

Associated Student Government

Minutes

Wednesday, February 21, 2024

1:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Christopher Bordbar, President

Hestia Sartika, Student Trustee

Sanjana Sudhir, Executive Liaison Officer

Moussa Haj Ghaban, Officer of Equity

Harrison Kim, Officer of Marketing and Information

Ellie Wingo, Vice President of Inter Club Council

Stephanie Ofilada, Public Affairs Officer

Lijuan (Judy) Zhu, Vice President of Activities – Valencia

Pin-An (Aaron) Lin, Cultural Student Involvement Coordinator 1- Valencia

Sara Wali, Social Student Involvement Coordinator 1 – Valencia

Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

Members Absent:

Caitlin Herron, Executive Vice President

Others Present:

Kelly Dapp, ASG Advisor

Robin Herndon, ASG Technician

Lynn Suh, ASG Advisor

Joanna Kelly, CCC Advisor

Melinda Ursetta, ASG Technician

1. General Business:

1.1 Call to order/Welcome/ Recognition of Quorum

ASG President, **Christopher Bordbar** calls the Senate Meeting of the A.S.G. to order at 1:31 p.m. with quorum established and 11 ASG Officers present.

1.2 Flag Salute/Trophy Cup:

Hestia Sartika, Student Trustee, leads us in the flag salute.

Hestia Sartika, Student Trustee, passes trophy cup to **Stephanie Ofilada**, Public Affairs Officer with help during CougarFest.

1.3 Announcements: Sent a copy of the ASG Bylaws but did not submit an item. This will be reviewed next week.

1.4 Approval of the ASG Senate Meeting of February 21, 2024

Motion: *Stephanie Ofilada, Public Affairs Officer*

Second: *Hestia Sartika, Student Trustee*

Record of Board Vote... 11 -0-0 with chair voting

1.5 Open Forum: none

2. Consent Calendar:

2.1 Approval of the ASG Senate Meeting Minutes from February 14, 2024

2.2 Funds for ASG Computer Lab (Valencia) Equipment Repairs

Motion: *Sara Wali, Social Student Involvement Coordinator 1 – Valencia*

Second: *Stephanie Ofilada, Public Affairs Officer*

Record of Board Vote... -0-0 with chair voting aye

3. Regular Board Meeting Items:

3.1 Action: Appointing Lijuan Zhu as the Executive Vice President of Activities

Motion: *Hestia Sartika, Student Trustee*

Second: *Sara Wali, Social Student Involvement Coordinator 1 – Valencia*

Background: The Executive Vice President of Activities position has become vacant. With the Senate's decision to keep applications closed for the rest of the 2023-2024 year, Lijuan Zhu has been asked to fill the position if interested. Lijuan Zhu has officially expressed interest and the Senate will formally appoint her to the new position.

Advisors discussed this item as officer was interested.

Recommendations: *Move to appoint Lijuan Zhu as the new Executive Vice President of Activities*

Record of Board Vote... 11-0-0 with chair voting aye

3.2 Action: Approval of Funds for Purchase of Friendship Bench

Motion: *Sanjana Sudhir, Executive Liaison Officer*

Second: *Hestia Sartika, Student Trustee*

Background: Approval is needed for the purchase of a friendship bench for the Canyon Country Campus. Canyons Cares, subcommittee of the Classified Senate, came up with the idea to have a bench on campus that is for the sole purpose of students engaging with one another and being connected to our student organizations through a QR code. This is meant to address the epidemic of loneliness that is prevalent in nearly 1 in 4 adults. While the total

cost of the bench is \$1,018.32, the Classified Senate will be helping to fund the remaining part of the cost.

Cost: \$500.00

At the meeting last week, it was clarified that this money was earmarked as a legacy project for the Canyon Country campus.

Canyons Cares is a subcommittee of volunteers of non-instructional staff where they meet twice a month to improve student experience.

Feedback was given by former ASG and student perspective and do best to improve upon.

Group is a part of the Accreditation program, meaning that the projects working on align with the same as the district.

Example is providing cap and gown for students that could not afford one at graduation.

Ujima scholar's assistance was another funding but ended last year.

This type of bench has been adopted by other schools and serves as a way to include QR code with student organizations on campus as well as resources such as the Health and Wellness Center.

Location of the bench is still being decided and open for any feedback for location.

Collaboration efforts with the Administration at Canyon Country.

Dr. Torres discussed that the goal for fall semester is to have 1,000 full-time students attending the Canyon Country campus.

Under one of the shade structures in the amphitheater that has not seating is suggested as the location.

Fundraising efforts were done with the Holiday Grams to raise the funds.

Joanna is asked to share an image of the bench

An example is given for the 8-foot option for the bench.

Idea is to invite students to help paint the bench.

Recommendations: Move to approve up to \$500.00 from the CCC ASG Legacy #001.9502 for the purchase of a friendship bench for the Canyon Country Campus.

Record of Board Vote... 8-1-2 with chair voting aye and Officer Hestia Sartika, Student Trustee, opposed and Officer Ellie Wingo, Vice President of Inter Club Council and Officer Moussa Haj Ghaban, Officer of Equity abstaining

3.3 Action: Approval of Funds to Attend SSCCC Spring 2024 General Assembly

Motion: Hestia Sartika, Student Trustee

Second: Ellie Wingo, Vice President of Inter Club Council

Background: SSCCC is hosting their Spring 2024 General Assembly Conference, which will take place at the Santa Clara Marriott, in Santa Clara, California on April 4-7, 2024. This conference will provide the ASG special training and provide the students with advocacy skills that are needed for change on campus and in our community. Note that an advisor does not need to attend.

Cost:

- Registration 2 @ \$500 - \$1,000
- Hotel Rooms 2 Rooms @ 3 nights per room - \$1,800
- Parking - \$150
- Meals – \$190
- Mileage @ \$115 per car 2 cars - \$230
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Total Cost- \$3,370

Flights were left off and needs to be added to the total.

If you RSVP but do not attend, you must reimburse the amount.

Airport will be Burbank and flying out on the evening of April 4th.

Friday morning is preferred for Sanjana and Hestia will be the evening prior for flight.

Motion to amend the amount to not exceed \$3,970

Motion: Hestia Sartika, Student Trustee

Second: Ellie Wingo, Vice President of Inter Club Council

Record of Board Vote... 11-0-0 with chair voting aye

Recommendations: Move to approve ~~\$3,370~~ \$3970.00 from Student Rep Fee Conference account 72-65220-00-696000-3000.

Record of Board Vote... 11-0-0 with chair voting aye

3.4 Action: Unnamed Tile Event

Motion: Ellie Wingo, Vice President of Inter Club Council

Second: Hestia Sartika, Student Trustee

Background: This event will be held on March 18th from 2:30-4:30pm at the upper plaza in front of the science center at the Canyon Country Campus. During the event students will be decorating a tile using the various colors of paint available with whatever designs they fancy. Instructions will be provided for how to get started and how to make their designs permanent after they paint, they'll also be able to enjoy snacks & beverages that are there.

COST: Not to exceed \$360

4x4 white tile (40): \$5.20

Marker (4): \$32

Paint thinner (2): \$28

Paint (set-10 bottles): \$52

Other colors of paints: \$70

Food & drinks: \$100

Total: \$287.2---☐ \$314.48 (w/tax)

Tiles will be purchased from Home Depot.

Option to purchase single tiles enough for about 20 attendees.

Leftover supplies may be used by ASG.

Markers will outline the tiles and paint thinner used to thin out paint.

Paint colors that are not already in the inventory will be purchased.

Food will be pastries and Capri Sun for the drinks.

Please contact Jesus if you would like to help.

Recommendations: Move to approve up to \$360 from account CCC-Social & Cultural (001.9805) for "Unnamed Tile" event

Record of Board Vote... 11-0-0 with chair voting aye

3.5 Discussion: Attending the ASACC National Student Advocacy Conference

Motion: Ellie Wingo, Vice President of Inter Club Council

Second: Hestia Sartika, Student Trustee

Background: Attending the ASACC National Student Advocacy Conference (March 16-19, 2024) is vital for advocating at a national level on key issues like transportation, legal rights, and educational equity for community college students. This unique platform allows direct dialogue with federal policymakers, offering a chance to influence broader legislative support and secure resources such as the 'Pathway to College Act,' potentially easing student transportation costs. This conference is crucial for acquiring the strategies, insights, and federal legislative understanding needed to champion our students' needs effectively. It promises to arm us with actionable techniques for engaging with Congress and securing advancements in federal support, directly impacting our students' success. For example:

- Over the first two days of the conference, professionals and experts discuss submitted issues and appropriate techniques for meeting with Members of Congress and/or their staff.
- On the last two days, participating delegations are asked to set up meetings with their Senators and Representatives to discuss those important issues.

By capitalizing on this opportunity, we can ensure our voice is heard at the highest levels, bringing significant benefits back to our college and students. This engagement is a strategic move towards impactful advocacy, setting the stage for transformative changes in community college education nationwide.

COST:

- Regular - Non - Member* - \$575 person / registered by February 9
- Hotel reservations must be made no later than FEBRUARY 16, 2024. Hotel Rooms are available for ASACC guests at the following rates: \$199 for single occupancy, \$252 for double occupancy / \$272 for triple occupancy per night, plus taxes, currently at 15.5%. Rooms have 2 double beds or 1 queen bed, there are no roll-away or sofa beds available.

A calendar is passed around and Hestia would like for the college to have a voice.

Cost is now \$650 as it is late and other cost would include parking and meals.

The account number should also be included on the item.

Travel conference agenda items must include the above items to approve.

The topics of discussion during the conference needs to first be discussed with the ASG Board prior to approving.

A letter writing campaign is suggested due to the time restraint to get it approved in time.

Working with Diane Fierro on Cal Grants and wants to have a voice for the college.

Events to educate students on the changes is also proposed.

Timing is not ideal with the conference upcoming in 3 weeks.

Attending General Assembly in April is sufficient and it may feel too rushed to attend back to back.

Keynote speakers are attending General Assembly.

Late registration is possible through different hotels.

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- **(Vacant)**
- 4.1.3 Vice President of Activities—Valencia – **Lijuan Zhu** - nothing
- 4.1.4 Vice President of Activities—Canyon Country **(Vacant)**
- 4.1.5 Social Student Involvement Coordinator I—Valencia- **Sara Wali**- nothing
- 4.1.6 Social Student Involvement Coordinator II—Valencia **(Vacant)**
- 4.1.7 Social Student Involvement Coordinator— Canyon Country – **Jesus Martinez Desantiago**-nothing
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – **Pin-An (Aaron) Lin**-nothing
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – **(Vacant)**
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country **(Vacant)**

- 4.1.11 Public Affairs Officer –**Stephanie Ofilada**-looking for a Cougar Mascot and must know how to dance.
- 4.1.12 Vice President of Inter Club Council- **Ellie Wingo**- nothing
- 4.1.13 Officer of Equity- **Moussa A. Haj Ghaban**- nothing
- 4.1.14 Officer of Marketing and Information- **Harrison Kim**-nothing
- 4.1.15 Executive Liaison Officer- **Sanjana Sudhir**- nothing
- 4.1.16 Student Trustee- **Hestia Sartika** -Met with Sarah from the BaNC and she said that she wants to present the budget breakdown explanation within the BaNC to provide more knowledge on what is being spent where. She will submit an item, based on how the Finance Committee meeting goes. Last year, a general budget breakdown was given during the joint board meeting. Tied in with item discussed
- 4.1.17 Executive Vice President – **Caitlin Herron**-
- 4.1.18 President- **Christopher Bordbar** – Asks for opinion on event that is being coordinated and will send questions through a google form. Email him for more involvement and for finance committee, please attend.
- 4.1.19 ASG Technician- **Robin Herndon** – Office keys are ready and business cards almost ready.
- 4.1.20 Advisor – **Joanna Kelly**- thank you for voting on a Cougar Mascot name. Winner will be revealed in a video potentially.
- 4.1.21 Advisor- **Lynn Suh**-Thank you for your help with CougarFest and Melinda is the best popcorn maker and is good. Feedback from the event should be relayed to Joanna and herself. Positive feedback was given and moving away from the old way of holding events. Leftover supplies in the office may be used for upcoming events. Plumbers in the ASG kitchen are working on the sink as it is very clogged and not working. No stuff in the drain because there is not a garbage disposal. Throw it away in the trash.
- 4.1.22 Lead Advisor- **Kelly Dapp**- Next week, the first joint meeting will have with the Executive Cabinet. this is the best time to discuss things that you all would like to share. Last semester, bathroom supplies were topics of discussion. Send ideas to Chris as he will send a list to Jasmine for next week’s discussion items.

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor’s Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team

- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 **Honors Advisory Committee -Discussed Phi Theta Kappa attend conferences that are state wide but agreed that they will not attend this semester. Many honor classes were cancelled this semester and discussed allowing honor credit for normal classes. Not giving out scholarships this year through Phi theta**
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council
- 4.2.27 **Program Viability- Ethnic studies Department was added and discussed at the last meeting. Ongoing discussion about Ethnic Studies Department.**
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

4.3 Standing Committees

- 4.3.1 **ASG Finance Committee- meeting after this today**
- 4.3.2 **ASG Recruitment and Election Committee- Was supposed to meet at 4:00 pm today, so if the next meeting ends by 4:30 pm will meet but otherwise, will meet tomorrow. Website updated for launch on March 4th.**

4.4 Ad-Hoc Committees

- 4.4.1 **Legacy Project Ad-Hoc Committee -Approval for the Bench at CCC.**

5. Open Forum:

Reminder to review ASG Bylaws in preparation for next week. Come with specific questions and feedback. Will not go point by point next week.

6. Announcement of the Next Meeting- February 28, 2023

7. Adjournment (2:19p.m.)

Motion: Hestia Sartika, Student Trustee

Second: Ellie Wingo, Vice President of Inter Club Council

Record of Board Vote:11 -0-0 with chair voting Aye