closely with the Executive Board of ASG. Very pleased with how the meeting ran with all of the interviews. Great impression this year so far. Next week, CCC will be relocating which houses the ASG office, computer lab and Campus Life to Quad 1 which will each have their own office space. There will also be a break room. Friday, August 11 will be Welcome Day and a table has been reserved for ASG and will take place from 9am until 1pm in the Honor Grove at the Valencia campus. Networking and advertisement opportunity for the board.

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee

- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor's Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

4.3 Standing Committees

- 4.3.1 ASG Finance Committee-
- 4.3.2 ASG Recruitment and Election Committee-

4.4 Ad-Hoc Committees

- 4.4.1 Legacy Project Ad-Hoc Committee

5. Closing Forum: None
6. Announcement of the Next Meeting- August 23, 2023
7. Adjournment (4:39p.m.)

Motion: Caitlin Herron, Executive Vice President

Second: Kristian Mengistu, Executive Vice President of Activities

Record of Board Vote: 6-0-0 with chair voting Aye