

COLLEGE OF THE CANYONS FOUNDATION
26455 Rockwell Canyon Road, Santa Clarita, CA 91355

Executive Committee
Meeting - Minutes
January 7, 2026, 4:00 PM
Canyons Hall 211

Members Present: Gary Horton (Chair), Scott Schauer (Vice-Chair), Jason Hinkle (Vice-President, Business Services and Foundation Treasurer), Shawna Mann (Foundation CEO), Lisa Burke (Finance Committee Chair), Randy Moberg, Jasmine Ruys

Members Absent: Brian Koegle, Jill Mellady, Tamara Gurney

Foundation Staff Present: Desiree Dodd (Director of Development and Engagement), Melayn Poladian (Foundation Relations Coordinator III), Mayra Cuellar (Administrative Assistant V)

District Staff Present: Carlos Guerrero (absent), Rosie Kochendorfer (absent)

Affiliated Guests Present:

Other Attendees:

1. PRELIMINARY FUNCTIONS

- 1.1 Call to Order/Establishment of a Quorum** **Gary Horton**
Gary Horton called the meeting to order at 4:02 PM with a quorum present.
- 1.2 Comments by Members of the Audience NOT on the Agenda** **Gary Horton**
None
- 1.3 Approval of Meeting Agenda** **Gary Horton**
Gary Horton moved to approve the agenda.
- | | | |
|---------------------------|----------------|------------------------|
| Motion to Approve: | Second: | Voting - Passed |
| Scott Schauer | Randy Moberg | 7 Yes |
| | | 0 No |
| | | 0 Abstention |
- 1.4 Approval of Meeting Minutes: November 05, 2025** **Gary Horton**
Gary Horton moved to approve the minutes from the November 5, 2025, meeting.
- | | | |
|---------------------------|----------------|---------------------------------------|
| Motion to Approve: | Second: | Voting - Passed |
| Randy Moberg | Scott Schauer | 6 Yes |
| | | 0 No |
| | | 1 Abstained (Jasmine was not present) |
- 1.5 Change in Foundation Leadership** **Shawna Mann**
Monica Lee has left, and we're not currently rehiring for that position. Please note for credit card changes. Welcome, Mayra Cuellar, our new administrative assistant, who comes from IT.

2. INFORMATION

2.1 Fundraising Report

Desiree Dodd

Desiree Dodd presented new formatted reports highlighting strategic plan initiatives, detailing individual and corporate contributions. Currently, 69% of board members have donated, with recent significant gifts from the Lyons trust (for the MESA program) and over \$30,000 from BitScholarship as a first-time donor. The foundation tracks these contributions, though some are not yet realized.

Gary Horton inquired about pursuing institutional giving, and Desiree emphasized it would require a team effort. The committee responded positively to the reports, with Gary noting the \$2 million fundraising goal as a motivational factor.

3. APPROVAL

3.1 Approval of Financial Statements as of November 30, 2025

Jason Hinkle

Jason Hinkle presented the financials for November 30, 2025. Unrestricted giving is coming in, and expenses are on track despite some prepayments.

Shawna Mann noted that the 3-year Blackbaud contract expired in December, and negotiations are ongoing; the price is increasing.

The golf tournament netted \$140,000, slightly below expectations, while Silver Spur results are still pending. The budget remains on track.

Gary Horton inquired about potential savings since ML left. Jason clarified that her salary was fully district-paid, so there were no operational savings, but the district will benefit.

Motion to approve:	Second:	Voting - Passed
Randy Moberg	Scott Schauer	7 Yes
		0 No
		0 Abstention

3.2 Remove Monica Lee Copeland from Foundation Credit Card

Shawna Mann

We voted to remove Monical Lee Copeland from the foundation credit card, which is already turned off. Just need to document it.

Motion to approve:	Second:	Voting - Passed
Lisa Burke	Scott Schauer	7 Yes
		0 No
		0 Abstention

3.3 Recommend for Approval – Board Member Nominees

Shawna Mann

Packets were sent out this morning. There are two nominees.

Kyanna Isaacson is co-owner of Jersey Mike's in Santa Clarita and handles operations. She has been recognized as Manager of the Year and is actively involved in community contributions, including funding golf events and donating lunches.

Rachel Geraci is a retired city employee with 30 years in SCV, serving on the SCV Food Pantry board and the NAACP. She plans to open a vegan bakery in retirement.

Gary Horton emphasized the need to filter potential board members based on their fundraising ability. The board discussed the importance of having doers and individuals with connections, suggesting a structured nomination process. Gary requested a written standard procedure for future nominations.

