

**COLLEGE OF THE CANYONS FOUNDATION  
FINANCE COMMITTEE  
MEETING AGENDA**

**Friday April 25, 2025 at 8:30 am  
26455 Rockwell Canyon Road  
Canyons Hall Room 211  
Santa Clarita, CA 91355**

**Materials will be available upon request (Gov. Code, § 54957.5.)  
by calling the College of the Canyons Foundation office at (661) 362- 3434**

**PARTICIPATION:** Members of the COC Finance Committee may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location(s) where they will be teleconferencing from. (Gov't Code § 54953(b).)

REMOTE PARTICIPANTS: Shawna Mann, 22027 Propello Dr. Santa Clarita CA 91350

**PUBLIC COMMENT:** Members of the public may provide public comment on **open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Finance Committee.

PLEASE NOTE: Finance Committee members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

**Please remember that public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).**

**Committee members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.**

**DISABILITY ACCOMMODATIONS**

For any accommodations, please contact us at (661) 362-3434 or via email at [COCFoundation@canyons.edu](mailto:COCFoundation@canyons.edu)

**MEETING AGENDA**

**1. Preliminary Functions**

<b>Topic</b>	<b>Presenter</b>
1.1 Call to Order/Establishment of a Quorum	Lisa Burke
1.2 Approval of Meeting Agenda	Lisa Burke
1.3 Approval of Meeting Minutes: February 28, 2025	Lisa Burke

**2. Review**

<b>Topic</b>	<b>Presenter</b>
2.1 Foundation Investment Update by Financial Advisor	James Schramm

### 3. Approval

Topic	Presenter
3.1 Approval of Financial Statements as of March 31, 2025	Jason Hinkle
3.2 Foundation Credit Cards <ul style="list-style-type: none"><li>• Add Monica Lee Copeland and Dylan Mahoney to the cards</li><li>• Change Shawna Mann's name (still listed under Lubs)</li><li>• Change of Account Holders</li></ul>	Shawna Mann
3.3 Changes to Bank Accounts <ul style="list-style-type: none"><li>• Change of Signers</li><li>• Update name on account</li></ul>	Shawna Mann
3.4 Tentative Budget for the 2025-2026 Fiscal Year	Shawna Mann

### 4. Public Comment

Topic	Presenter
4.1 Comments by Members of the Audience NOT on the Agenda	Lisa Burke

### 5. Adjournment and Announcement of Next Meeting

Topic	Presenter
5.1 Adjournment	Lisa Burke