

**COLLEGE OF THE CANYONS FOUNDATION  
EXECUTIVE COMMITTEE  
MEETING AGENDA**

**Wednesday, September 2, 2026, at 4:00 pm  
26455 Rockwell Canyon Road  
Canyons Hall 211  
Santa Clarita, CA 91355**

**Materials will be available upon request (Gov. Code, § 54957.5)  
by calling the College of the Canyons Foundation office at (661) 362- 3434**

**PARTICIPATION:** Members of the COC Foundation Executive Committee may participate remotely; however, any member participating remotely must provide their address and must post the agenda at the location(s) where they will be teleconferencing from. (Gov't Code § 54953(b).)

**PUBLIC COMMENT:** Members of the public may provide public comments on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Executive Committee.

**PLEASE NOTE:** Executive Committee Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

**Please remember that public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).**

**Committee members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.**

**DISABILITY ACCOMMODATIONS**

For any accommodations, please contact us at (661) 362-3434 or via email at [COCFoundation@canyons.edu](mailto:COCFoundation@canyons.edu)

**MEETING AGENDA**

**1. Preliminary Functions**

| <b>Topic</b>                                              | <b>Presenter</b> |
|-----------------------------------------------------------|------------------|
| 1.1 Call to Order/Establishment of a Quorum               | Gary Horton      |
| 1.2 Comments by Members of the Audience NOT on the Agenda | Gary Horton      |
| 1.3 Approval of Meeting Agenda                            | Gary Horton      |
| 1.4 Approval of Meeting Minutes: July 1, 2026             | Gary Horton      |

**2. Information**

| <b>Topic</b>           | <b>Presenter</b> |
|------------------------|------------------|
| 2.1 Fundraising Report | Desiree Dodd     |

### 3. Approval

| Topic                                                                                                                                                                                                                                                                         | Presenter   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 3.1 Approval of Year End Financial Statements for FY2025-2026                                                                                                                                                                                                                 | Lisa Burke  |
| 3.2 Approval of Final Budget for FY2026-2027                                                                                                                                                                                                                                  | Lisa Burke  |
| 3.3 Recommended Policy Updates <ul style="list-style-type: none"><li>• 116 Board &amp; Committee Policy</li><li>• 205 Compensation Plan Policy</li><li>• Ethics &amp; Confidentiality Policy</li><li>• Conflict of Interest Policy</li><li>• Business Travel Policy</li></ul> | Shawna Mann |
| 3.4 Professional Service Agreements <ul style="list-style-type: none"><li>• Fun Time Captured Photo Booths, LLC – Photographer for Golf Tournament - \$1,000</li></ul>                                                                                                        | Shawna Mann |
| 3.5 Board Member Nomination <ul style="list-style-type: none"><li>• Jennifer Joseph</li></ul>                                                                                                                                                                                 | Shawna Mann |

### 4. Adjournment and Announcement of Next Meeting

| Topic                              | Presenter   |
|------------------------------------|-------------|
| 4.1 Adjournment                    | Gary Horton |
| 4.2 Next Meeting: November 4, 2026 | Gary Horton |