

# Associated Student Government

## Minutes

Wednesday, August 30, 2023

2:30p.m. Hasley Hall 137

Executive Board Meeting

[Teleconference Location:](#)

17200 Sierra Highway  
Santa Clarita, CA 91351-1622

### Members Present:

**Christopher Bordbar**, President  
**Hestia Sartika**, Student Trustee  
**Caitlin Herron**, Executive Vice President  
**Sanjana Sudhir**, Executive Liaison Officer  
**Ellie Wingo**, Vice President of Inter Club Council  
**Harrison Kim** Officer of Marketing and Information

### Members Absent:

**Kristian Mengistu**, Executive Vice President of Activities

### Others Present:

**Kelly Dapp**, ASG Advisor  
**Robin Herndon**, ASG Technician  
**Joanna Kelly**, CCC Advisor

## 1. General Business:

### 1.1 Call to order/Welcome/ Recognition of Quorum

Officer **Christopher Bordbar** calls the Executive Board Meeting of the A.S.G. to order at 3:01p.m. with quorum established and 6 ASG Officers present.

### 1.2 Announcements: none

### 1.3 Approval of the ASG Executive Board Meeting of August 30, 2023

Motion: **Caitlin Herron, Executive Vice President**

Second: **Ellie Wingo, Vice President of Inter Club Council**

Record of Board Vote... 6 -0-0 with chair voting

### 1.4 Open Forum: none

## 2. Consent Calendar:

### 2.1 Approval of the ASG Executive Board Meeting Minutes from April 19, 2022

***Motion:*** *Ellie Wingo, Vice President of Inter Club Council*

***Second:*** *Hestia Sartika, Student Trustee*

***Record of Board Vote...*** 6 -0-0 with chair voting aye

## 3. Regular Board Meeting Items:

### 3.1 Discussion: Legacy Project(s)

***Motion:*** *Ellie Wingo, Vice President of Inter Club Council*

***Second:*** *Hestia Sartika, Student Trustee*

***Background:*** The Executive Board will discuss any legacy projects. The Executive Board will then talk about a plan to execute those goals and/or bring them to the ASG Senate for further discussion.

1. **3D Campus Tour- Cameras are pricey about \$300 and could look into the option for renting the technology. - Ellie Wingo, Vice President of Inter Club Council**

Current Virtual Orientation is more like a drone-style and is different than this idea.

2. **Make the Student Brochures digital- Ellie Wingo, Vice President of Inter Club Council**
3. Student Feedback System- Different promotion ideas.
4. **Foundation created an Alumni Program and would be a good contact for this Alumni event idea.**

**-Suggest to move the suggestion box to the area between the ASG and Campus Life under the calendar- Ellie Wingo, Vice President of Inter Club Council**

Alumni event would be geared towards students transferring or going to a field of interest.

Many students are undecided and success stories from Alumni would be helpful for students.

Event-style may be to have Alumni introduce themselves at the beginning and leave time for questions and answers afterwards for students to engage with Alumni.

Name of reoccurring event would be "Alumni Day".

Foundations may have a database of Alumni from the past networking program.

Joanna will reach out to get some information on this from the Foundation.

5. **Create Student Engagement Brochure in different languages- Ellie Wingo, Vice President of Inter Club Council**

Advertise to students to use the suggestion box.

Decorate the ASG Bulletin Board that is outside of the ASG office.

With the Building due to remodel, idea to come up with themes during different times of the year for the boards.

Making this digital option for the ASG board.

6. Change the ASG Logo (may only use one logo to represent the ASG) **Hestia Sartika, Student Trustee.**

Current Logo for ASG has recently been updated.

If logo changes, the artwork must first get approval from PIO and all of the documentation that has the ASG logos would need to be updated.

May be something to work on to launch the next year.

Could create own design for the 2023/2024 ASG year and be mindful of the expense that would be a personal cost for each member.

Reword "logo" to "design".

7. An idea for legacy is to come up with a new design for each new ASG board.

Looking at different options would be a part of the legacy project.

8. The theme "Ignite" is an idea and approach next year to be more ambitious **Harrison Kim Officer of Marketing and Information**

This semester, a lot of lost, discouraged students that forget who they are and what they want.

Try to reignite ambitions to lift each other up and remember who they are.

9. Create videos in Lieu of a letter to pass down to the next board and could incorporate into the last Podcast.

Have a printed copy of the letter on the desk- **Harrison Kim Officer of Marketing and Information**

10. Officer Description for the positions in need of revising as well as the Director descriptions and positions- Everyone or Sanjana

Revisit incorporating the changes to what is needed for each position.

This could be handled within the Executive Board meeting.

An Ad Hoc Committee may potentially be created to focus on this one task specifically.

An officer could assume a director's duty in event of the position being vacant with the assumption that their own duties are being done.

If this group thinks more support is needed in a certain area would be Bylaws amendment.

The idea to give the most focus is the 3D tour.

Propose ideas during the upcoming Joint Meeting with the BOT and ASG.

Relay the new idea for campus tour and how it would differentiate from the one that is already in place at the college.

**The change to artwork for the different ASG boards may be an internal legacy.**

11. Website for the Honors does not have enough information on the webpage.

Suggestion to address concerns with the website during the Tech Committee meeting.

Ad Hoc is a good idea to establish and may create an Ad Hoc for each of the different Legacy Projects.

Ad Hoc would need to be created for the 3D Campus Tour and Alumni event (Foundation).

12. **Have food available for students after hours in the Student Center- this would require funding - *Hestia Sartika, Student Trustee***

**Research on what days are best and what times are best to offer this service.**

May incorporate the Volunteer Bureau with staffing.

Will present idea to the BOT but first should bring up to the Executive Cabinet.

Would also need to first discuss this with Sara from the BaNC and confirm that this is not already in place.

Years ago, legal resources have been available to students.

Some ideas will require more work than others.

13. Students complained about not having any type of changing tables.

14. Buddy system with ISP- ***Ellie Wingo, Vice President of Inter Club Council***

Create an outline of what ideas are being worked on.

Ad Hoc may meet right away on own without the need for an agenda.

Share these Legacy ideas during next week's Senate meeting.

### 3. Reports (Reports are limited to 5 minutes)

#### 4.1 Officers Reports

4.1.1 **Director Reports-**

4.1.2 Executive Vice President of Activities- **Kristian Mengistu** –Absent

4.1.3 Vice President of Inter Club Council- **Ellie Wingo** - None

4.1.4 Officer of Marketing and Information-**Harrison Kim**- None

4.1.5 Officer of Equity- (***Vacant***)

- 4.1.6 Executive Liaison Officer- Sanjana Sudhir- None
- 4.1.7 Student Trustee- Hestia Sartika- None
- 4.1.8 Executive Vice President – Caitlin Herron- None
- 4.1.9 President- Christopher Bordbar - None
- 4.1.10 ASG Technician- Robin Herndon – None
- 4.1.11 Advisor – Joanna Kelly- None
- 4.1.12 Activities Advisor- Lynn Suh- None
- 4.1.13 Lead Advisor- Kelly Dapp- None

#### 4. Closing Forum:

Focus for this board is Legacy and Advocacy such as signatures and letters may be discussed here.

Bylaw changes or any issues that may arise would be discussed during Executive Board meetings.

An example would be an officer not fulfilling duties.

May be able to remove that officer from office and would discuss something like that during these meetings.

With Sara resigning, her assistant may be interested in applying for an officer position. Lynn will be overseeing the directors in the meantime until Sara is replaced.

#### 5. Announcement of the Next Meeting- TBA

#### 6. Adjournment (4:03p.m.)

***Motion: Ellie Wingo, Vice President of Inter Club Council***

***Second: Hestia Sartika, Student Trustee***

***Record of Board Vote: ....6 -0-0 with chair voting Aye***