

**COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS
MEETING AGENDA**

Tuesday March 24, 2026 at 5:30 pm
26455 Rockwell Canyon Road
University Center Room 107
Santa Clarita, CA 91355

**Materials will be available upon request (Gov. Code, § 54957.5.)
by calling the College of the Canyons Foundation office at (661) 362- 3434**

PARTICIPATION: Members of the COC Foundation Board of Directors may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location(s) where they will be teleconferencing from. (Gov't Code § 54953(b).)

Remote Participants

Doreen Shine: 27007 Woodlands Drive, Valencia CA 91355

PUBLIC COMMENT: Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Board of Directors.

PLEASE NOTE: Foundation Board Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

Please remember that public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).

Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.

DISABILITY ACCOMMODATIONS

For any accommodations, please contact us at (661) 362-3434 or via email at COCFoundation@canyons.edu

MEETING AGENDA

1. Preliminary Functions

Topic	Presenter
1.1 Call to Order/Establishment of a Quorum	Gary Horton
1.2 Approval of Meeting Agenda	Gary Horton
1.3 Approval of Meeting Minutes: January 27 th , 2026	Gary Horton
1.4 Comments by Members of the Audience NOT on the Agenda	Gary Horton

2. Guest Speakers

Topic	Presenter
2.1 Dr. Jia-Yi Cheng-Levine – Computers for Refugee Families	Shawna Mann
2.2 Kevin Von Tungeln, Esq – Planned Giving	Desiree Dodd

3. Information and Items Approved by Executive Committee

Topic	Presenter
3.1 Financial Statements as of January 31 st , 2026	Lisa Burke
3.2 Professional Service Agreements <ul style="list-style-type: none">Stokes Auction Group – Auctioneer for Silver Spur - \$5,200Evergreen Alliance Golf Limited, LP dba Arcis Golf – Valencia Country Club for 2026 Golf Tournament - \$28,249.23Blackbaud – Foundation CRM Database - \$36,496.57Sheraton Universal – Silver Spur Venue - \$18,000.00 Food & Beverage Minimum	Shawna Mann
3.3 Review of Investment Policy and Current Investments	Shawna Mann
3.4 Policy Review Plan	Shawna Mann
3.5 Case of Support	Shawna Mann
3.6 Fundraising Report	Desiree Dodd
3.7 2024-2025 Form 990 – IRS Tax Exempt Organization Filing	Shawna Mann

4. Approval

Topic	Presenter
4.1 Transfer Interest from Fund 84 (Expendable Scholarships)	Shawna Mann/Desiree Dodd
4.2 Strategic Plan	Shawna Mann
4.3 Board Member Nominations	Shawna Mann
4.4 Foundation Vice Chair Volunteer	Shawna Mann
4.5 Foundation Board Secretary	Shawna Mann
4.6 Appoint William Harwood to Finance Committee	Shawna Mann
4.7 Installation of Members and Officers	Shawna Mann

5. Reports

Topic	Presenter
5.1 Committee Reports	
5.2 President's Report	Dr. Jasmine Ruys

6. Adjournment

Topic	Presenter
6.1 Next Full Board Meeting – Wednesday May 27th at 4:00pm – Joint with Board of Trustees	Gary Horton