

# Inter Club Council

## Minutes

Monday, October 9, 2023

2:00 P.M. STCN 128 & 129

### **Inter Club Council Meeting**

#### **Members Present**

**Alpha Delta Nu**, Sarine (Natalie) Amargousian

**Astronomy and Physics Club**, Cameron DeMartini (President)

**ECODesign Club**, Nakul Issar

**Fashion (FIDM) Club**, Danae Wolfe (President)

**Film Club**, Maddox Scardina

**Future Business Leaders of America-Phi Beta Lambda**, Do Lee

**Grace on Campus**, Emerson Coffee (VP) & Daniel Monroe (ICC)

**National Student Nurses Association**, Sarine (Natalie) Amargousian

**Parallax Photo Club**, Amy Lee Baldwin

**Political Science Club**, Karen Machado (PR) & Arlin Munoz (ICC)

**Psi Beta Honor Society**, Brennan Jones

**Psychology Club**, Calvin Ruiz

**Sociology Club**, Amber Law (ICC)

**Technology, Engineering, Coding and Hardware Club**, Vedant Patel

#### **Members Absent:**

**Ellie Wingo**, VP of ICC

**Coptic Club**

**Hands on Earth**

**Phi Theta Kappa: Alpha Nu Xi Chapter**

**Pre-Health Club**

**Red Cross Club**

#### **Others Present:**

**Lynn Suh**, ASG Advisor

**Robin Herndon**, ASG Technician

**Areesh Fatima**, Director of Clubs & Organizations

**COC Theater Club**, Holly Winter

**My People My Fight**, Jeanne Ruddell

**Helping us Become**, Alexandra Castellanos

**Civic Engagement Club**, Alexandra Castellanos

**Communication Club**, Amber Law (ICC)

**Outdoor Adventure Club**, Johnny Villao

**ASL**, Johnny Villao

**Math Club**, Cristy Bustalino

**Armenian Student Association**, Meri Miliuyan & Vonna & Amaras

**Jewish Club**, Sean Arison

## **General Business:**

### **1.1 Call to Order/ Welcome/ Recognition of Quorum**

***Areesh Fatima***, Director of Clubs & Organizations, calls the ICC Meeting to order at 2:00 pm. She recognizes quorum being present with 14 Inter Club Council representatives present.

### **1.2 Approval of the Agenda for the Inter Club Council Meeting of October 9, 2023**

***Motion: Political Science Club, Karen Machado (PR) & Arlin Munoz (ICC)***

***Second: Civic Engagement Club, Alexandra Castellanos***

***Record of Board Vote: ..... 14-0-0***

**1.3 Open Forum**-The chair for today's meeting Introduces herself and is in the place of Ellie Wingo, ASG VP of ICC, today

## **Consent Calendar:**

### **2.1 Approval of Meeting Minutes for September 11, 2023**

***Motion: Psychology Club, Calvin Ruiz***

***Second: Future Business Leaders of America-Phi Beta Lambda, Do Lee***

***Record of Board Vote: ..... 14 -0-0***

## **Regular Council Meeting Items:**

### **3.1 Information: Presentation – COC Foundation**

***Motion: Future Business Leaders of America-Phi Beta Lambda, Do Lee***

***Second: Psi Beta Honor Society, Brennan Jones***

***Background:*** The COC Foundation will be presenting fundraising practices for clubs.

Desiree Dodd is here to present on behalf of the COC Foundation.

Foundation accepts donations for the college and can offer clubs their own website through Foundation.

A QR code may also be created if an account is set up at the Foundation.

Foundation worked with Active Minds last year for an event that included online event registration.

Important to know what you are doing for donations in the community to ensure that the college is not already working with them.

When fundraising, an online form must be first pre-approved.

Include who soliciting funds from; larger organizations within the community are most important to include.

Once fundraising is approved, any of the vendor' requested information will be provided from the Foundation.

All donations given to the college must go through the Foundation.

Once money goes into a different account, it is not considered a donation.

Any donor must go through the Foundation.

Foundation is run by a board and governed by this board.

Foundation holds meetings using Parliamentary procedure.

Annually, the Foundation raises about 1.2 to 1.3 million that goes to different departments.

Scholarships are also available through the Foundation.

Staff includes a total of 5 for the Foundation Department.

A club member is interested in starting a fundraiser on behalf of the club and instructed to first talk to the Foundation.

The money must support the campus community as a whole if it is a donation that goes through the Foundation.

If the money would not directly support the campus, would not then go through the Foundation.

A Foundation account may be created if the club is recognized as currently chartered. Scholarships are launched using one application that goes to the specific scholarships relevant to the student.

A unique "Giving Page" is created with the Foundation account for clubs.

Vendors may be paid directly from the Foundation account for the club.

If you are holding a bake sale on campus, the Foundation would not need to first approve.

If a W-9 is requested from the Vendor, you would then need to work with the Foundation.

If collecting supplies on campus, the items are required to go directly back to the campus community.

If members would like to collect supplies off campus, it would then be an Excursion Request that will be discussed in detail at a later time.

Foundation also has a Chief Development officer who is qualified to teach how to fundraise and can discuss different ways to fundraise.

Club ECODesign is working on creating an outdoor classroom and inquires on receiving funds relevant to this project.

Some funding is already available and this would then be a longer conversation with other departments involved on campus.

Other ways to support students and faculty on campus are through Mini-grants.

The Advisor may submit a proposal to be awarded up to \$1,000 if the proposal is approved.

An account may be opened for a specific project, if it is a larger event.

Canyons Hall -160 is the location of the Foundation and you may come by with questions regarding fundraising.

A longer presentation will happen when Foundation is invited back.

Will review money during the workshop in two weeks for the ICC and Foundation is invited back at that time.

### **3.2 Action: Approval – 1<sup>st</sup> Reading of Revision to Clubs and Orgs Handbook**

**Motion: Astronomy and Physics Club, Cameron DeMartini (President)**

**Second: Psychology Club, Calvin Ruiz**

**Background:** Article VIII (Judicial Power of ICC) Section 2 (Club Accounts) Point D. of the Clubs and Organizations Handbook has been revised. Below is the original text and the highlighted portions have been revised.

D. If any ASG chartered club or organization which the ASG holds money in trust for should become inactive for three (3) successive semesters, all funds in the group's club account shall revert to the ASG account reserved for clubs and organizations established in the ASG Annual Budget at the end of the third successive inactive semester. If a club becomes active any time before the third successive inactive semester, funds will be unfrozen. If a club becomes active after the funds have been transferred into the ASG Clubs and Organizations account, the club's account will have a zero-dollar balance and the money will not be returned to the club's account.

Revised Language Below

D. If any ASG chartered club or organization which the ASG holds money in trust for should become inactive for three (3) successive semesters, all funds in the group's club account shall revert to the ASG Annual Budget at the end of the third successive inactive semester. If a club becomes active any time before the third successive inactive semester, funds will be unfrozen. If a club becomes active after the funds have been transferred into the ASG Annual Budget, the club's account will have a zero-dollar balance and the money will not be returned to the club's account.

**COST:** N/A

Previous language stated that your account goes down to zero if inactive for three semesters.

Revised to read that the funds will be placed in the ASG Budget.

**Recommendation:** Approve first reading of revised point.

**Record of Board Vote:** ..... 12-0-0 with *Fashion (FIDM) Club, Danae Wolfe (President)*

*Film Club, Maddox Scardina not present*

### **3.3 Action: Approval of Club – Jewish Club**

**Motion:** *Future Business Leaders of America-Phi Beta Lambda, Do Lee*

**Second:** *Political Science Club, Karen Machado (PR) & Arlin Munoz (ICC)*

**Background:** We provide a space on campus for students to connect to each other and celebrate Jewish holiday events, learn about Jewish religion and culture, and establish a Jewish community on campus. Associated with Hillel 818 and Chabad of Saugus

President of the Jewish Club is here to explain the mission of the club and provide some history for the club at the college.

Mission of the club is to create a Jewish space on campus for students.

**Recommendation:** Approve Jewish Club to be chartered

**Record of Board Vote:** ..... 12-0-0

### **3.4 Action: Approval of Club – Armenian Student Association**

**Motion:** *Civic Engagement Club, Alexandra Castellanos*

**Second:** *Sociology Club, Amber Law (ICC)*

**Background:** The goal of this club is to bring all of the Armenians at College of the Canyons together and have a place to learn more about our history and culture. The club will be open to non-Armenians as well, who want to meet new people but who also want to learn the historical significance of Armenia. We have events planned such as creating Armenian crafts, Aram Khachaturian Virtual Tour done from Armenia, and movie nights as well. These events are open to all!

**COST:** N/A

Club representative is here to talk about the new club along with two other club members. Discusses the mission of the club as well as other colleges that have this club.

This would be a space for students to come together and grow.

Club is open to everyone.

A place to share ideas is the kind of space the club would like to have a presence on campus.

A voice that may be heard for Armenian students as well as others to show support.

Expanding history of the culture is another mission for the club.  
There are about 30 students are interested in being a part of the club.

**Recommendation: Approve Armenian Student Association to be chartered**

**Record of Board Vote: .....12-0-0**

**3.5 Action: Approval of Club – COC Theatre Club**

**Motion: Civic Engagement Club, Alexandra Castellanos**

**Second: Psychology Club, Calvin Ruiz**

**Background:** The COC Theatre Club is formed to foster an environment that encourages growth and learning about theatre arts, dramatic entertainment, and technical production; supporting student work, special events, workshops, and activities for the theatre department.

**COST:** N/A

Club representative is here to discuss the mission and history of the club at the college.

Everyone is invited to join the club.

Fundraisers and fun games are planned for the club.

**Recommendation: Approve COC Theatre Club to be chartered**

**Record of Board Vote: ..... 12-0-0**

**3.6 Action: Approval of Club – Our Fight Our People**

**Motion: Future Business Leaders of America-Phi Beta Lambda, Do Lee**

**Second: Civic Engagement Club, Alexandra Castellanos**

**Background:** Recognizing the reality of modern-day slavery, “Our People Our Fight” wants to educate others about the atrocities of human trafficking. Students and faculty members will have a unique opportunity to be a voice for the voiceless, oppressed, and marginalized. We strive to provide a safe environment for discussion as we shine a light of hope on a dark topic. We partner with other clubs, groups, organizations, etc. because together, we are stronger. This is our generation. This is our fight.

**COST:** N/A

Advisor for the new club is here to discuss the club’s purpose.

She took this position on because she is very involved with Human Trafficking in the community.

The mission is to raise awareness in the community on Human Trafficking.

**Recommendation: Approve Our Fight Our People to be chartered**

**Record of Board Vote: ..... 12-0-0**

## **Club Reports:**

- 4.1 Advisor Report**—Lynn Suh- *If you signed up for Fall Fest, here is the updated date and time of the event: Next Wednesday 10-18-23 from 11:30 am until 1:00 pm. Tech Club and FBLA will get back for confirming attendance. Jewish Club and the Political Science Club are able to attend. Star Party is coming November 3<sup>rd</sup>. if you sign up for a table, your club will get 20 points. This event takes places every semester and clubs are in attendance and is a good turn out and opportunity for clubs. If your club has volunteers involved in your club, it is critical to get them registered through the Volunteer Bureau if they frequently visit the club. Guest speaker has a separate form to complete.*
- 4.2 Student Services Technician**—Robin Herndon- none
- 4.3 Directors of Clubs and Organizations**—Areesh Fatima-none
- 4.4 Vice President of the Inter Club Council**- Ellie Wingo- Absent

## **Closing Forum (Keep to 1 minute each)**

Please submit the paperwork after the club meeting if you were handed any form during the meeting.

For club's total points, email Ellie Wingo at [asg\\_vpicc@canyons.edu](mailto:asg_vpicc@canyons.edu)

Communication Club, will have a Transfer Panel mid-November as well as a fundraiser at that time. They are also holding a discussion this Wednesday on family communication and how it differs.

Sociology Club is the first and third Thursdays and the first will discuss mental health.

If attended other club events, submit information to Ellie Wingo for ICC points.

Outdoor Adventure Club is holding an event in a week- *Disconnect to Reconnect* where getting outdoors will be promoted. Open to any other club having a table if it is relatable to the event. If interested, meeting this Wednesday to discuss or reach out to the President, Johnny for more information.

## **Announcement of the Next Meeting-**

November 13, 2023

### **Adjournment (2:40 pm)**

**Motion:** *Political Science Club, Karen Machado (PR) & Arlin Munoz (ICC)*

**Second:** *Psychology Club, Calvin Ruiz*

**Record of Board Vote:** ..... 12-0-0