

# Associated Student Government

## Minutes

Wednesday, February 7, 2024

1:30 p.m. Hasley Hall 137

Senate Meeting

[Teleconference Location:](#)

17200 Sierra Highway  
Santa Clarita, CA 91351-1622

### Members Present:

**Christopher Bordbar**, President

**Caitlin Herron**, Executive Vice President

**Hestia Sartika**, Student Trustee

**Sanjana Sudhir**, Executive Liaison Officer

**Harrison Kim**, Officer of Marketing and Information

**Ellie Wingo**, Vice President of Inter Club Council

**Stephanie Ofilada**, Public Affairs Officer

**Lijuan (Judy) Zhu**, Vice President of Activities – Valencia

**Jesus Martinez Desantiago**, Social Student Involvement Coordinator-CCC

### Members Absent:

### Others Present:

**Kelly Dapp**, ASG Advisor

**Robin Herndon**, ASG Technician

**Lynn Suh**, ASG Advisor

**Joanna Kelly**, CCC Advisor

**Jasmine Ruys**, VP of Student Services

**Sara Wali**, ASG Applicant

**Moussa Haj Ghaban**, ASG Applicant

**Mijia Hu**, ASG Applicant

**Pin-An Lin (Aaron)**, ASG Applicant

**Shayan Ahmadpour**, ASG Applicant

### 1. General Business:

#### 1.1 **Call to order/Welcome/ Recognition of Quorum**

ASG President, **Christopher Bordbar** calls the Senate Meeting of the A.S.G. to order at 1:30 p.m. with quorum established and 9 ASG Officers present.

#### 1.2 **Flag Salute/Trophy Cup: chris**

**1.3 Christopher Bordbar**, President leads us in the Flag Salute.

**Christopher Bordbar**, President passes the trophy cup to **Hestia Sartika**, Student Trustee, because she works very hard and goes over office hours with hard work.

**1.4 Announcements:** congratulations for being on time!

**1.5 Approval of the ASG Senate Meeting of February 7, 2024**

**Motion: Ellie Wingo, Vice President of Inter Club Council**

**Second: Lijuan (Judy) Zhu, Vice President of Activities – Valencia**

**Record of Board Vote... 9-0-0 with chair voting**

**1.6 Open Forum:** none

## 2. Consent Calendar:

**2.1 Approval of the ASG Senate Meeting Minutes from January 22, 2024**

**Motion: Ellie Wingo, Vice President of Inter Club Council**

**Second: Caitlin Herron, Executive Vice President**

**Record of Board Vote... 9-0-0 with chair voting aye**

## 3. Regular Board Meeting Items:

**3.1 Discussion: Student Conduct Policy**

**Motion: Ellie Wingo, Vice President of Inter Club Council**

**Second: Sanjana Sudhir, Executive Liaison Officer**

**Background:** College of the Canyons currently has four board policies related to the student conduct and grievance process. The changes made to these policies were made to align them with the policies and procedures outlined by CCLC. Many of the four policies have been changed and written to be easier to read, follow, and implement. The ASG Senate has already reviewed the policies in advance and are now welcome to discuss any questions or concerns with Dr. Ruys.

Student Conduct Policies and Procedure Updates:

[AP 5530](#)

[BP 5500](#)

[AP 5520](#)

**COST:** N/A

The changes are meant to be easier to understand and aligns with the State.

This is a Information item now and the action item will take place later.

CCLC created model policy which is what the college follows now.

This is the same across the State.

Some policies have leeway and we go towards students.

This will go to Academic Senate, Classified Senate and then College Policy Council, prior to Board of Trustees.

Faculty will also review the policy changes.

Feedback is asked if this is fair for students and as a community as a whole.

AP 5530- students use with Grades

BP 5500- Includes all of the potential student violations including new ones such as cyber bullying.

This is different than the penal code.

AP 5520 -Student procedure for violations.

Conduct hearing includes faculty, student in addition to violating student.

Panel makes final decision for student violation.

More than 50 % is how the decision is made.

Punishment range from Suspension to expulsion (must be done by the Board of Trustees).

Much of the violations are not grounds for expulsion but is learning process.

Progressive discipline would excel the punishment.

The college works with students who are trying to better themselves.

Clarification on fundraising for ASG is given.

5500 -the term “you”- Clear and specific based on the violation.

If student housing is in place, a whole different set of policies will be presented to ASG.

Waiting until May to determine start date for the student housing.

Moving forward working with the Architects to not lose out on time.

Any questions may be directed to [Jasmine.ruys@canyons.edu](mailto:Jasmine.ruys@canyons.edu)

Jasmine will first check with the law prior to changing anything in these policies.

The action item will be on next week’s agenda during Senate meeting.

Hoping to present to Board of trustees by the end of semester.

**Table Agenda Items 3.2 & 3.3**

**Motion: Ellie Wingo, Vice President of Inter Club Council**

**Second: Stephanie Ofilada, Public Affairs Officer**

**Record of Board Vote... 9 -0-0 with chair voting aye**

**3.2 Discussion: Interviewing Moussa A Hajghaban**

**Motion: Caitlin Herron, Executive Vice President**

**Second: Hestia Sartika, Student Trustee**

**Background:** Moussa A Hajghaban has applied for the Officer of Equity position and meets all eligibility criteria set by the ASG. The Senate will now interview Moussa to determine if the candidate is fit for the position.

**Applicant:** Moussa A Hajghaban

Decision by the end of week

**3.3 Discussion: Interviewing Sara Wali**

**Motion:** Stephanie Ofilada, Public Affairs Officer

**Second:** Ellie Wingo, Vice President of Inter Club Council

**Background:** Sara Wali has applied for the Social Student Involvement Coordinator position at Valencia and meets all eligibility criteria set by the ASG. The Senate will now interview Sara to determine if the candidate is fit for the position.

**Applicant:** Sara Wali

Decision by the end of week

**3.4 Discussion: Interviewing Mijia Hu**

**Motion:** Hestia Sartika, Student Trustee

**Second:** Caitlin Herron, Executive Vice President

**Background:** Mijia Hu has applied for the Cultural Student Involvement Coordinator (CCC or VAL), Social Student Involvement Coordinator (VAL), and Vice President of Activities - CCC positions and meets all eligibility criteria set by the ASG. The Senate will now interview Mijia to determine if the candidate is fit for the position.

After the 15 minute max, the interview will be done.

Must remain fair to applicants by asking same questions.

**Applicant:** Mijia Hu (Oliver)

Decision by the end of week

**3.5 Discussion: Interviewing Pin-An Lin**

**Motion:** Caitlin Herron, Executive Vice President

**Second:** Stephanie Ofilada, Public Affairs Officer

**Background:** Pin-An Lin has applied for the Social Student Involvement Coordinator – Valencia Campus position and meets all eligibility criteria set by the ASG. The Senate will now interview Pin-An to determine if the candidate is fit for the position.

**Applicant name:** Pin-An Lin (Aaron)

Positions duties are reviewed for position

Decision by the end of week

**3.6 Discussion: Interviewing Juan Sebastian Suarez Gallego**

**Motion:** Caitlin Herron, Executive Vice President

**Second:** Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

**Background:** Juan Sebastian Suarez Gallego has applied for the Officer of Equity position and meets all eligibility criteria set by the ASG. The Senate will now interview Juan to determine if the candidate is fit for the position.

**Table item 3.6**

**Motion:** *Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC*

**Second:** *Caitlin Herron, Executive Vice President*

**Record of Board Vote...** 9-0-0 with chair voting aye

**3.7 Discussion: Interviewing Shayan Ahmadpour**

**Motion:** *Caitlin Herron, Executive Vice President*

**Second:** *Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC*

**Background:** Shayan Ahmadpour has applied for the Social Student Involvement Coordinator (VAL), Cultural Student Involvement Coordinator (VAL), and Officer of Equity position and meets all eligibility criteria set by the ASG. The Senate will now interview Shayan to determine if the candidate is fit for the position.

**Applicant name:** Shayan Ahmadpour

Social is the top position.

Decision by the end of week

**Strike Agenda item 3.8 -Discussion: Interviewing Eli Xiao**

**Motion:** *Ellie Wingo, Vice President of Inter Club Council*

**Second:** *Sanjana Sudhir, Executive Liaison Officer*

**Record of Board Vote...** 9 -0-0 with chair voting aye

**3.8 Discussion: Interviewing Eli Xiao**

**Background:** Eli Xiao has applied for the Social Student Involvement Coordinator (VAL), Cultural Student Involvement Coordinator (VAL) positions and meets all eligibility criteria set by the ASG. The Senate will now interview Eli to determine if the candidate is fit for the position.

**Open Agenda Items 3.2 & 3.3**

**Motion:** *Caitlin Herron, Executive Vice President*

**Second:** *Hestia Sartika, Student Trustee*

**Record of Board Vote...** -0-0 with chair voting aye

**3.9 Action: Appointing Officer of Equity**

**Motion:** *Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC*

**Second:** *Hestia Sartika, Student Trustee*

**Background:** Moussa A Hajghaban, Juan Sebastian Suarez Gallego, and Shayan Ahmadpour have been interviewed for the Officer of Equity position with the ASG Senate. The Senate will now discuss which candidate should fill the position.

**Recommendations:** *Appoint Moussa A Hajghaban for the Officer of Equity position*

**Record of Board Vote...** 6-2-1 with chair voting aye, Officer Sanjana Sudhir, Executive Liaison Officer and Jesus Martinez Desantiago, Social Student Involvement Coordinator- CCC voting nay, and Harrison Kim, Officer of Marketing and Information abstaining

**3.10 Action: Appointing Social Student Involvement Coordinator – Valencia Campus**

**Motion:** Ellie Wingo, Vice President of Inter Club Council

**Second:** Caitlin Herron, Executive Vice President

**Background:** Sara Wali, Mijia Hu, Pin-An Lin, Shayan Ahmadpour, and Eli Xiao have interviewed for the Social Student Involvement Coordinator – Valencia Campus position with the ASG Senate. Currently, there are 2 positions open for this title. The Senate will now discuss which candidate(s) should fill the position(s).

**Recommendations:** Appoint Sara Wali for the Social Student Involvement Coordinator - VAL position.

**Record of Board Vote...** 9-0-0 with chair voting aye

**3.11 Action: Appointing Cultural Student Involvement Coordinator – Valencia Campus**

**Motion:** Ellie Wingo, Vice President of Inter Club Council

**Second:** Hestia Sartika, Student Trustee

**Background:** Mijia Hu, Pin-An Lin, Shayan Ahmadpour, and Eli Xiao have been interviewed for the Cultural Student Involvement Coordinator – Valencia Campus position with the ASG Senate. Currently, there are 2 positions open for this title. The Senate will now discuss which candidate(s) should fill the position(s).

**Recommendations:** Appoint Pin-An Lin for the Cultural Student Involvement Coordinator - VAL position.

**Record of Board Vote...** 8-0-1 with chair voting aye and Officer Lijuan (Judy) Zhu, Vice President of Activities – Valencia

**3.12 Action: Approval of Budget for CougarFest**

**Motion:** Caitlin Herron, Executive Vice President

**Second:** Stephanie Ofilada, Public Affairs Officer

**Background:** CougarFest is scheduled for 2/12/2024 (CCC) and 2/13/2024 (VAL). The advisors are requesting approval of budget to purchase incentives to encourage event participation.

**COST:**

Agua Fresca – 1 container at CCC, 3 containers at VAL - \$89.99 per 5 GAL - **\$400**

Korean Convenience Store Pouch Drinks – TBD - **\$500**

Nacho Cheese Dispenser (Rental) – 1 machine at CCC, 2 machines at VAL - \$65 per machine - **\$200**

Nacho Cheese (140 oz) – 1 at CCC, 2 at VAL - \$25.25 per pack - **\$80**

Popcorn Seasoning – Variety split between CCC and VAL - **\$100**

Other miscellaneous supplies

## **Not to exceed \$1,750**

Reengage students by restructuring the event this year.

Fun booths and campus tours will be traded in for the above items.

Will have a few different items for students to select from.

Smores station will be done by Brittney Applen.

Tables are being staffed by a volunteering signup document.

***Recommendations: Approve up to \$750 from VC Social and Cultural account #001.9813, up to \$500 from Clubs and Organizations account #001.9203, and up to \$500 from CCC Social and Cultural account #001.9805 for purchase of CougarFest Incentives.***

***Record of Board Vote... 9 -0-0 with chair voting aye***

## **4. Reports (Reports are limited to 5 minutes)**

### **4.1 Officers Reports**

#### **4.1.1 Director Reports-**

4.1.2 Executive Vice President of Activities- **(Vacant)**

4.1.3 Vice President of Activities—Valencia – **Lijuan Zhu** - none

4.1.4 Vice President of Activities—Canyon Country **(Vacant)**

4.1.5 Social Student Involvement Coordinator I—Valencia- **(Vacant)**

4.1.6 Social Student Involvement Coordinator II—Valencia **(Vacant)**

4.1.7 Social Student Involvement Coordinator— Canyon Country – **Jesus Martinez Desantiago**-none

4.1.8 Cultural Student Involvement Coordinator I – Valencia – **(Vacant)**

4.1.9 Cultural Student Involvement Coordinator II—Valencia – **(Vacant)**

4.1.10 Cultural Student Involvement Coordinator— Canyon Country **(Vacant)**

4.1.11 Public Affairs Officer –**Stephanie Ofilada**- none

4.1.12 Vice President of Inter Club Council- **Ellie Wingo**- Third reading of Elections so go over to save time. This will be sent out today for review and Chris is now a part of committee.

4.1.13 Officer of Equity- **(Vacant)**

4.1.14 Officer of Marketing and Information- **Harrison Kim**- Starting Paw Print Pawcast- theme is “Spring into Action”.

4.1.15 Executive Liaison Officer- **Sanjana Sudhir**- none

4.1.16 Student Trustee- **Hestia Sartika** -Went to CCLC in Sacramento and presented to Assembly members for help with the CalGrant Funds, improving music program, affordable housing. In response, it was said it is on hold due to financial reasons. Resolutions will be presented to Executive Board first and will not impact you all. Resolution may be turned into a bill. Resolution is legal clinic on campus. Another is to add housing affordable; another is employment; extended BaNC hours and parking. When the resolution is signed for the ASG free parking, you will be allowed to park in lot 2 and any student parking. Noticed there is not much parking for students at CCC. Additional parking is

available but it is spread across the campus. Student parking is located in Lot 6 along with staff spaces. Lot 3 is student parking at CCC in addition to Lot 2. Parking recommendations for CCC is not needed at this time. Parking will go for the entire year. This is exclusive for ASG officers. Anticipated to bring next week for free parking. Next Wednesday will approve the final reading then it will go to Dr. Ruys. Deadline is next Wednesday for SSSCC resolutions submitted.

- 4.1.17 Executive Vice President – **Caitlin Herron**- During training, the budget was reviewed with top 5 priorities: MOU salaries, scholarships, events for ASG, decrease ASG Computer Lab Cost.
- 4.1.18 President- **Christopher Bordbar** – Alumni Day (Legacy Project) met with Chef Development Officer to ask how he gets Alumni come to events. For them it would be the past ASG board members. ASG table during an event held by the Foundation. Suggestions for the event is welcomed and teachers are also alumni
- 4.1.19 ASG Technician- **Robin Herndon** – Keys are ready and you may come to front counter to make payment and pick up key.
- 4.1.20 Advisor – **Joanna Kelly**- Reminder- make sure to fill out office hours as well as for directors. Office hours started this week. One part of CougarFest is to give the Cougar mascot a name. Starting 9am this Monday, an online form will be sent to students/staff to vote on one of the 6 names. Voting ends Friday by 12pm and will have laptops out during CougarFest so student can vote during the event. A link will be on the CougarFest webpage. Winner announced next week for the official name of the Cougar. Social Media content will make it much more personalized with a name for Cougar.
- 4.1.21 Advisor- **Lynn Suh**- few people needed to take over lawn games to CCC and hand it over to Joanna. Constitution changes vote is live so please vote and encourage others to vote now. It is okay to give your opinion on the changes for the election. Bylaw changes will be presented during the Executive Board meeting next week. Items are due Wednesday evening to allow time to post with the 72 hours requirement. Not looking into appointing new directors at this time. Vacant positions that are not filled will be closed. CougarFest Signups were sent out and if you want to sign up for a table, would be helpful. Event ends at 12pm.
- 4.1.22 Lead Advisor- **Kelly Dapp**- Student Center Fee research and propose to do one ASG MOU with a specific set amount. Proposal for next year and looked at what budget may be used on each item. Funding priorities will be reviewed then presented to the Chancellor for feedback. Confirm if certain costs may be covered through the Student Center Fee. See if district is able to help with some of the cost of salaries or a fee increase is likely in the near future. Revising MOU for salaries is a top priority for the budget. Looking into moving into the Hasley Hall during the Student Center renovations. Would like to discuss options for the ASG Computer Lab in the future with keeping the budget in mind. Discuss the ASG Grants and what will be done in terms of the process and award amount. Next week, Executive meeting will include Hestia's Resolution



and election changes. If position needs any changing should address during this meeting.

#### 4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor's Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 **Grade Review- Conduct review used for request to change a grade. The process is reviewed when a student is requesting a grade change.**
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

#### 4.3 Standing Committees

- 4.3.1 ASG Finance Committee-
- 4.3.2 **ASG Recruitment and Election Committee- ASG Recruitment and Election Committee- If you are not running for 24/25 you may join the committee. A third reading will be presented and come with any questions during the third reading. Clarification on committee members.**

4.3.3

4.4 Ad-Hoc Committees

4.4.1 Legacy Project Ad-Hoc Committee -Reevaluate the priorities and what has been done so far. Redo the website to include resources available to students as one of the legacy items and may address during Executive meeting next week

5. Open Forum

Caitlin will send district reminders to officers for the ones you signed up for, starting next week.

Sanjana got stickers from the last SSCC meeting.

Ellie will not be here next week and Sanjana will have a proxy next week.

Budget folder in the Share drive.

6. Announcement of the Next Meeting- February 14, 2023

7. Adjournment (4:10p.m.)

***Motion:*** Jesus Martinez Desantiago, Social Student Involvement Coordinator-CCC

***Second:*** Stephanie Ofilada, Public Affairs Officer

***Record of Board Vote:*** .... 9-0-0 with chair voting Aye