

COLLEGE OF THE CANYONS FOUNDATION
26455 Rockwell Canyon Road, Canyons Hall, Room 211, Santa Clarita CA 91455

Audit Committee
Meeting – Minutes
Thursday October 31, 2024
Canyons Hall 211

Members Present: Joyce Carson, Committee Chair
Phil Levy

Members Absent: John Carlson

Foundation Staff Present: Shawna Mann

District Staff Present: Jason Hinkle, Rosie Kochendorfer (Business Services)

Affiliated Guests Present: Rick Alonzo and Emily Sheldon

Guests: None

1. PRELIMINARY FUNCTIONS

1.1 Call to Order/Establishment of a Quorum **Joyce Carson**

Determining that a quorum had been established, Joyce Carson called the meeting to order at 10:04 am.

1.2 Comments by Members of the Audience NOT on the Agenda **Joyce Carson**

Joyce Carson asked for comments not on the agenda. There were none.

1.3 Approval of Meeting Agenda **Joyce Carson**

Joyce Carson asked for approval of the meeting agenda.

Motion to Approve:	Second:	Record of Votes:
Phil Levy	Joyce Carson	2-0

1.4 Approval of Meeting Minutes: **Joyce Carson**

Motion to Approve:	Second:	Record of Votes:
Phil Levy	Joyce Carson	2-0

2. INFORMATION

2.1 Status of 2023-2024 Audit **Rick Alonzo**

The Independent Auditors' Report Section contains the Final Report issued by Eide Bailly LLP, the independent auditors hired by the COC Foundation to perform the annual audit. This report indicates that Eide Bailly conducted an audit in accordance with auditing standards generally accepted in the United States of America. In their opinion, the financial statements present fairly, in all material respects, the financial position of the College of the Canyons Foundation as of June 30, 2024, and the change in its net assets and its cash flows for the year then ended. There were no audit findings identified during the course of the audit, which means that all of the documentation tested for revenues and expenses reflect accurate and compliant transactions.

The summary of the financial highlights illustrates the Foundation's strong fiscal viability to support high-quality and affordable education for the Santa Clarita Community College District.

No adjustments – unmodified opinion 2024.

The *Statement of Financial Position for the Year Ended June 30, 2024* reports the value of all assets and liabilities of the Foundation. This statement reflects total net assets of \$6,545,766. Assets include cash and cash equivalents, donor pledges and other accounts receivables, prepaid expenses, investments, beneficial interest in assets held by the Foundation for California Community Colleges, long-term donor pledges, and cash surrender value of life insurance. Total liabilities of \$560,091 represents accounts payable and other current liabilities, scholarships due to students, and deferred revenue. It was noted that the liability increases were due to the timing of payments.

The *Statement of Activities for the Years Ended June 30, 2024* reports public support and revenues, expenses, other income, and net assets based on two categories: Without Donor Restrictions and With Donor Restrictions. Revenues Without Donor Restrictions decreased by \$67,984 in 2023-24 as compared to 2022-23. Revenues With Donor Restrictions increased in 2023-24 by \$590,057 as compared to 2022-23. Net assets increased by \$522,073.

The *Statement of Functional Expenses for the Years Ended June 30, 2024* provides detail of the Foundation's annual expenses on a functional basis. Based upon management's estimates, the costs of providing various programs and activities have been summarized into three categories: Program, Management and General, and Fundraising. Total expenses for 2023-24 were \$2,893,095 which includes \$547,326 in support to the District and its students.

The Foundation continues to keep Management and General expenses low at 10% of total expenses, and focuses most of the resources generated on providing support to campus programs, which represent 71% of all expenses:

\$2,063,096 in Program expenses 71% of total expenses

\$ 531,304 in Fundraising expenses 19% of total expenses

\$ 298,695 in Management and General expenses 10% of total expenses

Rick Alonzo emphasized roughly 70% of dollars raised meet the goals of the Foundation, which is appropriate for a foundation of this size.

According to the auditors, there were no audit adjustments, disagreements, or findings.

Foundation and District staff stepped out, allowing audit committee members to privately discuss questions or concerns with the auditors.

This Audit Committee recommends the audit to the Foundation Executive Committee for approval.

Motion to Recommend:

Phil Levy

Second:

Joyce Carson

Record of Votes:

2-0

3. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING

3.1 Adjournment

Joyce Carson adjourned the meeting at 10:34 am.

Joyce Carson