

Associated Student Government

Minutes

Wednesday, September 21, 2022

1:30p.m. STCN-129

Executive Board Meeting

Teleconference Location:

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Collin Shneour, President
Jesse McClure, Student Trustee
Clarissa Zuo, Executive Vice President
Sharika Shahid, Executive Vice President of Activities
Stephanie Smith, Officer of Equity
Erik Polanco, Officer of Marketing and Information

Members Absent:

Others Present:

Kelly Dapp, ASG Advisor
Robin Herndon, ASG Technician
Joanna Kelly, CCC Advisor
HengYi He, Student

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

Officer **Collin Shneour** calls the Executive Board Meeting of the A.S.G. to order at 2:50 p.m. with quorum established and 6 ASG Officers present.

1.2 Announcements: none

1.3 Approval of the ASG Executive Board Meeting of September 21, 2022

Motion: **Clarissa Zuo**, Executive Vice President

Second: **Sharika Shahid**, Executive Vice President of Activities

Record of Board Vote... 6 -0-0 with chair voting

1.4 Open Forum: Meeting Purpose is to make sure everything is running smoothly. Discuss Legacy, potential ideas or thoughts for projects. Advocacy is also a topic of discussion.

2. Consent Calendar Items:

2.1 Approval of the ASG Executive Board Meeting Minutes from April 20, 2022

Motion: *Stephanie Smith, Officer of Equity*

Second: *Erik Polanco, Officer of Marketing and Information*

Record of Board Vote... 6 -0-0 with chair voting

3. Regular Board Meeting Items:

3.1 Discussion: Student Resource Project

Motion: *Erik Polanco, Officer of Marketing and Information*

Second: *Stephanie Smith, Officer of Equity*

Background: The Executive Board will discuss the Student Resource Project, its different components, and come up with a plan on how to execute on those components.

- Prospective Student Resource Project- Delegate tasks and follow up on progress.
- The main topics to be covered within the guide- increase enrollment.
- Goal- actual data to show the impact and second is to hold a board meeting to hold a transition into the next group takes over from where they leave off on this project.
- Scholarship potential for non-traditional students.
- Pin point barriers that prevent those from being successful.
- Improve transportation between both campuses.
- Enrollment and retention is also a focus.
- Spoke with Diane Fiero regarding the Math Department as well as communication from Counseling to students and how that differs in specialized fields.
- Step by Step process included with the guide.
- It should be Clear concise and simple as possible.
- Focus on data at hand to see common trends in student population.
- Some data may have flaws and discussion to use with a side of caution that some of it may be flawed.
- DE stigma- COC and the programs that pertain to those who want to go to UC.
- Highlighting TAG/TAP and how it is helpful in taking step to a university.
- Information should be consolidated specifically counseling.
- Presentation to high school is discussed- Coordinated by Outreach Department information to present on at high schools.
- A college visit may be a good way to inform of some unknown programs.
- Targeting lower-income demographics.
- Goal is to bring any issues to light by providing information.
- Professional way to bring the issues to the light.
- Clear obtainable goals within the next few weeks.
- Transportation- Stephanie will talk to Jasmine Ruys.
- Barriers- speak to BaNC, Canyons Promise-less of barrier for all students to take part.
- Counselors that are not informing students of Canyons Promise.

- Speak to chair of Counseling about issues and look into existing data with Daylene from IR squared.
- More barriers included students with disabilities and ISP students.
- How to get involved; four barriers as starting point:
 1. Transportation
 2. Enrolling
 3. Paying
 4. Attending
- Guides should have links to learn more details on subject.
- Direct to different resources to provide avenue to get answers.
- Will make agenda item for next week to discuss this and print out the information discussed during this item.
- Create an Ad Hoc Committee since Executive Board meeting once a month.
- Look at website to bring to light what needs to be updated.
- Use homepage to hold simple video on website.
- Will show the print out of what was discussed before bringing this to the board.
- Use events to get student feedback when drafting the guide.
- Suggestion box paper and the questions that will be optional.
- Email any barriers you come across from events to Stephanie.
- QR code may redirect those who complete the suggestion box form with an incentive/prize.
- Send any suggestions through GroupMe.

3.2 Discussion: Student Engagement Brainstorming Session

Motion: *Stephanie Smith, Officer of Equity*

Second: *Erik Polanco, Officer of Marketing and Information*

Background: Last week, ASG Officers discussed the idea of engaging our students via filling up spaces on the wall of hallways beside classrooms where students wait. We will talk about that along with any other ideas the Executive Board has for engaging students.

- Where are students actively sticking around indoors.
- Mentry Hall is a common indoor area.
- Include artwork in these areas and a tick-tack-toe board outside of office to engage students.
- More art should be in other buildings from our own students.
- More poster space is suggested.
- Suggestion to engage students is a question to get students to response.
- A discussion group/ board to have collaboration efforts.
- Spaces more comfortable to sit outside of offices.
- A physical suggestion box will also be available in addition to having it online.
- Include the discussion board in the guide and working on the language to include all students.
- School colors are needed around campus.
- Chalk to decorate the campus to encourage pride with school colors.
- School spirit- Feedback on the lack of school spirit.
- Spirit Squad- cheer team with interest in starting a club.
- Something that may be written into the Bylaws or adding another officer position.

- Another focus is celebrating Title 9 (sports).
- Spirit squad could attend at least one home game per athletic programs at the college.
- Appeal to former cheerleaders as well as flyers to be made.
- Door decorating should advertise the upcoming game.

3.3 Discussion: Legacy Project(s)

Motion: *Clarissa Zuo, Executive Vice President*

Second: *Stephanie Smith, Officer of Equity*

Background: The Executive Board will discuss any other legacy projects besides the Student Resource Project they may want to work on. We will then talk about a plan to execute those goals and/or bring them to the ASG Senate for further discussion.

- Student Engagement
- Spirit squad
- Discussion to bring to senate

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- Sharika Shahid - nothing
- 4.1.3 Vice President of Inter Club Council- (***Vacant***)
- 4.1.4 Officer of Equity- Stephanie Smith- nothing
- 4.1.5 Officer of Marketing and Information- Erik Polanco- nothing
- 4.1.6 Executive Liaison Officer- (***Vacant***)
- 4.1.7 Student Trustee- Jesse McClure nothing
- 4.1.8 Executive Vice President – Clarissa Zuo- nothing
- 4.1.9 President- Collin Shneour - nothing
- 4.1.10 ASG Technician- Robin Herndon – nothing
- 4.1.11 Advisor – Joanna Kelly- nothing
- 4.1.12 Lead Advisor- Kelly Dapp- nothing

5. Closing Forum: none

6. Announcement of the Next Meeting- October 19, 2022

7. Adjournment (3:47p.m.)

Motion: *Erik Polanco, Officer of Marketing and Information*

Second: *Stephanie Smith, Officer of Equity*

Record of Board Vote: 6-0-0 with chair voting Aye