

Associated Student Government

Minutes

Wednesday, February 22, 2023

4:00 p.m. Hasley Hall 137

Activity Board Meeting

[Teleconference Location:](#)

Members Present:

Sharika Shahid, Executive Vice President of Activities
Kimberly Lopez, Vice President of Activities – Valencia campus
Ellie Wingo, Vice President of Inter Club Council
Erik Polanco, Officer of Marketing and Information
Katherine Tovmasyan, Public Affairs Officer
Chiao Chi, Cultural Student Involvement Coordinator I- Valencia
Caitlin Herron, Social Student Involvement Coordinator I

Members Absent:

Others Present:

Robin Herndon, ASG Technician
Lynn Suh, ASG Activities Advisor
Joanna Kelly, CCC Advisor

1. General Business:

1.1 ***Call to order/Welcome/ Recognition of Quorum***

Officer **Sharika Shahid** calls the Activity Board Meeting of the A.S.G. to order at 4:15 p.m. with quorum established and 4 ASG Officers present.

1.2 ***Announcements:*** none

1.3 ***Approval of the ASG Activity Board Meeting of February 22, 2023***

Motion: Kimberly Lopez, Vice President of Activities – Valencia campus

Second: Caitlin Herron, Social Student Involvement Coordinator I

Record of Board Vote... 4 -0-0

1.4 ***Open Forum:*** none

2. Consent Calendar:

2.1 ***Approval of the ASG Activity Board Meeting Minutes from February 8, 2022***

Motion: Kimberly Lopez, Vice President of Activities – Valencia campus

Second: Chiao Chi, Cultural Student Involvement Coordinator I- Valencia

Record of Board Vote... 4 -0-0

3. Regular Board Meeting Items:

3.1 Information– Activities Calendar

3.2 Motion: Kimberly Lopez, Vice President of Activities – Valencia campus

3.3 Second: Caitlin Herron, Social Student Involvement Coordinator I

Background: I just wanted all of us to look over the March calendar to make sure that we don't begin to overlap with our events.

March						
<i>sun</i>	<i>mon</i>	<i>tues</i>	<i>wed</i>	<i>thurs</i>	<i>fri</i>	<i>sat</i>
			1 - Paw Print Survey (11:30am-12:30pm)	2 - Focus Group	3	4
5	6	7	8 - International Women's History Event	9 - Sunset	10	11
12	13	14 - A Fortune For You	15	16	17	18
19	20	21	22 - Joint BOT & ASG	23	24	25
26	27	28 - Therapy Dogs (Val)	29 - Activities Board	30 - Therapy Dogs (CCC)	31	

-Level of support on 3-1: (2 people confirmed to help)

1. setup help needed
2. cleanup –
3. Survey distributer needed
4. Boba distributer needed

-Officers are available to help during the event

-Focus Group event may need to be rescheduled to the 16 to spread out the events.

-March 22- there will be no senate meeting after Joint meeting

-March 8 is the last day to have funds approved if you plan to hold an event before spring break

3.4 Action– ASG Equity Focus Group

Motion: *Kimberly Lopez, Vice President of Activities – Valencia campus*

Second: *Caitlin Herron, Social Student Involvement Coordinator I*

Background: The purpose of this event is to create an environment where students feel they can share their struggles or educational blocks as well as their successes relating to College of the Canyons. It will be held in a different format than last time in order to maximize student foot traffic. During March 2nd there will be a small booth set up outside of the flagpole where popcorn will be offered as an incentive for completing either an online or paper form.

-Date most likely change to the 16th

-Time TBA

Recommendation: *Move to approve ASG Equity Focus Group.*

Record of Board Vote...4-0-0

3.5 Action– International Women’s Day

Motion: *Kimberly Lopez, Vice President of Activities – Valencia campus*

Second: *Caitlin Herron, Social Student Involvement Coordinator I*

Background: On March, I planned to hold an event about Women International Women's Day at 3/8 or an adjacent date.

-Giving flowers to students who draw or write about a woman of inspiration to that student

-The drawing will be combined to hang up during Women’s month.

-Time will be from 12 to 1pm and flowers will be purchased from Costco

-Any remaining flowers may be used for Kim’s event on March 9th

-Officers are available to help during event

Recommendation: *Move to approve the International Women’s Day event.*

Record of Board Vote...4-0-0

3.6 Action– A Fortune For You!

Motion: *Caitlin Herron, Social Student Involvement Coordinator I*

Second: *Kimberly Lopez, Vice President of Activities – Valencia campus*

Background: The purpose of this event is to spread love and positivity around campus! This event will take place at the flagpole on March 14th from 11 am – 12 pm. Students will write a letter to their friends and we will collect their friend’s contact information so that their friends can come and pick up the cards (with a small goodie bag) at the Campus Life Office! Once the person writing the letter is done, Caitlin and Kimberly will give the person an origami made fortune cookie with a fortune inside along with a lollipop!

COST:

Costco - Charms Mini Pops, Assorted Flavors, 400-count: 1 x 10.99 = \$10.99

- The letter will be on the honor basis to give to friend
- Move the date to the 21st of March from 11-12 pm
- Costco dumplings will be the only cost

Recommendation: *Move to approve the “A Fortune For You” event.*

Record of Board Vote...4-0-0

3.7 Action– Sunset Smiles

Motion: *Kimberly Lopez, Vice President of Activities – Valencia campus*

Second: *Caitlin Herron, Social Student Involvement Coordinator I*

Background: The purpose of this event is to mirror a senior sunset for our students! Usually, high school seniors have a senior sunset where they go watch the sunset with their friends, but our sunset is open to all students. This event will take place on March 9th from 5 pm – 6:30 pm at the Canyon Country Campus’ Upper Plaza. The sunsets at 5:57 pm on this day, so the following activities will be offered for students: coloring, sunset painting canvas, face painting, origami making, and a small photobooth set up (backdrop) as we wait for the sun to set. Additionally, pizza, water, sodas, and candy will be offered at this event along with music!

- Anticipated number of attendees will require about 10 people to help during the event
- About 30 people are expected to attend
- Help with food/drink, coloring books, paint people’s faces, origami, paint a canvas,
- Help needed from 4pm until 7:30 pm at CCC
- Choi is available to help and will reach out through GroupMe

Recommendation: *Move to approve the Sunset Smiles event.*

Record of Board Vote...4-0-0

3.8 Discussion- Multicultural Day: Incentives and Theme

Motion: *Kimberly Lopez, Vice President of Activities – Valencia campus*

Second: *Chiao Chi, Cultural Student Involvement Coordinator I- Valencia*

Background: As we proceed throughout the year and near Multicultural Day, I wanted to continue our discussion on how we would all collectively like to see the event play out.

Today’s discussion:

- Incentives
 - o Suggestions on how we should distribute them while remaining fair
- Theme
 - o Last year’s theme was “Travel with ASG”
- Idea last year was to go to different countries tables to celebrate Multi Cultural Day.

- Theme discussion for event last year- passport stickers were given with each table students would stop at.
- Keep the same theme as last year
- The date will be April 25th from 1 to 3pm with an hour before for setup and after for cleanup.
- Location discussion for event- inside the cafeteria as that time of month tends to be hot.
- Based on Fall Fest, everyone started clearing out at 3pm.
- MCC temporary location may be a good place to hold the Multi-Cultural Day Event.
- Another option for location is 128/129 in the Student Center.
- Last semester, many students had trouble with finding the rooms 128/129 in the Student Center.
- Outdoors is also suggested as a location option.
- Multi Cultural Day may work if only half of the space is used in the cafeteria.
- Between the Student Center and Canyons Hall outside is suggested.
- The time change happens in March, so look at the shading at the time of event after the time change
- Difficult to keep in one location and may confirm the location at a later time.
- If MCC is still in temporary location, work with them to use the space.
- Incentives- Offer a smaller prize if students visit less tables.
- Currently 6 tables have signed up and at least 3 more are anticipated to attend.
- Should the food be given out in one place or at each table?
- Clubs and Alliances are the different table options to select from.
- Incentives other than food is suggested such as goody bags.
- Chiao wants to offer Boba
- Serving size is something to consider if offering this as an incentive
- Obtain the cost of event supplies needed during the event
- Quote from the different vendors for the food options
- To keep things transparent and inclusive, offer up to 3 different food selections from one place.
- Plastic bowls are available to use for the tables to keep their food contained during the event
- Each table can have one thing to teach people.

- An incentive can be fill in the blank with fun facts on different cultures.
- Once it is filled out, prize may be retrieved
- Prizes is also another way to offer International information to students
- Visit all tables- get to try 3 or 4 food selections
- Visit half tables -2 selections and less than half tables – 1selection
- Good Bag is also suggested to give as incentive
- Distribution discussion
- ICC Meeting next week would like to advertise the event and hand out business cards for Sharika as she will not be at the ICC meeting.
- Incentive discussion other than food because students may not engage as much if food is present at each table.
- If sample is at table, should have another person helping at the table to explain the culture and an interesting fact for that culture.
- Food may require an extra table.

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- Sharika Shahid- Fill out forms with at least 2 weeks in advance notice.
- 4.1.3 Vice President of Activities—Valencia – Kimberly Lopez – For Food Permit date change, resubmit the form
- 4.1.4 Vice President of Activities—Canyon Country –(**Vacant**)
- 4.1.5 Social Student Involvement Coordinator I—Valencia – Caitlin Herron- submit the request today for forms
- 4.1.6 Social Student Involvement Coordinator II—Valencia – (**Vacant**)
- 4.1.7 Social Student Involvement Coordinator— Canyon Country –(**Vacant**)
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – Chiao Chi-nothing
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – (**Vacant**)
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country- (**Vacant**)
- 4.1.11 Public Affairs Officer – Katherine Tovmasyan -nothing
- 4.1.12 Vice President of Inter Club Council- Ellie Wingo –If you want to present during the ICC meeting submit an item for more than a five-minute presentation. ICC meeting will be at 2pm next Monday. To host an event with Athletes, will work with ASG to collaborate this semester and for the future semester
- 4.1.13 Officer of Equity - Stephanie Smith -absent
- 4.1.14 Officer of Marketing and Information- Erik Polanco-March 1st event with good Boba and delivery
- 4.1.15 ASG Technician- Robin Herndon – nothing

4.1.16 Advisor – Joanna Kelly- nothing

4.1.17 Advisor- Lynn Huh- nothing

5. Open Forum: nothing

6. Announcement of the Next Meeting- March 8, 2023

7. Adjournment (5:04p.m.)

Motion: Kimberly Lopez, Vice President of Activities – Valencia campus

Second: Caitlin Herron, Social Student Involvement Coordinator I

Record of Board Vote: 4-0-0