

Associated Student Government

Minutes

Wednesday, February 14, 2024

2:30p.m. Hasley Hall 137

Executive Board Meeting

[Teleconference Location:](#)

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Christopher Bordbar, President
Hestia Sartika, Student Trustee
Caitlin Herron, Executive Vice President
Ellie Wingo, Vice President of Inter Club Council
Moussa A. Haj Ghaban, Officer of Equity
Harrison Kim Officer of Marketing and Information

Members Absent:

Sanjana Sudhir, Executive Liaison Officer

Others Present:

Kelly Dapp, ASG Advisor
Robin Herndon, ASG Technician
Joanna Kelly, CCC Advisor
Lynn Suh, ASG Advisor
Hastiva Obulapuram, proxy for the Executive Liaison Officer
Lijuan (Judy) Zhu, Vice President of Activities – Valencia

1. General Business:

1.1 ***Call to order/Welcome/ Recognition of Quorum***

Officer **Christopher Bordbar** calls the Executive Board Meeting of the A.S.G. to order at 2:30 p.m. with quorum established and 7 ASG Officers present.

1.2 ***Announcements:*** none

1.3 ***Approval of the ASG Executive Board Meeting of February 14, 2024***

Motion: **Ellie Wingo, Vice President of Inter Club Council**

Second: **Hestia Sartika, Student Trustee**

Record of Board Vote... 7-0-0 with chair voting

1.4 **Open Forum:** none

2. Consent Calendar:

2.1 Approval of the ASG Executive Board Meeting Minutes from November 8, 2023

Motion: *Ellie Wingo, Vice President of Inter Club Council*

Second: *Hestia Sartika, Student Trustee*

Record of Board Vote... 7-0-0 with chair voting aye

3. Regular Board Meeting Items:

3.1 **Discussion: 1st reading of ASG Bylaw Changes in Article I to Article IV**

Motion: *Ellie Wingo, Vice President of Inter Club Council*

Second: *Hestia Sartika, Student Trustee*

Background: The 2024 – 2025 ASG Senate structure has been approved by the student body. It is now time to approve changes in the ASG Bylaws to reflect the new structure.

COST: N/A

highlighted portion is the old language and bold is the new language added.

Article III- Date changed to the day of Commencement.

Executive is replaced with the word Senate.

Removed the requirements specific to CCC.

Activities Board will be separate from the Senate Board.

Executive Cabinet and Executive Board were easily mixed up before which is one of the reasons why it is changed.

Added language for repercussions if training is not attended.

Reduce service amount if the training is not attended has been added.

Added 16 office hours needed at the Canyon Country Campus per semester.

This is added because of the removal of the specific CCC positions.

The hours required may be spread out throughout the semester.

This is required for all officers per semester.

“Per semester” will be added

Based off of feedback given in the past and cause a divide in the team.

Hard to get to Canyon Country campus for some officers.

Suggestion is to change to required number of hours from 16 to 8.

The commute time may be too far for those with travel accessibility issues.

This will be in effect starting next year.

To take a bus from one campus to another takes about 1.5 hours.

Concern is the office hour requirement for CCC.

This is being put in place for intention at CCC.

Activity Board will be separate for both campuses.

Representatives are needed for each position at both campuses.

A member may not reapply for one year if the position has been revoked.
Suggestion is to put the CCC office hours requirement for some but not all positions.
This should be addressed during the first reading at the senate meeting next week.
Removed any pronouns to remain inclusive.
Things that do not apply with the new structure have been removed.
Added the submission of the agenda requirements.
Added VP of Advocacy to President's duties.
Specified Committee meeting requirements under the duties of the Executive VP position.
Added the requirement of holding a team building activity once per semester for the Executive VP position.
Under duties of the Executive VP of Activities the appointment of the activity positions.
To meet once with all clubs that are active under the VP of ICC is asked of that officer to be reviewed.
Created the position information on the Executive VP of Communication by combining the Officer of Marketing and Information and Public Affairs officer.
Student Trustee duties reviewed on providing updates from the Board of Trustee meetings that have been attended.
Added a resident of California requirement under the Student Trustee.
Removed the coordinator positions and changed the VP of Advocacy position.
Mandatory for this position to be a part of SSCCC.
Appointing an alternate delegate will be added in.
Finance Committee members should include this in the description of duties.
Under President, the portion that is crossed out on maintaining documents from Clause D- point A to hold the policies and standing rules clarification.
This is due to the access of these documents now being given to all officers and directors.
Under duties of Executive Vice President, recommend to add Academic Senate as a required committee to attend.
4th page, Under the Student Trustee appointments with a vacancy, the language to have the President step in does not need to be a vote. If President cannot attend, the line of succession should be gone through.
Vice President of Advocacy should be required to attend the Advocacy Committee meeting.
The Constitution has the succession of order based on the ASG positions.
Article 4- Changed the title to Directors and Assistants of the Student Senate.
Simplified administrative assistants and added language to the duties.
Removed some of the Director titles to give more freedom to the directors.
Approval process for directors and active projects from officer and advisor.
Publication team, social media team, Graphic artist added as a team member.
Reduced the number of Director positions.

Change from TikTok Editor to Social Media Editor under the Social Media Team.
Maximum number for each position is discussed and one is the decision for the Social Media Team.
Activity members will be up to 4 at both Valencia and Canyon Country campuses.
Event Evaluation forms submitted after the event is complete.
Director of Equity was condensed now that there is an officer position that has been created since this was written.
Idea- add one specific Canyon Country activities director.
Removed the director position for the Cougar Mascot.
Officers may have an assistant if they choose to in assisting with current projects of that officer.
Avoid appointing people just to appoint people.
Feedback from past Directors and Assistants is they do not have enough work during office hours.
If a director has applied for a position under the officer's position, must interview the applicant.
Suggestion is to think about making the director of Equity a more general director position.

3.2 Discussion: Friendship Bench

Motion: Ellie Wingo, Vice President of Inter Club Council

Second: Hestia Sartika, Student Trustee

Background: Approval is needed for the purchase of a friendship bench for the Canyon Country Campus by the ASG Senate. "Canyons Cares," a subcommittee of the Classified Senate, conceived the idea of having a bench on campus solely for the purpose of students engaging with one another and connecting to our student organizations through a QR code. This initiative is intended to address the loneliness epidemic prevalent in nearly 1 in 4 adults. While the total cost of the bench is \$1,018.32, the Classified Senate will be assisting in funding the remaining portion of the cost. As members of the ASG executive board, please provide feedback on this initiative before it is brought up to the ASG Senate for approval of \$500 for this purchase.

Cost: N/A

Removed \$25,000 in scholarships this year.
Joanna submitted this item as Canyons Cares were granted one-time funding from Summer 2021.
This year, 2023/2024 fiscal year, funding was not granted and left some projects not finished without the funding.
Cuts have been made throughout the budget for ASG.
Half of the cost will be funded by the Classified Senate funds for the bench.
Submitted a request for additional funding for the next fiscal year.
Plans are to add another bench at the Valencia campus.
Project is on hold until the funding is available for the project.
Project derived from Elementary school and Loneliness is a big epidemic post Covid.

Similar idea brought to the college campus level.
Thought is to have a QR code that links to Student Engagement website and alliances.
Plan to include inspirational messages on the bench.
QR code is a good idea to include on the bench.
Suggestion is considering fundraising for the project.
The classified Senate funding was done through fundraising.
The bench will be discussed once the funding is in place for the project.
Would like to place the bench in high-student traffic area or where seating is not available.
The placement of the bench at CCC would be placed in the best place based on feedback.
Without the proper shade, the bench may not be useful on hot days.
CCC is different with the campus culture compared to Valencia campus.
Material that would be used is weather durable against the hot heat.
Two big shade structures have been recently added at CCC and may be able to put the bench under the shade structure.
Suggestion is to look at indoor options as well for CCC placement of the bench.
Most students that tend to stay are located in or near the Science Center.
The new amphitheater also has some new shade and is a high student traffic area.
There is little to no places for students to sit in this area.
This is a discussion item at this time.
Feedback is being asked before presenting this to the Senate for approval.
The feedback will be brought back to the committee.
The board likes the idea and working out the location at CCC.
Informal vote 2-2-3 Abstaining is most for informal vote.
No problem bringing this to senate with the vote being split today.
Adding that not everyone feels comfortable to interact with people and is a symbol to find a friend at this bench.
When someone is not sitting on the bench, resources will be on the bench.
Another vote 5-2-0 majority would like to bring this to the senate.
Suggestion is to have student volunteers available to be someone to talk to in the health center.
Students get up to 6 free counseling sessions at the Health Center.
This is an effort to help offer the available resources to students.
Wellness Room was available at the high schools and may incorporate something along those line.

3.3 Discussion: Moving ASG Printing to the Library

Motion: Ellie Wingo, Vice President of Inter Club Council

Second: Hestia Sartika, Student Trustee

Background: The relocation of the ASG printer to the library, which remains open until 8 PM—contrasting with the ASG computer lab's closing at 4:30 PM—is not just a strategic decision to extend printing accessibility for our evening students but also a financially savvy move. This shift allows us to leverage the library's existing faculty supervision, fulfilling the requirement that a faculty member must be present when employing a student worker. Consequently, this enables us to hire a student worker at a more cost-effective rate, offering a valuable employment opportunity to a student while efficiently managing ASG funds. Additionally, this move ensures all students, who contribute to the Student Services Fee, gain equitable access to essential printing services, directly addressing the current disparity faced by night students unable to print their work due to limited operating hours. This thoughtful adjustment in our operations not only demonstrates our commitment to academic success and student well-being but also reinforces our dedication to equity, inclusivity, and the practical support of our students' needs, making it an indispensable step towards fulfilling our comprehensive support promise.

COST: N/A

Will be addressed during the Finance committee next week.

idea is to have printing locations on campus and more information to come.

This would be put in place at a later time.

One of the staff members is retiring at the end of June.

Another permanent part-time employee would be staffed at either Valencia or Canyon Country.

Different areas to print is liked by the board.

Feasible locations will be discussed at a later time.

3.4 Action: Resolution For Accessibility to Transportation

Motion: *Ellie Wingo, Vice President of Inter Club Council*

Second: *Caitlin Herron, Executive Vice President*

Background: ; Reasons why accessibility for transportation is imperative:

Currently, campuses that already provide free parking passes or free public transportation passes will no longer be free because of the lack of funding by the district and state.

Lower the cost of parking fees and set an affordable standardized cost.

Provide stable funding for public transportation (which will be gone by 2024/2025 academic year), uber/lyft in basic need, so that if students need them, they are readily available.

This will be included in the FAFSA grant they are already receiving. It will no longer be separated, similar to Health Fees.

Students who already receive FAFSA grants no longer have to run around to look for organization such as EOPS or similar, to obtain parking pass subsidy.

RESOLUTION FOR ACESIBILITY TO TRANSPORTATION

IN CALIFORNIA COMMUNITY COLLEGES

Whereas, the accessibility of transportation remains a significant barrier to education, with many students facing challenges in securing reliable transportation to and from campus;

Whereas, the provision of district-funded bus passes is set to expire, threatening the ability of students dependent on public transportation to continue their education, particularly as some campuses transition from free to paid parking;

Whereas, there exists an inequitable distribution of fees within community colleges, where health, student services, and student representative fees are mandated, but transportation, a fundamental need, is not included;

Whereas, the integration of a mandatory transportation fee within student enrollment fees would ensure all students have equal access to parking, or public transportation, thus removing a critical barrier to attendance and participation;

Be it resolved, that we propose an amendment to the Education Code to include a transportation fee, not exceeding \$15 per semester, as part of the mandatory Student Enrollment Fees, mirroring the structure for Health and Student Services Fees;

Be it further resolved that this transportation fee will:

1. Guarantee all students automatic access to parking and bus passes, thereby simplifying the process and ensuring equity;
2. Provide the basic needs center with a stable funding source for alternative transportation supports such as gas cards or ride-sharing vouchers;
3. Establish a sustainable and independent transportation fund, alleviating reliance on uncertain district budgets;
4. Eliminate the need for students, especially those approved for FAFSA grants, to seek out separate transportation subsidies, making access to transportation more affordable and equitable;

Therefore, be it finally resolved, that the adoption of this transportation fee is a critical step towards removing financial and logistical obstacles to education, promoting greater access to community colleges for all students, and ensuring that transportation does not remain a barrier to academic success and engagement.

This resolution calls for the collective action of community colleges, urging them to recognize transportation as a basic student need and to implement a unified transportation fee to foster an inclusive, accessible, and equitable educational environment.

_____ End of
Resolution _____

This should be only one reading so other districts and SSCCC can adopt and sponsor this resolution, since it must be turned in by February 14th.

Ceiling cost should be discussed and possibly left blank?

The parking fee will be raised and transportation funding will be no longer available for the 2024/2025 Academic year.

Proposing transportation fees similar to health fees where it is a requirement.

Students may file a petition to get the funds back if it will not be used.
Some California community colleges have agreed and sponsored this resolution.
Fee may not exceed \$15 per semester.
Cost for student's public transportation would be upwards to \$150.
The parking pass will increase to \$70 from \$50.
The fee would calculate to approximately \$12 per student but proposing \$15 per student.
Would go to a general allocation fund based on the transportation need.
May provide a bus pass for the semester or parking pass.
Fee is automatic but a petition to opt out would be available.
If the parking pass fee is removed, how will that impact Campus Safety services on campus.
The \$15 per student would cover all of the relevant fee and should not reduce the budget for Campus Safety.
Will collectively discuss the resolution together with the schools in support.
A Resolution is in the works for free parking for students.
Funding for public transportation will be stable if the fee is put in place.
District may ask for grants to subsidize what would be needed.
This would not take affect for a few years.
Student Fees handout is given out to the board.
Handout provides the maximum amount of fees that would be charged.
Concern is the detrimental impact it may have.
Would need to go through first and second reading at a senate meeting.
Look through the resolution on the agenda in case there is anything that needs clarification at the next meeting.
Resolution may change with amendments made.

Recommendation: *Move to approve this resolution*

Record of Board Vote... *7-0-0 with chair voting aye*

3.5 Action: Resolution For Extending Support and Basic Need Resource Center

Motion: *Ellie Wingo, Vice President of Inter Club Council*

Second: *Hestia Sartika, Student Trustee*

Officer Moussa A. Haj Ghaban, Officer of Equity leaves at 3:49 pm

Background: In our commitment to supporting every student's journey toward academic success and well-being, the proposal to extend the operating hours of Basic Needs Resource Centers at community colleges is a vital step forward. Recognizing that many of our students, including working adults, parents, and part-time learners, attend classes outside traditional hours, it is essential that we adapt our services to meet their needs. The current limited availability of resource centers fails to serve those who attend evening classes, creating an unfair disparity. These students, who equally contribute to the Student Support fees, are currently unable to access the crucial support services they have paid for and

rightfully deserve, such as essential printing services, the extension of hours will ensure that all students have the support they need, when they need it. By advocating for additional funding to keep Basic Needs Resource Centers and printing offices open later, we not only champion the cause of equity and inclusivity but also acknowledge and respect the diverse circumstances of our student body. This change is more than just a matter of convenience; it's a statement that every student's success matters, regardless of their schedule.

RESOLUTION FOR EXTENDING SUPPORT AND BASIC NEED RESOURCE CENTER

IN CALIFORNIA COMMUNITY COLLEGES

Whereas, the implementation of basic needs resource centers in community colleges was a significant step forward in supporting the diverse needs of our student population, as outlined in AB 132 and California Education Code § 66023.5;

Whereas, a significant number of students, including working individuals, students with dependents, and part-time students, attend classes in the evening and are unable to access these critical resources due to the centers' limited operating hours;

Whereas, the equity and accessibility of educational support services are compromised when students who contribute equally to Student Support Fees cannot utilize services they are entitled to, especially during evening hours when such services are most needed;

Whereas, the principle of equal access necessitates that resource centers cater to all students, irrespective of their class schedules, ensuring that no student's academic or personal well-being is jeopardized due to lack of support services during non-traditional hours;

Be it resolved, that we amend AB 132 and California Education Code § 66023.5 to secure additional funding for community colleges that commit to extending the operating hours of their basic needs resource centers and printing service, making these essential services accessible to students attending evening classes;

Be it further resolved, that this resolution aims to:

1. Acknowledge and address the needs of working students, parents, part-time students, and those attending night classes by ensuring resource centers are open and fully operational during evening hours;
2. Uphold the commitment to equity by guaranteeing that all students, regardless of their schedule or socioeconomic status, have equal access to the resources funded by their Student Support Fees;
3. Ensure that students requiring essential services such as food, printing, and academic support do not face additional barriers to their education due to operational constraints;
4. Therefore, be it finally resolved, that the extension of basic needs resource center and printing office hours is not only a matter of fairness but also a critical component of supporting the holistic success of every student, fostering an inclusive, equitable, and supportive educational environment across all community colleges.

This resolution calls for the collective action of community college administrations, student senate, academic senate, college administration, the Board of Governors and state legislators to advocate for and implement the necessary amendments to AB 132, recognizing the fundamental role that accessible basic needs support services play in the academic and personal success of our diverse student body.

_____ End of
Resolution _____

This should be only one reading so other districts and SSCCC can adopt and sponsor this resolution, since it must be turned in by February 14th.

ASG funded printing is funded through ASG.

Resolution calls for the State to provide grants to colleges that commit to extending services highlighted above.

Discussion on what is a good end time for the hours.

Suggestion is to reach out to see if a survey has been done on students needs and the time students would like these services to remain open.

In the past, each student service department would stay open one late night but there was no longer a need for a late night.

Survey was done and the library was asked to remain open until at least 5:00 pm.

Resolution is going towards all California Community colleges.

Going to General Assembly and then will go to a bill for all community colleges.

Funding will be done by the state provided grant only for those who commit to extending these hours.

Suggestion is to bring this to SSCCC, which it has and is approved by the organization.

Other regions are interested in this Resolution as well.

Asking for the board to be in support of this resolution.

Next step would be to bring this to the Senate for approval.

Student Support fee is specific to the college of the canyons.

Recommendation: Move to approve this resolution

Record of Board Vote... 6-0-0 with chair voting aye with Officer Moussa A. Haj Ghaban, Officer of Equity not present

3.6 Action: Resolution for establishing comprehensive legal clinics

Motion: Ellie Wingo, Vice President of Inter Club Council

Second: Hestia Sartika, Student Trustee

Background: In recognition of the increasing legal challenges facing students today, we propose the establishment of comprehensive legal clinics across community college campuses. This initiative is not just about providing legal advice; it's about breaking down barriers to education, fostering student success, and ensuring equitable access to justice. These clinics will offer a range of services from eviction defense, immigration assistance, employment law to generic legal counsel, directly addressing the complex legal needs of our diverse student population. By integrating legal support into the fabric of our educational

system, we aim to alleviate the stress and uncertainty legal issues can bring, ultimately contributing to a more supportive learning environment. This resolution is a call to action for colleges to equip students not only with academic knowledge but with the resources to navigate their legal rights and responsibilities. The Legal Clinic Resolution, a step towards empowering students and enriching our community college system.

RESOLUTION FOR ESTABLISHING COMPREHENSIVE LEGAL CLINICS
IN CALIFORNIA COMMUNITY COLLEGES

Whereas, the escalating costs and complexities of legal issues directly impact the lives and academic success of students in California Community Colleges;

Whereas, existing legal services in community colleges are limited in scope, predominantly focusing on immigration, thus not addressing the varied legal needs of a diverse student body;

Whereas, students across community colleges face diverse legal challenges beyond immigration, including but not limited to housing, employment, family law, and consumer rights, which significantly impact their academic and personal lives;

Whereas, the establishment of comprehensive legal clinics within community colleges has shown to significantly contribute to the holistic support and success of students, empowering them to overcome legal barriers and focus on their education;

Be it resolved, that funding for legal clinics within community colleges shall be allocated specifically to institutions that commit to expanding their legal services beyond solely immigration issues, to include a comprehensive range of legal support services;

Be it further resolved, that these legal clinics aim to:

1. Provide preventative legal support to students, potentially averting evictions and subsequent homelessness, thereby aligning with state efforts in reducing homelessness costs;
2. Offer legal assistance to protect students from unemployment and other civil legal challenges, ensuring their stability and educational continuity;
3. Create practical internship opportunities for Paralegal Studies students, facilitating timely completion of their programs and enhancing their professional readiness;
4. Extend essential legal counseling and support services to alleviate mental and physical health issues arising from legal stressors;

Therefore, be it finally resolved, that this initiative reflects our commitment to the holistic well-being and success of our students, aligning with the broader mission of California Community Colleges to provide comprehensive educational and support services.

This resolution shall be communicated to our local student senate, academic senate, college administration, the Board of Governors and state legislators, urging them to recognize the necessity and potential impact of comprehensive legal clinics on our campuses.

_____ End of
Resolution _____

This should be only one reading so other districts and SSCCC can adopt and sponsor this resolution, since it must be turned in by February 14th.

last year Hestia dedicated her time for a predetermined fee but did not get paid upon completion of the agreed upon task.

Students want legal help with family, employment, vehicle purchase, etc.

Eviction summons is 5 days whereas others are for a longer period of time.

Landlords lobby to have tenants kicked out as soon as possible.

If you do not pay as much as asked of, the landlord may kick you out.

Funding is similar to the basic need where the state would provide the funding with the colleges that commit to offer these services.

Funding has been approved for the homeless population.

Clarification on the evidence that is available to show the holistic support of success of students.

Hestia assisted with authoring the resolution.

Recommendation: Move to approve this resolution

Record of Board Vote... 6-0-0 with chair voting aye

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- (***Vacant***)
- 4.1.3 Vice President of Inter Club Council- **Ellie Wingo** -no
- 4.1.4 Officer of Marketing and Information-**Harrison Kim**-no
- 4.1.5 Officer of Equity- **Moussa A. Haj Ghaban**- absent
- 4.1.6 Executive Liaison Officer- **Sanjana Sudhir**-no
- 4.1.7 Student Trustee- **Hestia Sartika**-3-16 Advocacy training in Washington, which she will create an agenda item as well as been in communication with the Chancellor about this. Keynote speakers should be looked into as well as the types of workshops that will be done. Suggesting herself, Sanjana, and Chris to attend the training. She would like to attend to promote the resolutions discussed during meeting as well as the ones the school is supporting which are housing and Cal Grants. She will need to setup a time to meet with congressman. The priorities are different with this training and would need to be on the board to have the funds approved by next Wednesday.
- 4.1.8 Executive Vice President – **Caitlin Herron**- no
- 4.1.9 President- **Christopher Bordbar** –Chancellor was discussing lobbying April 5th and 7th and the legislatures are not going to be there. Further discuss next week.
- 4.1.10 ASG Technician- **Robin Herndon** – no

- 4.1.11 Advisor – Joanna Kelly- no
- 4.1.12 Activities Advisor- Lynn Suh-no
- 4.1.13 Lead Advisor- Kelly Dapp- no

- 5. Closing Forum: no
- 6. Announcement of the Next Meeting- March 13, 2024
- 7. Adjournment (4:07p.m.)
 - Motion: Hestia Sartika, Student Trustee***
 - Second: Ellie Wingo, Vice President of Inter Club Council***
 - Record of Board Vote:6 -0-0 with chair voting Aye***