

Associated Student Government

Minutes

Wednesday, November 8, 2023

1:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Christopher Bordbar, President
Caitlin Herron, Executive Vice President
Hestia Sartika, Student Trustee
Kristian Mengistu, Executive Vice President of Activities
Sanjana Sudhir, Executive Liaison Officer
Harrison Kim, Officer of Marketing and Information
Ellie Wingo, Vice President of Inter Club Council
Stephanie Ofilada, Public Affairs Officer
Lijuan (Judy) Zhu, Vice President of Activities – Valencia
Yu Wu, Cultural Student Involvement Coordinator 1
Erik Polanco, Cultural Student Involvement Coordinator 2
Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC
Jiahong (Johnson) Sun, Social Student Involvement Coordinator I
Cody Imperial-Pham, Social Student Involvement Coordinator 2

Members Absent:

Kelly Dapp, ASG Advisor

Others Present:

Robin Herndon, ASG Technician
Lynn Suh, ASG Advisor
Joanna Kelly, CCC Advisor

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

ASG President, **Christopher Bordbar** calls the Senate Meeting of the A.S.G. to order at 1:30 p.m. with quorum established and 12 ASG Officers present.

1.2 Flag Salute/Trophy Cup:

Cody Imperial-Pham, Social Student Involvement Coordinator 2, leads us in the Flag Salute.
Cody Imperial-Pham, Social Student Involvement Coordinator 2, passes the trophy cup to
Sanjana Sudhir, Executive Liaison Officer, as the new delegate of SSCCC.

Caitlin Herron, Executive Vice President arrives at 1:30 Quorum 13

1.3 Announcements: none

1.4 Approval of the ASG Senate Meeting of November 8, 2023

Motion: *Ellie Wingo, Vice President of Inter Club Council*

Second: *Erik Polanco, Cultural Student Involvement Coordinator 2*

Record of Board Vote... *13-0-0 with chair voting*

1.5 Open Forum:

SSCCC Delegates are here today as the board will vote on relevant items.

Another representative is here today through zoom and is based out of Sacramento. Met with some of the board at the CCCSAA conference. He will be at Valencia giving training related to SSCCC.

Training will go from 1 to 5 pm and will include free lunch. RSVP to allow for enough food. He can send the agenda upon request. A link will be placed in the chat of the meeting today.

Hestia Sartika, Student Trustee, arrives at 1:33 Quorum 14

Once delegate has been approved there will be no cost to attend the upcoming SSCCC conference for the delegate.

Will discuss the fees in greater detail during today's agenda item.

2. Consent Calendar:

2.1 Approval of the ASG Senate Meeting Minutes from November 1, 2023

Motion: *Caitlin Herron, Executive Vice President*

Second: *Ellie Wingo, Vice President of Inter Club Council*

Record of Board Vote... *14 -0-0 with chair voting aye with Hestia Sartika, Student Trustee, now present*

3. Regular Board Meeting Items:

3.1 Action: Approving COC ASG to join SSCCC

Motion: *Erik Polanco, Cultural Student Involvement Coordinator 2*

Second: *Ellie Wingo, Vice President of Inter Club Council*

Background: The Student Senate for California Community Colleges is an organization that represents all the California community college students at a state level. Their mission is to enrich the collegiate experience for all California community college students by pursuing policies that will improve student access and success while engaging and empowering local

student leaders, as well as honoring equity and diversity. Despite their inadequate reputation over the past years, by looking at the new Executive Board, they have changed their policies to be stricter and prioritize a fresh start in this new term. By joining this organization, COC will have a chance to let their voice be heard at a state level and allow for legislation to be passed that will impact our own campuses; like free menstrual products. COC is such a huge college and allowing our opinions and issues to be addressed at a state level results in beneficial changes on campus.

Joining is a huge deal since they have not been active for a while.

Many support staff now through SSCCC and ask for clarification for arriving and starting late to SSCCC meetings.

First meeting cancelled due to low attendance and the second meeting started about 15 minutes late.

This meeting was the finance committee from the SSCCC.

If a meeting started late, it would have been due to the Brown Act rules.

This is a representation of delegates from around California.

He will look at the minutes from the past meeting to see if it started late.

Question on accountability- stipend reduction.

Would meet with the individual to make sure it would not happen again.

Different at the State-wide level in terms of when meetings begin.

Meeting take place every month but there was not one in October.

Within the Region 6, it has been a rough start and had some difficulty in getting other schools on board.

Organizational issues that are being worked on as the minimum number of delegates are 3, which they now have.

SSCCC is almost fully activated within the Region and have reached out to all 9 colleges.

Tomorrow is the Executive Meeting for SSCCC where the budget will be discussed and will take place at 1:00pm and is public.

Plans for organization -is to have state-wide leaders come to the conference that is upcoming.

Caucus committee is where students gather to discuss what they are experiencing at different colleges.

Here students' feedback to see how they can improve the student experiences.

Also, trying to get legislative stories where a student will record a video of something going on that is affecting their education.

Many bills are sponsored and co-sponsored by the organization and will email this information upon request.

Reaching out to different schools is another effort of the organization.

Finalized legislative priorities based off of what students brought to them.

Basic needs are one of topics of focus.

Housing to allow overnight parking for students that are homeless and use the gym facilities to shower.

Child and dependent care, Campus Safety, OER, complete pathways to degrees are sine other areas of focus.

Pushed forward a bill to supersede the teleconference guidelines that require to include home address on the agendas.

Diverse student population- Disabled students, incarcerated students, International students, student success.

Organization is the collection of all student governments.

Want to make sure the schools' perspective is brought to the table.

Last year, former student trustee created a bill on voter's rights on campus but was not supported by this organization and following up to see why it was not supported by SSCCC.

He had encountered instances where when people were registering students to vote, they were not approaching them in a nonpartisan manner.

This bill never made it to them at the state as they have done and currently do voter registration style events that promotes voter education and would be non-partisan.

This did not become an assembly bill at the state-wide level.

Free speech allows others to come on campus to register people to vote and are not allowed to block those walking or go inside the buildings but are allowed to be present on campus to allow for free speech.

First step was to take this to the Board of Trustees for this proposed bill.

Recommendations: Move to approve joining SSCCC as COC ASG

Record of Board Vote... 14-0-0 with chair voting aye

3.2 Action: Appointing Sanjana Sudhir, Executive Liaison, as SSCCC Delegate

Motion: Caitlin Herron, Executive Vice President

Second: Erik Polanco, Cultural Student Involvement Coordinator 2

Background: SSCCC is an organization that is broken up into several regions across California and these regions are the liaison between the local student body associations and the SSCCC Board. COC is part of Region 6 and for each region, there are five Regional Officers who serve on its Region Executive Board, including a Regional Affairs Director and Legislative Affairs Director, who also serve on the Board of Directors. Each school in every region needs to send over a delegate in order to participate in SSCCC events, meetings, and are a voting member in SSCCC meetings. Delegates attend monthly meetings with the SSCCC board and

have to serve on one internal committee. There are advisors helping delegates, region board, and Executive SSCCC members to ensure everything goes smoothly and the verification process must be done in order for a delegate to be a voting member. Executive Liaison Officer, Sanjana Sudhir, has expressed interest in becoming a delegate from COC ASG for SSCCC.

Recommendations: Move to approve Sanjana Sudhir, Executive Liaison as the SSCCC Delegate for Region 6.

Record of Board Vote...14 -0-0 with chair voting aye

3.3 Action: Approval of Funds—SSCCC Fall Advocacy Academy

Motion: Kristian Mengistu, Executive Vice President of Activities

Second: Ellie Wingo, Vice President of Inter Club Council

Background: SSCCC is hosting their Advocacy Academy conference, which will take place at the Riverside Convention Center, on December 1st-3rd, 2023. This conference will provide the delegate with special training and provide the students with advocacy skills that are needed for change on campus and in our community. This year, 5 students will be attending, and the delegate does not have to pay for registration fees. Note that an advisor does not need to attend.

Cost:

- Registration 4 @ \$425 - \$1,700
- Hotel Rooms 5 Rooms @ 2 nights per room - \$2,500
- Parking - \$250
- Meals @ \$30 per dinner 2 dinners 5 people - \$300
- Mileage @ \$115 per car 5 cars - \$575

Total Cost- \$5,325

The place that were the ASG officers will stay is contingent upon the availability of the rooms.

If the Marriott is full will look at other options.

Stephanie, Ellie, Harrison, Sanjana and Hestia will be attending the upcoming conference.

Tomorrow, will pay for the registration for the conference.

At the conference, the advisor does not need to attend and the other staff will take on the advisor role for the 5 attendees.

Funds will be taken out of the Student Rep Fee.

The cost of the rooms will vary based on the availability of the rooms.

Will share rooms to save on the cost and will reserve 3 hotel rooms.

The advocacy website includes information on other hotels.

Dietary restrictions -one vegetarian, one no pork.

Recommendations: Move to approve \$5,325 from Student Rep Fee Conference account 72-65220-00-696000-3000.

Record of Board Vote... 14-0-0 with chair voting aye

3.4 Action: Approval of Funds – California Community College Student Affairs Association Conference 2023 – Additional Hotel Costs

Motion: Erik Polanco, Cultural Student Involvement Coordinator 2

Second: Kristian Mengistu, Executive Vice President of Activities

Background: This year 4 Officers and Lynn Suh attended the CCCSAA Student Leadership Conference. When the hotel was paid for, only half of the hotel room costs were accounted for via an accounting error by Melinda Ursetta. Lynn Suh paid for the remaining hotel balance when checking out of the hotel on 10/29/2023. Additional funds need to be approved to cover the remaining costs for the hotel rooms.

Cost:

\$941.96 Hotel 2 rooms with double beds 2 nights

Total cost: \$941.96

Recommendations: Move to approve \$941.96 from Student Rep Fee Conference account 72-65220-00-696000-3000 to reimburse Advisor Lynn Suh.

Record of Board Vote...13 -0-1 with chair voting aye and Erik Polanco, Cultural Student Involvement Coordinator 2 Opposed

3.5 Action: First Reading: MOU Agreement—Free Parking for ASG Officers

Motion: Kristian Mengistu, Executive Vice President of Activities

Second: Ellie Wingo, Vice President of Inter Club Council

Background: This is the first reading for Memorandum of Understanding (MOU) as a formal agreement between the Santa Clarita Community College District and the Associated Student Government (ASG). Recognizing the substantial responsibilities and on-campus commitments of ASG officers, the MOU grants them free parking privileges. The intent is to support their roles, which include extended campus hours, organizing events, attending district committees, and collaborating on campus initiatives. The parking passes, distributed by the Community College District of Santa Clarita, ensure that these student leaders can efficiently perform their duties without the added burden of parking fees. This MOU remains in effect indefinitely as long as the ASG is active.

----- MOU BEGINS -----

Resolution Authorizing Agreement of Memorandum of Understanding (MOU) Between the Santa Clarita Community College District and Associated Student Government for Free Parking Due to Their Responsibilities and Campus Involvement

WHEREAS, the Santa Clarita Community College District acknowledges the significant responsibilities undertaken by the members of the Associated Student Government (“ASG”); and,

WHEREAS, ASG members are required to be on campus for a minimum of 8 hours per week, fulfilling their varied roles and duties; and,

WHEREAS, ASG members actively participate in attending district committees, ensuring student representation and voice; and,

WHEREAS, ASG members play a pivotal role in organizing campus events, during which they often have to transport and drag supplies from their vehicles, necessitating proximity to parking; and,

WHEREAS, ASG members are also entrusted with the duty of conducting meetings, coordinating with various departments, and spearheading collaborative efforts to enhance campus initiatives; and,

WHEREAS, recognizing the importance of ASG members' roles and in support of their efforts to improve the campus community, there is a pressing need to provide them with free parking; and,

WHEREAS, the Santa Clarita Community College District seeks to formalize its commitment to support the ASG through a Memorandum of Understanding (“MOU”) which grants free parking to ASG members; and,

WHEREAS, this MOU, signifying the provision of free parking passes distributed by the Santa Clarita Community College District, will remain in effect indefinitely as long as the Associated Student Government remains an active entity at the College; and,

WHEREAS, the Administration recommends the establishment of the MOU between the Santa Clarita Community College District and Associated Student Government;

NOW, THEREFORE, BE IT RESOLVED that the Santa Clarita Community College District authorize the formulation and agreement of the Memorandum of Understanding between College of the Canyons and Associated Student Government to provide free parking privileges *(include here specifically for the ASG senate members)*.

BE IT FURTHER RESOLVED that the Santa Clarita Community College District take all necessary measures to ensure the seamless distribution of parking passes to *Senate members* and effectuate the terms of this resolution.

----- MOU ENDS -----

This is intended for just officers, not directors.

If approved this would take affect as of the spring semester.

Parking passes are specific to the semester and will get clarification on the duration of the parking pass.

During winter and summer, ASG work is minimal and a parking pass is not needed for winter and summer.

Parking pass may be good for one fiscal year from July 1st to June 30th.

Check on parking restrictions and if you think of anything else to add, please email Hestia.

Hestia will email out the second reading when it is done for the board to review.

This was done in the past until it was abused by past ASG members.

Difference between the student and staff parking verification.

Staff still has the physical parking pass that hangs in the mirror.

How to ensure accountability within ASG in terms of parking pass?

Recommendations: Move to approve the First Reading of the MOU Agreement to Provide Free Parking for ASG Officers

Record of Board Vote... 14-0-0 with chair voting aye

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

4.1.1 **Director Reports-**

4.1.2 Executive Vice President of Activities- **Kristian Mengistu** – Activity board meeting next Wednesday. Send items by tonight at 11:59 pm as well as for item for the Senate meeting.

4.1.3 Vice President of Activities—Valencia – **Lijuan Zhu** - none

4.1.4 Vice President of Activities—Canyon Country (**Vacant**)

4.1.5 Social Student Involvement Coordinator I—Valencia- **Jiahong Sun**-His event went well and thank you for helping Judy and Yu.

4.1.6 Social Student Involvement Coordinator II—Valencia – **Cody Imperial-Pham**-none

4.1.7 Social Student Involvement Coordinator— Canyon Country – **Jesus Martinez Desantiago**-nothing

- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – **Yu Wu**-nothing
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – **Erik Polanco**-nothing
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country (**Vacant**)
- 4.1.11 Public Affairs Officer –**Stephanie Ofilada**-nothing
- 4.1.12 Vice President of Inter Club Council- **Ellie Wingo**- Committee meeting tomorrow and update next week
- 4.1.13 Officer of Equity- (**Vacant**)
- 4.1.14 Officer of Marketing and Information- **Harrison Kim**-attended the Star Party and represented ASG during the event. Had some inquiries on ASG at the table.
- 4.1.15 Executive Liaison Officer- **Sanjana Sudhir**-thank you for appointing her and she is attending the training for SSCCC.
- 4.1.16 Student Trustee- **Hestia Sartika** -Attended senate meeting and miscommunication on the BaNC closing early and in communication with the director to make efforts to prevent this from happening again. Sending out surveys on what students need at night and what legal issues students have or experiencing. Working with Sarah to expand the food drive. Spoke to Ellie prior to contacting Foundation and spoke with her about offering a mentor event as well. Let them know if there are any additional ideas or thoughts.
- 4.1.17 Executive Vice President – **Caitlin Herron**- none
- 4.1.18 President- **Christopher Bordbar** – Dr. Ruys sent out the survey on the BaNC and supporting after hours at other schools. Alumni Network in communication with David Andrus to get paper to appeal to other Alumni to bring into the network.
- 4.1.19 ASG Technician- **Robin Herndon** – none
- 4.1.20 Advisor – **Joanna Kelly**- Sign in and out of office hours and remind directors. Observing Veterans Day on Friday and campus is closed. Canyons Café opened today at Canyon Country Campus and open from 10am until 2pm. Please come support the café when on campus.
- 4.1.21 Advisor- **Lynn Suh**- Chef George provided the food during the training that took place over the summer. Closed next Thursday from 9am until 1pm and this includes all student services at Valencia for training. Division-wide retreat and those who have office hours during this time, will have an update for you next week. The BaNC will issue BaNC bucks while the office is closed. Discuss with Kelly and let you all know next week for those who have office hours during the event. Cannot leave the door unlocked without someone in the office.
- 4.1.22 Lead Advisor- **Kelly Dapp**- Absent

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar

- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor's Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology – Hestia attended yesterday and there will be a website update
- 4.2.33 Women's Conference

Parking- Additional charging stations are needed at the Canyon Country Campus and those who use the stations now are getting water stains on car from the sprinklers. Trying to add more stations up by the UCEN and parking lot 1 updated as the parking space lines are very hard to see. Parking lot 9 may have a net added to avoid getting hit by baseballs. Some of the parking spots have hard to see lines between the spaces in Parking lot 5. Next meeting will be in Spring. Parking structure is far from campus and maybe could offer a shuttle service. A normal plug is at the current station and is not compatible with all vehicles in front of the UCEN. Clarification on the different types of stations (level 1 and level 2). The additional spots that will be made for charging stations may take away from normal parking.

Officer Erik Polanco, Cultural Student Involvement Coordinator 2, leaves at 2:33 pm with Quorum 13

4.3 Standing Committees

- 4.3.1 **ASG Finance Committee- ASG Priorities to set up for next year. Will pass around to see the consensus of the boards' priorities and will be made anonymous**

- 4.3.2 ASG Recruitment and Election Committee- Finished the first reading of the election code that Lynn will send out to the board. Please read this ahead of time and come to the meeting prepared with the questions as it is 9 pages long.

4.4 Ad-Hoc Committees

- 4.4.1 Legacy Project Ad-Hoc Committee – Chris meeting with David Andrus and the digital brochures will be ready by the end of the semester and is available in different languages. A question on if the brochures may be just Mandarin.

5. Open Forum:

Executive Board meeting after this meeting and everyone is welcome to stay. Attending upcoming Business conference. If anyone is interested in signing up for the upcoming training this weekend, the representative can go over the details.

6. Announcement of the Next Meeting- November 15, 2023

7. Adjournment (2:41p.m.)

Motion: Kristian Mengistu, Executive Vice President of Activities

Second: Ellie Wingo, Vice President of Inter Club Council

Record of Board Vote: 13-0-0 with chair voting Aye with Eric not present