

**COLLEGE OF THE CANYONS FOUNDATION**  
**26455 Rockwell Canyon Road, Santa Clarita, CA 91355**

**Executive Committee**  
**Meeting - Minutes**  
January 21, 2025 4:00 PM  
Canyons Hall 201

**Members** David Andrus, JD (Interim President), Gary Horton (Chair), Jason Hinkle (Vice-President,  
**Present:** Business Services and Foundation Treasurer), Shawna Mann (Chief Operating Officer and  
Foundation Secretary), Lisa Burke (Finance Committee Chair), Jill Mellady, Tamara Gurney,  
Randy Moberg, Steve Corn

**Members**

**Absent:** Brian Koegle, George Reyes

**Foundation Staff** Desiree Dodd (Director of Development and Engagement), Melayn Poladian (Foundation  
**Present:** Relations Coordinator III), Dylan Mahoney (Marketing and Events Coordinator)

**District Staff**

**Present:** Darlene Trevino (Board of Trustees Liaison)

**Affiliated Guests**

**Present:** None

**Other**

**Attendees:** Mike Lebecki

**1. PRELIMINARY FUNCTIONS**

**1.1 Call to Order/Establishment of a Quorum**

**Gary Horton**

Noting that a quorum was present, Gary Horton called the meeting to order at  
4:07 PM.

**1.2 Comments by Members of the Audience NOT on the Agenda**

**Gary Horton**

There were no comments made by members not on the agenda.

**1.3 Approval of Meeting Agenda**

**Gary Horton**

Gary Horton requested a motion to approve the meeting agenda.

**Motion to Approve:**

Jill Mellady

**Second:**

Lisa Burke

**Voting Yes:**

David Andrus, Shawna Mann, Jason  
Hinkle, Tamara Gurney, Steve Corn,  
Randy Moberg, Gary Horton

**1.4 Approval of Meeting Minutes: November 6, 2024**

**Gary Horton**

Gary Horton requested a motion to approve the meeting minutes from November 6, 2024.

**Motion to Approve:**

Randy Moberg

**Second:**

Lisa Burke

**Voting Yes:**

David Andrus, Shawna Mann, Jason  
Hinkle, Tamara Gurney, Jill  
Mellady, Steve Corn, Randy  
Moberg, Gary Horton

## **2. REVIEW**

### **2.1 Naming of the John Turturro Lab**

**Shawna Mann**

Before discussing this item, Shawna Mann made a special announcement regarding the Board's new Trustee Liaison, Darlene Trevino. Executive Committee members briefly introduced themselves.

Shawna Mann addressed the prospective naming of the John Turturro Lab, an architecture and design lab to be named after longtime COC professor and College supporter John Turturro. A resolution will be presented at the subsequent Board of Trustees meeting, and a formal ribbon cutting ceremony will follow sometime in the near future.

### **2.2 Foundation Staff Update**

**Shawna Mann**

Shawna Mann discussed Foundation staffing updates. The hiring committee will be conducting interviews for the Chief Development Officer Position in February.

### **2.3 Foundation Board Member Update**

**Shawna Mann**

#### **• Board Nominations for Recommendation to Full Board**

Shawna Mann addressed three recent Board Member nominations, for Scott Schauer, Jesse McClure, and Mike DiLorenzo.

Board Member Lisa Burke advocated for the individuals and explained the reasoning behind their nominations. Jill Mellady, Randy Moberg, Steve Corn, and Gary Horton added comments supporting the nominations being recommended to the full board.

## **3. APPROVAL**

### **3.1 Approval of Financial Statements as of November 30, 2024**

**Lisa Burke**

Jason Hinkle presented an update on the Foundation's financial statements as of November 30, 2024. With 42% of the fiscal year complete, revenues stand at 31% and expenses at 26%, resulting in a net revenue of approximately \$11,733.

While the Foundation has maintained low expenses, costs such as salaries and benefits are expected to rise with the hiring of the Events and Marketing Coordinator. The Golf Tournament exceeded expectations, generating over \$74,235 in revenue. Additional income from the Chancellor's Circle and Silver Spur events is anticipated later in the year.

Committee members discussed the 2025 Silver Spur, and the allocation of the previous year's budget. The honoree, prospective venues, and other preliminary details were announced. The Fund-a-Need was also highlighted.

There was also a brief discussion regarding fundraising opportunities to fund Foundation operations.

**Motion to approve:**

Steve Corn

**Second:**

Randy Moberg

**Voted Yes:**

David Andrus, Shawna Mann,  
Jason Hinkle, Tamara Gurney, Jill  
Mellady, Lisa Burke, Gary Horton

## **4. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING**

### **4.1 Adjournment**

**Gary Horton**

Gary Horton adjourned the meeting at 5:05 PM.