

# Associated Student Government

## Minutes

Wednesday, November 8, 2023

2:30p.m. Hasley Hall 137

Executive Board Meeting

[Teleconference Location:](#)

17200 Sierra Highway  
Santa Clarita, CA 91351-1622

### Members Present:

**Christopher Bordbar**, President  
**Hestia Sartika**, Student Trustee  
**Caitlin Herron**, Executive Vice President  
**Sanjana Sudhir**, Executive Liaison Officer  
**Kristian Mengistu**, Executive Vice President of Activities  
**Ellie Wingo**, Vice President of Inter Club Council  
**Harrison Kim** Officer of Marketing and Information

### Members Absent:

**Kelly Dapp**, ASG Advisor  
**Joanna Kelly**, CCC Advisor

### Others Present:

**Robin Herndon**, ASG Technician  
**Lynn Suh**, ASG Advisor

## 1. General Business:

### 1.1 Call to order/Welcome/ Recognition of Quorum

Officer **Christopher Bordbar** calls the Executive Board Meeting of the A.S.G. to order at 2:49 p.m. with quorum established and 5 ASG Officers present.

### 1.2 Announcements: none

### 1.3 Approval of the ASG Executive Board Meeting of November 8, 2023

Motion: **Ellie Wingo, Vice President of Inter Club Council**

Second: **Sanjana Sudhir, Executive Liaison Officer**

Record of Board Vote... 5-0-0 with chair voting

### 1.4 Open Forum: none

## 2. Consent Calendar:

### 2.1 Approval of the ASG Executive Board Meeting Minutes from October 18, 2023

**Motion:** *Ellie Wingo, Vice President of Inter Club Council*

**Second:** *Kristian Mengistu, Executive Vice President of Activities*

**Record of Board Vote...** *6-0-0 with chair voting aye with Hestia not present*

## 3. Regular Board Meeting Items:

*Caitlin Herron, Executive Vice President, arrives at 2:51 pm to make quorum 6*

### 3.1 Discussion: ASG Officer Restructure/Revamp

**Motion:** *Kristian Mengistu, Executive Vice President of Activities*

**Second:** *Ellie Wingo, Vice President of Inter Club Council*

**Background:** ASG has changed and developed over many years. With review of the bylaws of job descriptions, this is a good opportunity for the Executive Board to further discuss a proper restructuring of the ASG Officer positions.

Good opportunity to look at the structure as a whole to see if any changes should take place with adding or removing things.

1. President
2. Executive Vice President
3. Student Trustee
4. Executive Vice President of Activities *Present at both campuses to have Activities team at each campus and split the office hours for 4 hours at each campus.*
5. Executive Liaison to the Canyon Country Campus  
*Executive Vice President of Advocacy- propose adding an event to position as a requirement. This would be one event at each campus each semester. Ensure that the next person will be successful in position. Remain general to keep type of event open. A delegate for SSCCC will be a requirement moving forward for this position. An alternate delegate may also be appointed within the board. If position is vacant, board will decide on delegate selection for SSCCC. Avoid becoming inactive after becoming active so soon. With the changes to the title, the responsibilities within the position may change. Clarification on what the board's stance will be if the organization is not adhering to the rules. Keep the part of delegate for SSCCC out of Constitution. Will SSCCC be considered a committee question will be followed up next week with Kelly in the office.*
6. Vice President of Inter Club Council
7. Officer of Equity
8. ~~Officer of Marketing & Information~~ **Executive Vice President of Communication**  
2 teams: Social media- 3 to 4 people and Production team  
*Team varies from year to year for this position to oversee.*
9. Public Affairs Officer - Officer of Public Relations- some weeks require more work and time commitment than other weeks.

## Social Media and Marketing Manager

Discussion of combining 8 and 9 to one position would be very difficult to satisfy both of the position's responsibilities. 8 hours would not be enough time within the week.

Discussion on if the position should be an officer or a director position, under the Officer of Marketing and Information.

### ***Officer Hestia Sartika, Student Trustee, leaves at 3:21 pm with Quorum 6***

10. Vice President of Activities- Valencia
  11. Vice President of Activities- Canyon Country Campus
  12. *Cultural Student Involvement Coordinator 1 – Valencia*
  13. *Cultural Student Involvement Coordinator 2- Valencia*
  14. *Cultural Student Involvement Coordinator – Canyon Country Campus*
  15. *Social Student Involvement Coordinator 1 – Valencia*
  16. *Social Student Involvement Coordinator 2- Valencia*
  17. *Social Student Involvement Coordinator- Canyon Country Campus*
- 4 Activity Coordinators- Valencia and  
3 Activity Coordinators – Canyon Country Campus

Discussion of positions 10 through 17 removing to replace with Activity Coordinators at both campuses.

Suggestion is to add another responsibility for the Executive VP of Activities to go to Canyon Country campus.

Suggestion is to reduce the amount of office hours for the activity coordinators from 8 hours to 4 hours per week.

Clarification on CCC requirements for the CCC officers.

Kristian's position with Activity teams that do not exceed 4 coordinators.

One Activity Board meeting should take place for both campuses.

Difficult to oversee both of the teams at both campuses for the Exec VP of Activities.

Officer positions would become Director positions for the activity coordinators.

Another option is to combine Officer of Marketing and Information with the Public Affairs officer to lead an activity team for both the Valencia Campus and Canyon Country Campus.

Concern with separating the campuses too much.

Consider Changing the titles to be more consistent for the whole board.

Establish who is on the Executive Board, such as Officer of Marketing & Information.

Make the titles more consistent with the formatting structure.

Must present a first and second reading to board for approving any changes to officer positions.

If the board agrees, the constitution will need a first and second reading approval.

A special election will also need to take place to have the changes approved.

These changes would take affect next fall if the proposed changes are approved before the end of the fall.

When presenting the first reading, changes are able to be made for the second reading.

Next week, a draft of Constitution will be on the agenda and the bylaw's will be updated early spring.

#### 4. Reports (Reports are limited to 5 minutes)

##### 4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- **Kristian Mengistu** - None
- 4.1.3 Vice President of Inter Club Council- **Ellie Wingo** - None
- 4.1.4 Officer of Marketing and Information-**Harrison Kim**- None
- 4.1.5 Officer of Equity- (***Vacant***)
- 4.1.6 Executive Liaison Officer- **Sanjana Sudhir**- None
- 4.1.7 Student Trustee- **Hestia Sartika**-Absent
- 4.1.8 Executive Vice President – **Caitlin Herron**- None
- 4.1.9 President- **Christopher Bordbar** -None
- 4.1.10 ASG Technician- **Robin Herndon** – None
- 4.1.11 Advisor – **Joanna Kelly**- **Absent**
- 4.1.12 Activities Advisor- **Lynn Suh**- None
- 4.1.13 Lead Advisor- **Kelly Dapp**- Absent

5. Closing Forum: None

6. Announcement of the Next Meeting- TBD

7. Adjournment (3:41p.m.)

***Motion: Ellie Wingo, Vice President of Inter Club Council***

***Second: Harrison Kim, Officer of Marketing and Information***

***Record of Board Vote: ....6 -0-0 with chair voting Aye***