

**COLLEGE OF THE CANYONS FOUNDATION  
FINANCE COMMITTEE  
MEETING AGENDA**

**Friday August 28, 2026 at 8:30am  
26455 Rockwell Canyon Road  
Canyons Hall Room 211  
Santa Clarita, CA 91355**

**Materials will be available upon request (Gov. Code, § 54957.5.)  
by calling the College of the Canyons Foundation office at (661) 362- 3434**

**PARTICIPATION:** Members of the COC Finance Committee may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location(s) where they will be teleconferencing from. (Gov't Code § 54953(b).)

**PUBLIC COMMENT:** Members of the public may provide public comment on **open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Finance Committee.

**PLEASE NOTE:** Finance Committee members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

**Please remember that public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).**

**Committee members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.**

**DISABILITY ACCOMMODATIONS**

For any accommodations, please contact us at (661) 362-3434 or via email at [COCFoundation@canyons.edu](mailto:COCFoundation@canyons.edu)

**MEETING AGENDA**

**1. Preliminary Functions**

| <b>Topic</b>                                | <b>Presenter</b> |
|---------------------------------------------|------------------|
| 1.1 Call to Order/Establishment of a Quorum | Lisa Burke       |
| 1.2 Approval of Meeting Agenda              | Lisa Burke       |
| 1.3 Approval of Meeting Minutes: June       | Lisa Burke       |

**2. Review**

| <b>Topic</b>                                                                                                                                        | <b>Presenter</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 2.1 Foundation Investment Update by Financial Advisor                                                                                               | James Schramm    |
| 2.2 Fundraising Report                                                                                                                              | Desiree Dodd     |
| 2.3 Policy Review <ul style="list-style-type: none"><li>• Compensation Policy</li><li>• Business Travel Policy</li><li>• Endowment Policy</li></ul> | Shawna Mann      |

**3. Approval**

| <b>Topic</b>                                                  | <b>Presenter</b> |
|---------------------------------------------------------------|------------------|
| 3.1 Approval of Year End Financial Statements for FY2025-2026 | Jason Hinkle     |

**4. Public Comment**

| <b>Topic</b>                                              | <b>Presenter</b> |
|-----------------------------------------------------------|------------------|
| 4.1 Comments by Members of the Audience NOT on the Agenda | Lisa Burke       |

## 5. Adjournment and Announcement of Next Meeting

| Topic           | Presenter  |
|-----------------|------------|
| 5.1 Adjournment | Lisa Burke |